

1910

2015

105th
ANNUAL
REPORT



CHERRY VALLEY & ROCHDALE WATER DISTRICT

Ending June 30, 2015

OFFICERS OF THE DISTRICT

June 30, 2015

WATER COMMISSIONERS

Michael L. DellaCava	May, 1995
Kevin M. Bergin	May, 2003
Arthur E.J. Levesque	May, 2003

TREASURER

Jennifer Wood	May, 2013
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ASSISTANT TREASURER

Michael F. Knox	May, 2013
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DISTRICT CLERK

Carla A. Davis	May, 2012
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OTHER OFFICERS WHO SERVED THE DISTRICT

*Hon. Channing Smith	May, 1910 to May, 1919
*J.A.B. Taylor	May 1919 to April, 1932
*Charles E. Bigelow	April 1932 to February, 1937
* Adelor LaBree	April, 1937 to April, 1938
*James J. Daley	April, 1938 to May, 1941
*Everett Carleton	May, 1910 to June, 1934
*Cornelius Leaflang	February, 1935 to April, 1936
*Chester Woodcock	April, 1936 to May, 1941
*Robert B. Taft	May, 1941 to April, 1946
*Francis D. Mainville	April, 1948 to April, 1951
*Ernest J. Titcomb	May, 1910 to December, 1957
*Arthur St.Germain	April, 1958 to April, 1961
*Michael A. Manning	May 1941, to March, 1964
*Francis J. Nally	April, 1951 to August, 1978
*Stuart E. Gilbert	May, 1979 to May, 1984
*Douglas T. Cherry, Jr.	April, 1961 to May, 1988
*Richard A. Lemerise	April, 1964 to May, 1988
Thomas P. Wood	May, 1988 to May, 1989
Kenneth G. Soucie	May, 1989 to May, 1992
Ronald H. Benson	May, 1984 to May, 1993
*Robert J. Theirrien	May, 1992 to May, 1995
William E. Halley	May, 1988 to May, 1997
*Charles J. Flagg	May, 1993 to January 2002
Wayne J. Colby	May, 1997 to May, 2003

DISTRICT CLERK

*Samuel Shepard	May, 1910 to February, 1915
*Robert A. Cutting	May, 1915 to May, 1941
*John Pucilauskas	April, 1941 to May, 1942
*Robert Cutting	May, 1942 to May, 1949
*Walter J. Kelley	April, 1949 to April, 1951
*Francis E. Kennedy	April, 1951 to May, 1975
Donald Gordon	May, 1975 to May, 1988
Emily Perkins	May, 1988 to May, 1995
Cynthia A. Garabedian	May, 1995 to May, 2012
Carla A. Davis	May, 2012

TREASURER

*Eldridge S. Carleton	May, 1910 to October, 1932
*Chester C. Woodcock	October, 1932 to April, 1936
*Mary J. Lackey	April, 1936 to April, 1948
*Walter J. Kelley	April, 1948 to April, 1949
*Margeret J. LaChasseur	April, 1949 to May, 1973
*Ruth D. Lemerise	May, 1973 to May, 1992
Stanley Zagorski	May, 1992 to May, 2013
Jennifer M. Wood	May, 2013

SUPERINTENDENT

*George E. Stimson	October, 1910 to March, 1914
*Robert A. Cutting	April, 1914 to November, 1949
*Everett A. LaBree	April 1957 to June, 1960
*Michael A. Manning	July, 1960 to March, 1964
*Douglas T. Cherry, Jr.	March, 1961 to February, 1977
Robert Wilson	February, 1977 to March, 1979
Michael F. Knox	March, 1979

* Deceased

**CHERRY VALLEY AND ROCHDALE WATER DISTRICT'S
105th ANNUAL REPORT
PERIOD ENDING JUNE 30, 2015**

To the people of the Cherry Valley and Rochdale Water District:

Greetings:

Your Board of Water Commissioners respectfully submits their 105th Annual Report for fiscal year ending June 30, 2015.

Sanitary Survey Update

On February 24, 2014 the District received the Sanitary Survey Report for the Sanitary Survey conducted by Massachusetts Department of Environmental Engineering (MassDEP) October 8, 2013. The report cited numerous deficiencies with operational, technical, financial and managerial procedures of which all have been addressed and corrected to the satisfaction of MassDEP. However, three of the cited deficiencies; "conduct and submit an updated hydraulic study to correct and resolve hydraulic pressure deficiencies throughout the distribution system, implement corrective action to prevent flooding in the chemical injection manhole located on the grounds of the Henshaw Water Treatment Plant and install booster chlorination stations at each standpipe location", will be added to the revised conditions listed within the MassDEP issued Administrative Consent Order (ACO). These deficiencies as well as the anticipated ACO revisions will be addressed as part of the overall capital improvement plan. As previously reported the District conducted a Pilot Study utilizing the existing Slow Sand Filtration Technology by incorporating a new treatment technology to operate in conjunction with the slow sand filters. Unfortunately the two technologies evaluated in the Pilot Study, the Miex™ and GAC treatment, did not meet the District's expectations. Both systems underperformed in the removal of Total Organic Compounds (TOC). TOC removal is critical in resolving the elevated Total Trihalomethane levels experienced in the distribution system.

Administrative Consent Order Update (ACO)

The District continued to meet with MassDEP to study and evaluate available options that included the purchase of water from the City of Worcester (C.O.W.), the development of a new groundwater source, the construction of a new water treatment facility and financially share in the cost to develop Moose Hill Reservoir as a town-wide drinking water source. Results relating to the options evaluated included significant increases to the current rate structure, source supply limitations and site limitations. The two groundwater sources had limited capacity and the cost of development didn't support this type of source. The construction of new water treatment facility presented problems with the actual footprint of the new facility greater than the space available at the existing treatment facility. Sharing in the cost to develop the Moose Hill Reservoir included high capital costs, the overbearing regulations associated with the approval process and the uncertainty that the source could be use by this District.

To that end, MassDEP has instructed the District to initiate the process that would enable the District to purchase water from the C.O.W. The District has begun the process by preparing and submitting an Inter Basin Transfer Act Determination of Insignificance application to Massachusetts Department of Conservation and Recreation (MassDCR) and further associated with the construction of a permanent interconnection between the C.O.W. and the CVR Water District. MassDCR is the state regulatory agency charged with the initial review prior to submission to the Massachusetts Water Resource Commission (MassWRC) for review and action. The schedule developed with the scope of work for a permanent interconnection between the C.O.W. and the CVR Water District runs from March 2015 to May 2017. The Board of Water Commissioners has informed MassDEP that as part of the local requirements the District is required to schedule a Special District Meeting to revise, amend and restate the original March 2012 vote. The Board expects to schedule the Special District Meeting in November 2015.

Uni-Directional Flushing (UDF)

In June and July 2014, the District conducted the MassDEP mandated Unidirectional Flushing (UDF) throughout the distribution system. Prior to the UDF method the District would flush the distribution system systematically from one hydrant to the next starting from the water treatment plant to the ends of each service area with little to no impact to the water customers. However, as stated in the customer direct mailed public notices, the UDF process is an extremely aggressive method of flushing the distribution system providing positive benefits by enhancing water quality, help maintain chlorine residuals throughout the distribution system and verify proper operation of hydrants and valves. The District's goal was to complete the UDF process with as little impact as possible to the water customer and for the most part that goal was achieved with the exception of an isolated section of the Rochdale service area.

Apparently, sediment from the UDF process entered the Greenville Water Storage Tank resulting in the need to drain and clean the tank. This work was completed in November 2014. Additionally, customers in the isolated section of the Rochdale service area experienced long term rusty water. This issue was resolved in December 2014. In response to the problems experienced in the implementation of the UDF program, the District's staff has incorporated revisions to

the process to eliminate and or minimize the impacts experienced in the 2014 program. The first of two UDF flushing cycles will begin in May, June and July 2015.

May 1, 2015 Water Rate Increase

The Board of Water Commissioners implemented the third year of a ten year water rate increase program. In 2015 water rates will increase 7%. The ten year rate increase was presented in detail at the March 15, 2012 Public Informational Meeting.

Water Truck Update

The new 2015 F-250 four wheel water truck was delivered to the District in September 2014. The District's staff completed the transfer of equipment and emergency lighting. The truck was placed in service within two weeks upon receipt.

Annual Financial Audit

The annual financial audit was conducted by the firm of Robert C. Alario, MA for years ending June 30, 2013 and 2014. The audit concluded that the District continues to demonstrate excellent financial accountability.

The Board extends special thanks to Ms. Carla Davis and the Commissioners of the Cherry Valley Sewer District. The cooperative and sharing of resources between the water and sewer Districts has been a positive experience benefitting not only the District staff in its daily operation but more importantly the residents of the Districts that rely on the water and sewer services.

Ms. Jennifer Wood, the District's Treasurer. Jen is wrapping up her second year as Treasurer has done a most commendable job. Thank you Jen!

Mr. Michael Knox, Superintendent, with 38 years of service, Mr. Roger Bouley, Operator, with 14 years of service and Mr. Benjamin Morris, Operator, with 5 years of service continue to serve the District in a professional and workman-like manner in the operation and maintenance of the water treatment facility and distribution system. Thank you Mike, Roger and Ben!

We would like to thank Tata & Howard, Inc. with 27 years' service to the District as the District's Water Consultant Engineers, Attorney Barry Bachrach with 13 years of service to the District for their continued valued service to the District and welcome the firm of Robert C. Alario, MA to the District as the District's Auditor.

Respectfully submitted,

Kevin M. Bergin, Chairman

Arthur E. J. Levesque, Commissioner

Michael L. Della Cava, Sr. Commissioner

CHERRY VALLEY AND ROCHDALE WATER DISTRICT
STATEMENTS OF NET ASSETS
JUNE 30, 2014 AND 2013
ASSETS

	<u>2014</u>	<u>2013</u>
CURRENT ASSETS		
Cash and Cash Equivalents	\$ 732,206	\$ 577,711
Accounts Receivable	42,924	36,092
Water Liens Receivable	12,148	5,616
Prepaid Expenses	<u>28,871</u>	<u>10,370</u>
 TOTAL CURRENT ASSETS	 <u>816,149</u>	 <u>629,789</u>
 CAPITAL ASSETS, NET	 <u>3,420,784</u>	 <u>3,568,557</u>
 TOTAL ASSETS	 <u>\$ 4,236,933</u>	 <u>\$ 4,198,346</u>

LIABILITIES AND NET ASSETS

	<u>2014</u>	<u>2013</u>
CURRENT LIABILITIES		
Accounts Payable	\$ -	\$ 7,886
Accrued Expenses	43,187	33,056
Current Portion of Long-Term Debt	<u>464,256</u>	<u>66,302</u>
 TOTAL CURRENT LIABILITIES	 <u>507,443</u>	 <u>107,244</u>
 LONG-TERM LIABILITIES		
Long-Term Debt, Net of Current Portion	<u>1,275,471</u>	<u>1,588,719</u>
 TOTAL LIABILITIES	 <u>1,782,914</u>	 <u>1,695,963</u>
 NET ASSETS		
Reserved	15,007	15,007
Unreserved	<u>2,439,012</u>	<u>2,487,376</u>
 TOTAL NET ASSETS	 <u>2,454,019</u>	 <u>2,502,383</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$ 4,236,933</u>	 <u>\$ 4,198,346</u>

**CHERRY VALLEY AND ROCHDALE WATER DISTRICT
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013**

	<u>2014</u>	<u>2013</u>
OPERATING REVENUE		
Water Revenues - Net of Refunds	\$ 1,093,446	\$ 919,943
Penalties Invoiced Customers	17,639	16,748
Other Revenue	336	1,277
	1,111,421	937,968
OPERATING EXPENSES		
Payroll and Related Expenses	253,923	323,374
Depreciation	149,773	152,549
Supplies and Materials	79,383	72,509
Water Treatment and Lab Fees	53,572	62,789
Insurance and Surety Bond	63,187	62,286
Outside Services	53,826	52,769
Utilities	54,532	46,703
Dues	37,885	34,284
Professional Services	22,296	21,734
Loan Fees	1,513	-
Other Operating Expenses	20,204	14,375
	790,094	843,372
TOTAL OPERATING EXPENSES	790,094	843,372
OPERATING PROFIT	321,327	94,596
NON-OPERATING REVENUE (EXPENSE)		
Grant Revenue	-	35,098
Subsidy Revenue	36,373	39,720
Tower Rental	17,312	16,808
Interest Income	1,547	966
Water System Upgrades	(364,983)	(181,504)
Interest Expense	(59,940)	(53,367)
	(369,691)	(142,279)
TOTAL NET NON-OPERATING REVENUE (EXPENSE)	(369,691)	(142,279)
CHANGES IN NET ASSETS	(48,364)	(47,683)
NET ASSETS, BEGINNING OF YEAR	2,502,383	2,550,066
NET ASSETS, END OF YEAR	\$ 2,454,019	\$ 2,502,383

**CHERRY VALLEY AND ROCHDALE WATER DISTRICT
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013**

	<u>2014</u>	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Received from Customers	\$ 1,086,615	\$ 904,207
Grant and Subsidy Revenue	36,373	110,201
Other Operating Revenue	11,443	18,503
Tower Rental Income	17,312	16,808
Paid to Employess and Professional Contractors for Services	(297,618)	(384,079)
Paid to Suppliers for Goods and Services	(412,645)	(454,690)
	441,481	210,950
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Interest Income	1,547	966
Acquisition of Fixed Assets	(2,000)	-
Borrowings of Short-Term Debt	413,811	-
Borrowings of Long-Term Debt	-	363,947
Principal Paid on Long-Term Debt	(116,159)	(88,236)
Principal Paid on Short-Term Debt	(212,947)	(372,000)
Water System Upgrades	(311,298)	-
Interest Paid on Long-Term Debt	(59,940)	(53,367)
	(286,986)	(148,690)
NET CASH USED FOR CAPITAL AND RELATED FINANCING ACTIVITIES		
	154,495	62,260
NET CHANGES IN CASH AND CASH EQUIVALENTS		
	577,711	515,451
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		
	\$ 732,206	\$ 577,711
CASH AND CASH EQUIVALENTS, END OF YEAR		
	\$ 321,327	\$ 94,596
Reconciliation of Operating Loss to Net Cash Provided by Operating Activities:		
Operating Profit	\$ 321,327	\$ 94,596
Adjustments to Reconcile Operating Loss to Net Cash Provided by		
Operating Activities:		
Changes in Assets and Liabilities:		
Depreciation	149,773	152,549
Accounts Receivable	(6,832)	15,735
Grants Receivable	-	(35,383)
Water Liens Receivable	(6,532)	(478)
Prepaid Expenses	(18,501)	(3,112)
Accounts Payable	(7,886)	(5,021)
Accrued Expenses	10,131	(7,936)
	120,153	116,354
Total Adjustments		
	\$ 441,481	\$ 210,950
NET CASH PROVIDED BY OPERATING ACTIVITIES		
	\$ 441,481	\$ 210,950

**CHERRY VALLEY AND ROCHDALE WATER DISTRICT
FISCAL YEAR, 2016 BUDGET**

ACCOUNT	FY 2015 APPROVED	FY 2016 PROPOSED
ABATEMENTS	\$ 100.00	\$ 100.00
ACCOUNTING	\$ 15,000.00	\$ 12,000.00
BANK FEES	\$ 2,200.00	\$ 2,200.00
CHEMICAL SUPPLIES	\$ 45,980.00	\$ 47,000.00
CONSULTING SERVICE	\$ 10,300.00	\$ 10,300.00
CONTINUING ED	\$ 3,200.00	\$ 5,431.74
MA DEP-U.S. EPA MANDATES		
CONSUMER CONFIDENCE REPORT	\$ 1,000.00	\$ 1,000.00
DEP SDWA ASSESSMENT	\$ 850.00	\$ 850.00
LEAK DETECTION AND STANDPIPE INSPECTIONS	\$ 3,000.00	\$ 5,231.74
MASTER METERS CALIBRATION	\$ -	\$ -
PUBLIC EDUCATION	\$ 500.00	\$ 500.00
ELECTRICITY	\$ 28,000.00	\$ 32,000.00
FIELD SUPPLIES	\$ 5,000.00	\$ 5,150.00
HEAT	\$ 15,000.00	\$ 15,450.00
INSURANCE	\$ 92,000.00	\$ 92,000.00
LAB WORK	\$ 18,300.00	\$ 21,000.00
LEGAL ADVERTISING	\$ 1,200.00	\$ 1,200.00
LEGAL FEES	\$ 9,500.00	\$ 10,000.00
LICENSE FEES	\$ 1,650.00	\$ 1,900.00
METERS		\$ 9,025.00
MISCELLANEOUS	\$ 200.00	\$ 200.00
MOTOR VEHICLE EXP	\$ 14,000.00	\$ 15,000.00
OFFICE SUPPLY	\$ 23,978.40	\$ 24,697.76
OFFICER'S SALARY	\$ 16,225.97	\$ 7,000.00
PAYROLL	\$ 264,710.00	\$ 273,000.00
PIPES	\$ 7,500.00	\$ 10,291.67
POSTAGE	\$ 13,781.40	\$ 13,781.40
PROPERTY TAX	\$ 4,300.00	\$ 4,300.00
REPAIR/MAINT	\$ 10,494.23	\$ 13,375.72
RETIREMENT	\$ 37,820.00	\$ 37,000.00
SERVICE AGREEMENT	\$ 24,000.00	\$ 24,000.00
SMALL TOOLS	\$ 3,300.00	\$ 3,400.00
SUB CONTRACTORS	\$ 36,330.00	\$ 39,986.57
TECHNOLOGY	\$ 22,300.00	\$ 15,300.00
TELEPHONE	\$ 7,820.00	\$ 8,054.40
Sub Total A	\$ 739,540.00	\$ 761,726.00
Debt Service		
MA Water Pollution Abatement Trust	\$ 54,758.52	\$ 91,962.76
USDA-RD	\$ 30,597.00	\$ 24,732.00
USDA-RD	\$ 6,456.00	\$ 6,456.00
WTF Loan	\$ 50,000.00	\$ 50,000.00
Reserve	\$ 20,000.00	\$ 25,000.00
Sub Total B	\$ 161,811.52	\$ 198,150.76
Required Revenue (A+B)	\$ 901,351.52	\$ 959,876.76
Projected Revenue	\$ 1,108,896.33	\$ 1,179,144.60
(Deficit)/Surplus	\$ 207,544.81	\$ 219,267.84

CHERRY VALLEY AND ROCHDALE WATER DISTRICT

FY 2016 REVENUE PROJECTIONS

REVENUE

Water Receipts	\$ 858,621.56
Fees	\$ 15,998.23
Past Due	\$ 245,171.61
Repairs, Fire, New Hookups	\$ 37,237.80
Cell Tower Rental	\$ 13,293.97
Liens	\$ 7,986.40
Misc. Income	\$ 124.54
Interest Income	\$ 710.49
TOTAL INCOME	\$ 1,179,144.60

FY 2016 BUDGET PROJECTIONS

BUDGET

Operating Budget	\$761,726.00
Debt Service FY'16	
Mass W P A Trust #1	\$ 53,863.85
Mass W P A Trust #2	\$ 38,098.91
USDA-RD Loan # 1	\$ 24,732.00
USDA-RD Loan # 12	\$ 6,456.00
WTF Loan	\$ 50,000.00
Reserve	\$ 25,000.00
TOTAL EXPENSES	\$959,876.76

FY 16 BUDGET SUMMARY

Operating Budget	\$ 761,726.00
Debt Service (Total)	\$ 173,150.76
Reserve	\$ 25,000.00
Total Revenue Required	\$ 959,876.76
Projected Revenue	\$ 1,179,144.60
(Deficit)/Surplus	\$ 219,267.84

**COMMONWEALTH OF MASSACHUSETTS
CHERRY VALLEY AND ROCHDALE WATER DISTRICT
WARRANT
ANNUAL DISTRICT MEETING**

To: Carla A. Davis, District Clerk
Cherry Valley and Rochdale Water District

Greetings:

You are hereby directed to notify the VOTERS of the Cherry Valley and Rochdale Water District to meet in the Leicester Town Hall Auditorium, 3 Washburn Square, Leicester, Massachusetts 01524, on Thursday, the twenty-first day of May, two thousand and fifteen (May 21, 2015) at seven-thirty P.M. (7:30 P.M.), then and there to act on the following articles:

ONE: To elect a Moderator to preside at said meeting and for a period of one (1) year thereafter.

TWO: To act on the reports of the District.

THREE: To elect the following officers by ballot:

A District Commissioner to hold office for a period of three (3) years.

FOUR: To see if the District will vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money, or any other sum, from any available funding source or other available means, for the operating budget for fiscal year 2016, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and any other items related thereto; to execute any instruments or documents necessary or appropriate to accomplish said purposes; or take any action in relation thereto.

FIVE: To see if the District will raise and appropriate, transfer from available funds or free cash or otherwise provide, a sum of money, or any other sum, to create a reserve account, or take any action in relation thereto.

SIX: To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for legal services, administrative services and engineering services (including but not limited to, design, plan review, and inspection of the project being constructed) in connection with any water system design, review, and construction, or to take any action thereon.

SEVEN: To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts Of 1996, and, from which expenditures may be made by the Board of Water Commissioners for the purchase and installation of water meters or take any action thereon.

EIGHT: To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of water Commissioners for the purchase and rental of supplies and equipment associated with the District's Service Termination Process, including but not limited to construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances or take any action thereon.

NINE: To see if the District will vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money, or any other sum, from any available funding source or other available means, or otherwise provide a sum of money as may be necessary

to enable the District to replace main line gate valves, at the intersections of Lexington Avenue and Bunker Hill Road and at the intersection of Peter Salem Road and Bunker Hill Road, including but not limited to construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances or take any action thereon.

- TEN: To see if the District will vote to accept certain provisions of chapter thirty-two B of the General Laws as outlined therein, authorizing the district to provide a plan of contributory group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical, medical, dental or other health insurance for certain persons in the service of such district and their dependents, or to take any other action thereon.
- ELEVEN: To see if the District will vote to accept section 7 of chapter thirty-two B of the General Laws, authorizing the district to pay one-half the premium costs payable by a retired employee and their dependents for group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical, medical, dental or other health insurance, or take any other action thereon.
- TWELVE: To see if the District will vote to accept section 9D of chapter thirty-two B of the General Laws, authorizing the District to pay one-half the premium costs payable by the surviving spouse of an employee or retired employee for group general or blanket hospital, surgical, medical, dental or other health insurance, or take any action thereon.
- THIRTEEN: To see if the District will vote, pursuant to section 7A of Chapter thirty-two B of the General Laws, to pay a subsidiary or additional rate in addition to the payment of fifty per cent of a premium for contributory group general or blanket hospital, surgical, medical, dental or other health insurance for certain persons in the service of such district and their dependents, or take any action thereon.
- FOURTEEN: To see if the District will vote to require all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to the retiree, their spouses or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the District, or take any action thereon.

You are hereby directed to serve this WARRANT by posting an attested copy at the Leicester Fire Department, Company No. 2, 226 Main Street, Cherry Valley, MA; Rochdale Post Office, 1138 Stafford Street, Rochdale, MA; at the Church Building, 672 Pleasant Street, Rochdale, MA; at the Leicester Town Hall and the Oxford Town Hall seven (7) days at least before said meeting.

Given under our hands, this twenty-seventh (27th) day of April, in the year of Our Lord, two thousand fifteen.

Respectfully submitted,

Kevin M. Bergin,
Chairman

Arthur E.J. Levesque,
Commissioner

Michael L. DellaCava,
Commissioner

A TRUE COPY, ATTEST:

Carla A. Davis, District Clerk

(SEAL)

“This institution is an equal opportunity provider and employer”

**CHERRY VALLEY & ROCHDALE WATER DISTRICT
RECORD OF VOTE – 104th ANNUAL MEETING
MAY 15, 2014**

A meeting of the Cherry Valley and Rochdale Water District was held at the Leicester Town Hall, 3 Washburn Square, Leicester, MA 01524, on Thursday May 15, 2014. Twenty-five (25) were in attendance, all of who were eligible voters.

The Annual Meeting was called to order at 7:32 p.m. by Mr. Victor Taylor. A motion was made and seconded to waive the reading of the Annual Warrant, for it is published on pages 14 through 17 of the 104th Annual Report, which was in the hands of the voters.

VOTED: UNANIMOUS. APPROVED.

ARTICLE I - MODERATOR

A motion was made and seconded to nominate **Mr. Victor Taylor** to the position of **Moderator** to preside at said meeting and for a term of one (1) year.

VOTED: UNANIMOUS. APPROVED.

ARTICLE II – PRINTED REPORTS

A motion was made and seconded to accept the **Printed Reports** of the Commissioners and District Treasurer, which were included in the 104th Annual Report.

VOTED: UNANIMOUS. APPROVED.

ARTICLE III - ELECTION OF OFFICERS

The Following Officers Were Elected:

District Clerk For One Year: **Ms. Carla A. Davis**

VOTED: UNANIMOUS. APPROVED.

District Treasurer For One Year: **Ms. Jennifer M. Wood**

VOTED: UNANIMOUS. APPROVED.

District Commissioner For Three (3) Years: **Mr. Kevin M. Bergin**

VOTED: UNANIMOUS. APPROVED.

ARTICLE IV - FY 15 BUDGET

A motion was made and seconded, and the district voted to appropriate from available funds (water revenue) the sum of **Seven hundred and thirty nine thousand, five hundred and forty dollars (\$739,540.00)**, for the operating budget for Fiscal Year 2015, to provide for the district's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and any other items related thereto; to execute any instruments or documents necessary or appropriate to accomplish said purposes, as printed on pages **11** and **12** in the 104th Annual Report.

VOTED: MAJORITY VOTE APPROVED.

ARTICLE V - RESERVE ACCOUNT

A motion was made and seconded and the district voted to appropriate the sum of **Twenty- Thousand Dollars (\$20,000.00)** from available funds (water revenue) to create a reserve account.

VOTED: UNANIMOUS. APPROVED.

ARTICLE VI – REVOLVING FUND FOR CONSTRUCTION REVIEW

A motion was made and seconded and the district voted to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for legal services, administrative services, and engineering services (including but not limited to, design, plan review, and inspection of the project(s) being constructed) in connection with any water system design, review, and construction.

VOTED: UNANIMOUS. APPROVED.

ARTICLE VII - REVOLVING FUND FOR WATER METERS

A motion was made and seconded, and the district voted to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which, expenditures may be made by the Board of Water Commissioners, for the purchase and installation of water meters.

VOTED: UNANIMOUS. APPROVED.

ARTICLE VIII - REVOLVING FUND FOR TERMINATION

A motion was made and seconded, and the district voted to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for the purchase and rental of supplies and equipment associated with the District's Service Termination Process, including but not limited to construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances.

VOTED: UNANIMOUS. APPROVED.

ARTICLE IX – F-250 PICK-UP TRUCK

A motion was made and seconded and the District voted to appropriate from free cash the sum of **Forty four thousand, seven hundred and forty dollars (\$44,740.00)** to enable the District to purchase a 2015, three-quarter ton, four wheel drive pick-up truck, equipped with, but not limited to, plow and material spreader attachments and associated warning systems.

VOTED: UNANIMOUS. APPROVED.

ARTICLE X - BY-LAW AMENDMENT – ARTICLE XI

A motion was made and seconded and the District voted to amend Article XI-Meetings of the Cherry Valley and Rochdale Water District By-Laws, by deleting the word "fifteen" (15) and replacing it with the word "ten" (10). (A copy of said By-Law revision is in the hands of the voters).

VOTED: MAJORITY VOTE APPROVED.

ARTICLE XI - BY-LAW AMENDMENT – ARTICLE XII

A motion was made and seconded and the District voted to amend Article XII-Elections of the Cherry Valley and Rochdale Water District By-Laws, by deleting the words "treasurer, clerk and". (A copy of said By-Law revision is in the hands of the voters).

VOTED: UNANIMOUS. APPROVED.

ARTICLE XII - BY-LAW AMENDMENT – ARTICLE II

A motion was made and seconded and the District voted to amend Article II- Officers and Superintendent of the Cherry Valley and Rochdale Water District By-Laws, by deleting the words "and a clerk, treasurer" and further delete the "period" following the word superintendent and further add the following words "and shall appoint a treasurer and clerk". (A copy of said By-Law revision is in the hands of the voters).

VOTED: UNANIMOUS. APPROVED.

The meeting adjourned at 8:20 p.m.

I, Carla A. Davis, hereby certify that this is a true and accurate record of vote taken by the voters of the Cherry Valley and Rochdale Water District at the Annual Meeting, May 15, 2014.

A TRUE COPY ATTEST:

CARLA A. DAVIS
DISTRICT CLERK

(SEAL)

SALARIES OF ELECTED OFFICIALS FY 2015

1 CHAIRMAN	\$2,013.73	Annually
2 COMMISSIONERS	\$1,913.73	Annually
1 CLERK	\$ 811.50	Annually

WATER RATES Effective May 1, 2015

The minimum charge for all un-metered services shall be **\$62.90** per month.

The first 235 cubic feet	\$44.38
All in excess of 235 cubic feet But not greater than 1000 cubic feet	\$10.21/100 cubic feet
All in excess of 1000 cubic feet but Not greater than 1500 cubic feet	\$11.09/100 cubic feet
All in excess of 1500 cubic feet but Not greater than 2000 cubic feet	\$11.98/100 cubic feet
All in excess of 2000 cubic feet	\$12.87/100 cubic feet

Payments may be made by mail to:

Cherry Valley and Rochdale Water District
P.O. Box 138
Rochdale, MA 01542-0138

NOTE: All payments are due and payable on the 15th of each month. After the 15th, a late fee of \$5.00 is charged.

Current water bills are considered to be delinquent after the due date. Past due or delinquent accounts are subjected to termination of service. All bills in arrears are considered to be delinquent and appear hereon as a second notice.

If service is terminated, a \$71.00 re-connection fee is required prior to restoring service. Additionally, it is the right of the District to charge any customer receiving demand notices an additional \$9.00 penalty fee.

NO DISCOUNTS AVAILABLE.

STATISTICS
CHERRY VALLEY & ROCHDALE WATER DISTRICT

Supplying the Villages of Cherry Valley, Greenville and Rochdale, all within the Town of Leicester and extensions to Comins Road, Wells Street and Pleasant Street, all located within the Town of Oxford.

Charter (Chapter 381, Acts of 1910) accepted April 20, 1910. Charter amended May 29, 1996, Chapter 105, Act of 1996.

First Officers elected May 19, 1910.

Old systems in Cherry Valley installed by Leicester Water District in 1894 and 1895. This section was purchased in 1910 and looped into a new system.

A new system was installed in Cherry Valley in 1910. The systems in Rochdale and Greenville, plus the pumping stations and both standpipes were built in 1910.

Population supplied by the Cherry Valley and Rochdale Water District is estimated at 4,000.

Henshaw Reservoir has a storage capacity of 97, 700, 00 gallons and a safe yield of 375,000 gallons per day.

Grindstone Well has a safe yield of 115,000 gallons per day and was activated March 21, 2002.

Pumping to three covered standpipes. Two steel constructed tanks located in Cherry Valley with a combined capacity of 500,000 gallons. One concrete constructed tank located in Greenville with a 500,000 gallon capacity. Built on the same level and connected directly with entire system, the three standpipe system provides a total storage capacity of one million gallons.

Pipes - Main cast iron 6", 8" and 12" (16 miles)

Small pipes - Cement lined, galvanized iron and 3" cast iron.

Services - Galvanized pipe, cement lined pipe and copper tubing. (Plastic tubing not permitted).

Original construction Bonds - paid in December 1938

Pipe line construction Notes - paid in February 1939

Last District Tax Assessed - 1933

All Notes, etc., due since have been paid from Water Revenue.

Two Goulds Centrifugal High Lift Pumps. Capacity 500 GPM.

Two Baldor 30HP Electric Motors to operate High Lift Pumps.

Two Goulds Centrifugal Low Lift Pumps Capacity 500 GPM.

Two Baldor 7½ HP Electric Motors to operate Low Lift Pumps.

One Kohler Power Systems 125 KVA Diesel Driven Automatic Standby Generator which provides full power to operate the treatment facility in the event of a power failure.

One 500,000 GPD Lowry Treatment System for the removal of Arsenic, Uranium and Radon.

Citect SCADA System to control and monitor the operation of the Water Treatment Facility.

One 2012 Ford F150 Four-Wheel Drive Pick-up Truck.

One 2015 Ford F250 Four-Wheel Drive Pick-up Truck with Plow and Sander.

One Foxboro Flow Meter, Electronic Type, which records on a 24-hour chart the time the Raw and Finish (Henshaw Water Treatment Facility) water pumps start and shut off, the exact gallons pumped per minute, plus the total gallons pumped per day.

One Foxboro Flow Meter, Electronic Type, which records on a 24-hour chart the time the Raw (Grindstone Water Treatment Facility) water pumps start and shut off, the exact gallons pumped per minute, plus the total gallons pumped per day.

Four Superior cylinder mounted Chlorinators. This is a vacuum type solution feed Chlorinator which gives a precise control of chlorine gas feed rate.

Four Milton Roy chemical feed pumps.

One International Dioxide Generator System.