

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING**

MEETING MINUTES

**January 11, 2018
7:00 P.M.**

- I. CALL TO ORDER - Chairman Manseau called the meeting to order at 7:09 with the following present:

Donald G. Manseau, Chairman	Victor M. Taylor, Commissioner
Michael L. DellaCava, Commissioner	Benjamin J. Morris, Superintendent
Carla Davis, Clerk	Greg Buteau, Not a CVSD customer

- I. APPROVAL OF MINUTES

- a. **July 27, 2017** - Commissioner DellaCava motioned to approve the minutes of July 27, 2017. Seconded by Commissioner Taylor. All in favor. Approved.
- b. **October 16, 2017 – Joint Meeting** - Commissioner DellaCava motioned to approve the joint meeting minutes of October 16, 2017. Seconded by Commissioner Taylor. All in favor. Approved.

- II. FINANCE

- a. **Ratify Warrants of August 10, 2017** - Commissioner DellaCava motioned to ratify the warrants of August 10, 2017. Seconded by Commissioner Taylor. All in favor. Approved
- b. **Ratify Warrants of August 24, 2017** - Commissioner DellaCava motioned to ratify the warrants of August 24, 2017. Seconded by Commissioner Taylor. All in favor. Approved
- c. **Ratify Warrants of September 7, 2017** - Commissioner Taylor motioned to ratify the warrants of September 7, 2017. Seconded by Commissioner DellaCava. All in favor. Approved
- d. **Ratify Warrants of September 21, 2017** - Commissioner DellaCava motioned to ratify the warrants of September 21, 2017. Seconded by Commissioner Taylor. All in favor. Approved
- e. **Ratify Warrants of October 12, 2017** - Commissioner DellaCava motioned to ratify the warrants of October 12, 2017. Seconded by Commissioner Taylor. All in favor. Approved
- f. **Approve Warrants of October 26, 2017** - Commissioner DellaCava motioned to approve the warrants of October 26, 2017. Seconded by Commissioner Taylor. All in favor. Approved
- g. **Approve Warrants of November 9, 2017** - Commissioner DellaCava motioned to approve the warrants of November 9, 2017. Seconded by Commissioner Taylor. All in favor. Approved
- h. **Approve Warrants of December 14, 2017** - Commissioner DellaCava motioned to approve the warrants of December 14, 2017. Seconded by Commissioner Taylor. All in favor. Approved
- i. **Approve Warrants of January 11, 2018** - Commissioner DellaCava motioned to approve the warrants of January 11, 2018. Seconded by Commissioner Taylor. All in favor. Approved
- j. **Ratify July 2017 Bank Transfers** - Commissioner Taylor motioned to ratify the July 2017 Bank Transfers. Seconded by Commissioner DellaCava. All in favor. Approved.

- k. **Ratify August 2017 Bank Transfers** - Commissioner Taylor motioned to ratify the August 2017 Bank Transfers. Seconded by Commissioner DellaCava. All in favor. Approved.
- l. **Approve October 2017 Bank Transfer** - Commissioner Taylor motioned to approve the October 2017 Bank Transfers in the amount of \$1,460.24. Seconded by Commissioner DellaCava. All in favor. Approved.
- m. **FY18 Finance Update** – The Superintendent reviewed the FY18 operating budget with the Board. To date, the District is currently in the red \$143,193.03 only in the first six months of the fiscal year. By the way things are going; the District will see a severe deficit by year’s end. Discussion occurred about what can be done. We will have to seek advisement from Pioneer Consulting to hear what our options are without raising rates again. We will contact him ASAP instead of waiting until March, when our meeting was regularly scheduled.

III. ADMINISTRATION

IV. OPERATIONS

- a. **Superintendent’s Report** – The Superintendent reported that over the past few months we have been busy sewer jetting and replacing manhole cover and some manhole re-builds. There has been significant infiltration entering the system and hopefully if we continue to stay on top of the repairs, especially come springtime we should see the I/I decrease. We also just recently submitted our I/I Control Plan Report to MassDEP to meet the compliance deadline. Hopefully with the report and the additional work we have done, it will suffice for the time being.

V. COMMUNICATIONS

- a. **UBWPAD Update** – Chairman Manseau updated the Board on the projected increases that will be coming next fiscal year for the member communities. The CVSD is looking at a 21.5%-27.5% increase come FY19. This again, like last year will be devastating to the District. Hopefully, by next month we will have an affirmative answer to what the increase will be. Regardless, it’s an ugly scenario with any of the presented options.

VI. PERSONNEL

VII. DATE OF NEXT MEETING

- a. **Approval of Next Meeting Date** - Commissioner Taylor motioned to hold the next meeting on February 8, 2018 at 7:00 P.M. Seconded by Commissioner DellaCava. All in favor. Approved.

VIII. EXECUTIVE SESSION

Approve Executive Session Minutes of July 27, 2017 – Commissioner DellaCava motioned to enter into executive session to review and approve the executive session meeting minutes of July 27, 2017 and further moved that upon the conclusion of executive session, the Board will adjourn today’s meeting with no further discussion.

Roll Call: Commissioner Taylor, Yes. Commissioner DellaCava, Yes. Chairman Manseau, Yes. Executive Session began at 8:33 P.M.

- II. **ADJOURNMENT** - Commissioner Taylor motioned to adjourn the meeting. Seconded by Chairman Manseau. All in favor. Approved. Meeting adjourned at 8:35 P.M.