

1910

2023

113th
**ANNUAL
REPORT**



CHERRY VALLEY & ROCHDALE WATER DISTRICT

Ending June 30, 2023

OFFICERS OF THE DISTRICT

June 30, 2023

WATER COMMISSIONER

| | |
|------------------------|-----------|
| Kevin M. Bergin | May, 2003 |
| Arthur E.J. Levesque | May, 2003 |
| Robert H. Lemieux, Sr. | May, 2019 |

TREASURER

| | |
|---------------|-----------|
| Jennifer Wood | May, 2013 |
|---------------|-----------|

ASSISTANT TREASURER

| | |
|--------------------|--------------|
| Benjamin J. Morris | August, 2017 |
|--------------------|--------------|

DISTRICT CLERK

| | |
|---------------|--------------|
| Cheryl Balkus | August, 2018 |
|---------------|--------------|

OTHER OFFICERS WHO SERVED THE DISTRICT

| | |
|---------------------------|-------------------------------|
| *Hon. Channing Smith | May, 1910 to May, 1919 |
| *J.A.B. Taylor | May 1919 to April, 1932 |
| *Charles E. Bigelow | April 1932 to February, 1937 |
| * Adelord LaBree | April, 1937 to April, 1938 |
| *James J. Daley | April, 1938 to May, 1941 |
| *Everett Carleton | May, 1910 to June, 1934 |
| *Cornelius Leafiang | February, 1935 to April, 1936 |
| *Chester Woodcock | April, 1936 to May, 1941 |
| *Robert B. Taft | May, 1941 to April, 1946 |
| *Francis D. Mainville | April, 1948 to April, 1951 |
| *Ernest J. Titcomb | May, 1910 to December, 1957 |
| *Arthur St.Germain | April, 1958 to April, 1961 |
| *Michael A. Manning | May 1941, to March, 1964 |
| *Francis J. Nally | April, 1951 to August, 1978 |
| *Stuart E. Gilbert | May, 1979 to May, 1984 |
| *Douglas T. Cherry, Jr. | April, 1961 to May, 1988 |
| *Richard A. Lemerise | April, 1964 to May, 1988 |
| Thomas P. Wood | May, 1988 to May, 1989 |
| Kenneth G. Soucie | May, 1989 to May, 1992 |
| *Ronald H. Benson | May, 1984 to May, 1993 |
| *Robert J. Theirrien | May, 1992 to May, 1995 |
| William E. Halley | May, 1988 to May, 1997 |
| *Charles J. Flagg | May, 1993 to January 2002 |
| Wayne J. Colby | May, 1997 to May, 2003 |
| Michael L. DellaCava, Sr. | May, 2005 to May 2019 |

DISTRICT CLERK

| | |
|-----------------------|-----------------------------|
| *Samuel Shepard | May, 1910 to February, 1915 |
| *Robert A. Cutting | May, 1915 to May, 1941 |
| *John Pucilauskas | April, 1941 to May, 1942 |
| *Robert Cutting | May, 1942 to May, 1949 |
| *Walter J. Kelley | April, 1949 to April, 1951 |
| *Francis E. Kennedy | April, 1951 to May, 1975 |
| Donald Gordon | May, 1975 to May, 1988 |
| Emily Perkins | May, 1988 to May, 1995 |
| Cynthia A. Garabedian | May, 1995 to May, 2012 |
| Carla A. Davis | May, 2012 to August, 2018 |
| Cheryl Balkus | August, 2018 |

TREASURER

| | |
|-------------------------|------------------------------|
| *Eldridge S. Carleton | May, 1910 to October, 1932 |
| *Chester C. Woodcock | October, 1932 to April, 1936 |
| *Mary J. Lackey | April, 1936 to April, 1948 |
| *Walter J. Kelley | April, 1948 to April, 1949 |
| *Margeret J. LaChasseur | April, 1949 to May, 1973 |
| *Ruth D. Lemerise | May, 1973 to May, 1992 |
| *Stanley Zagorski | May, 1992 to May, 2013 |
| Jennifer M. Wood | May, 2013 |

SUPERINTENDENT

| | |
|-------------------------|-------------------------------|
| *George E. Stimson | October, 1910 to March, 1914 |
| *Robert A. Cutting | April, 1914 to November, 1949 |
| *Everett A. LaBree | April 1957 to June, 1960 |
| *Michael A. Manning | July, 1960 to March, 1964 |
| *Douglas T. Cherry, Jr. | March, 1961 to February, 1977 |
| Robert Wilson | February, 1977 to March, 1979 |
| Michael F. Knox | March, 1979 to July 2017 |
| Benjamin J. Morris | August 2017 |

* Deceased

CHERRY VALLEY AND ROCHDALE WATER DISTRICT'S
112th ANNUAL REPORT
PERIOD ENDING JUNE 30, 2022

Greetings:

Your Board of Water Commissioners respectfully submits their 113th Annual Report for fiscal year ending June 30, 2023.

The Cherry Valley & Rochdale Water District had a very busy fiscal year. The items in this report are updates to the events and tasks that the District has been working on for the past year.

Meter Upgrades

In 2016, the District began the process of upgrading customers' water meters. Previous meter installation upgrades began in 2007 and completed in 2012. There are over 1240 meters located within the District. The new style meter the District is installing in customer's homes has an extended life period. These new meters have a 15-20-year life span compared to meters in earlier years that typically lasted 8-12 years on average. The District continues to update around 100 meters per year. To date the district has over 550 meters upgraded to the new system.

The current meter contains a cellular based reading system, providing new benefits to the ratepayers and the District. Water usage reads are now accessible in the office on a daily basis, eliminating the need for operators to drive by homes on a monthly basis to read meters as previously required by the old-style meter. Once the meter is installed in a home and connected to the cellular network, residents are given access to their water usage data through either a smart phone app or a website link. Residents can also receive alerts when they may have a leak inside the home. With the advances in the metering technology, it is allowing the homeowner and the District to have more information about water consumption readily available. Since the start of this program, District staff has been able to assist many ratepayers in locating and fixing small leaks within their home in a timely fashion.

Grindstone Reactivation

The grindstone well reactivation project has been on going since June of 2020 when the ratepayers voted in favor of the project. Last year it was anticipated that the well would be operational in the summer of 2022. Due to supply chain issues on parts for the project and having to replace the well pump and motor (not part of original project design) the well was not able to be started until December of 2022. On December 2, 2022, DEP issued a reactivation notice to the district allowing the well to go back into operation meeting all drinking water regulations. Throughout the month of December and January district staff had been operating the well in a limited capacity until final project items were completed. With everything now completed the well is operating 12-16hrs per day.

Asset Management

Since 2018 the staff has utilized a USDA funded consulting group known as RCAP. Previously RCAP has assisted the district with financial review of operations of both the Water and Sewer District, and worked with staff to develop a GIS system for both entities. In 2022 RCAP was contacted about working with the District to create and implement an asset management plan and capital improvement plan. In order to create the capital improvement plan the asset management plan needed to be developed first. Throughout 2022 staff assisted RCAP in gathering the necessary data to create this plan. The plan is very comprehensive and is designed to include all assets of the district including all technology related equipment, water treatment equipment, vehicles, water tanks, valves, & buildings. The plan will take this information and project out a life expectancy period and become a tool for the district in forecasting the replacement of assets. The project should be finalized early summer and transitioning to the capital improvement plan phase.

Hydrant Flushing

The Water District works to flush fire hydrants within the Distribution system based off a Mass DEP recommendation to conduct system flushing twice per year. The purpose of hydrant flushing is to clean the debris that builds up inside the water mains out and increase water quality. The District utilizes a hydrant-flushing program known as Uni-directional Flushing (UDF). Uni-directional Flushing is a hydrant flushing

method that requires isolation of sections of the distribution system to increase pressure and volume, scouring the debris and build up inside the water mains, flushing them out. This method enhances water quality, maintains chlorine residuals throughout the distribution system and verifies proper operation of hydrants and valves. During 2022 Unidirectional, flush was completed in both the spring months. Fall flushing was put on hold due to drought conditions. Unidirectional flushing is planned if not already completed for spring of 2023.

Valve Exercising

Valve exercising is an ongoing maintenance program for system distribution valves. Since starting this project in 2018, all known valves in the district have been located and exercised. Many valve in the system are as old as the district itself and take great care to ensure that they work when needed. Moving forward valve exercising will continue to be an ongoing annual project to ensure system maintenance and access to our crucial assets.

Leak Detection

As a result of purchasing water from the City of Worcester and knowing that the District pays for every drop of water measured by the interconnection's master meter, the District's staff has increased the frequency of the District Leak Detection program. The District's staff continues to conduct monthly hydrant-to-hydrant surveys to avoid wasteful and costly system water leaks. In the last year, this program has helped staff locate numerous leaks. This allowed District Staff to address these leaks in a timely manner to minimize the effect on the ratepayers.

In addition to in house monthly leak detection, MassDEP requires the district to conduct a system wide leak survey every 3-5 years. The next system wide leak detection is scheduled for 2024.

Annual Water Use Restrictions

As per the provisions of the Water Management Act Permit, the Board of Water Commissioners declared the required District-wide water use restrictions beginning May 1, 2023 and ending October 1, 2023. Details of the restrictions are posted on the District website www.cvrwd.com.

Annual Financial Audit

The firm of Spinelli Accountant and Advisors CPA conducted the annual financial audit for years ending June 30, 2021 and 2022. The audit concluded that the District continues to demonstrate excellent financial accountability.

For your convenience and review the 2020 – 2021 Audited Statement of Net Assets, Revenue, Expenses, Changes in Net Assets and Cash Flows are published in the 112th Annual Report.

Any questions in regard to this report or any other questions you may have please contact the District Office (508-892-9616) and the Staff will be happy to assist you

Respectfully submitted on behalf of the Commissioners

Benjamin Morris
Superintendent

**COMMONWEALTH OF MASSACHUSETTS
CHERRY VALLEY AND ROCHDALE WATER DISTRICT
WARRANT
ANNUAL DISTRICT MEETING**

To: Cheryl Balkus, District Clerk
Cherry Valley and Rochdale Water District

Greetings:

You are hereby directed to notify the VOTERS of the Cherry Valley and Rochdale Water District to meet in the Town Hall Auditorium, 3 Washburn Square, Leicester, Massachusetts eighteenth day of May, two thousand and twenty-three (May 18, 2023) at seven-thirty P.M. (7:30 P.M.), then and there to act on the following articles:

ONE: MODERATOR

To elect a Moderator to preside at said meeting and for a period of one (1) year thereafter.

PROPOSED MOTION:

I move that the Clerk of the District declare that the polls are open to cast ballots for the election of moderator for a term of one (1) Year.

DESCRIPTION:

This article is an annual procedural article as the Moderator is the individual that will preside over tonight's meeting as well as the beginning of the 2023 Annual Meeting at which time the process is repeated. Additionally, the candidates have met the District By-law requirement of which "Candidates for office must notify the clerk of the district in writing at least three (3) days (72 hours) prior to the meeting date before seeking an office for the Cherry Valley and Rochdale Water District".

TWO: REPORTS

To act on the reports of the District.

PROPOSED MOTION:

I move that the District accept the **printed reports** of the District as printed in the 2023 Annual Report which is in the hands of the voters present.

DESCRIPTION

The printed report of the Commissioners provides the District members with an annual update of the District's activities during fiscal year 2023 and the report of the District Treasurer provides the District members with an update of the District's audited activity during fiscal year ending 2021 and 2022, respectively.

THREE: COMMISSIONER

To elect the following officer by ballot:

A resident from the Rochdale service area to hold the office of District Commissioner for a period of three (3) years.

PROPOSED MOTION:

I move that the Clerk of the District declare that the polls are open to cast ballots for the election of Commissioner representing Rochdale service area for a term of three (3) Years.

DESCRIPTION:

The Board of Water Commissioners has three members each serving a three year term. One Commissioner is elected representing the Greenville service area, the Rochdale Service area and the Cherry Valley service area. Each Commissioner must reside within his/her representative service area. The District By-laws require Candidates for the Office of Commissioner must notify the Clerk in writing at

least three days (72 hours) prior to the meeting date.

The winner of the election will take effect when annual meeting closed. Absent any directive in bylaw or enabling act.

FOUR: BUDGET

To see if the District will vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money, or any other sum, from any available funding source or other available means, for the operating budget for fiscal year 2024, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and any other items related thereto; to execute any instruments or documents necessary or appropriate to accomplish said purposes; or take any action in relation thereto.

PROPOSED MOTION:

I move that the District vote to appropriate from available funds (water revenue) the sum of **ONE MILLION TWO HUNDRED FORTY TWO THOUSAND TWENTY-SIX DOLLARS AND SIXTEEN CENTS (\$1,242,026.16)** for the operating **budget for fiscal year 2024**, as set forth in the **113TH** Annual Report, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and any other items related thereto; to execute any instruments or documents necessary or appropriate to accomplish said purposes.

DESCRIPTION:

This article funds the fiscal year 2024 operating budget, which includes funding all operations of the District, debt service payments and the purchasing of water from the City of Worcester.

FIVE: REVOLVING FUND FOR CONSTRUCTION

To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for legal services, administrative services and engineering services (including but not limited to, design, plan review, and inspection of the project being constructed) in connection with any water system design, review, and construction, or to take any action thereon.

PROPOSED MOTION:

I move that the District vote to authorize the Board of Water Commissioners to **establish a fund to receive and deposit fees** paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made, by the Board of Water Commissioners for legal services, administrative services and engineering services (including but not limited to, design, plan review, and inspection of the project(s) being constructed) in connection with any water system design, review, and construction.

DESCRIPTION:

This is a non-money article. This is a house keeping article.

This article establishes a "revolving account for review of new construction projects within the service area of the district". It provides the means for the District to collect funds from the proposer of the new construction project to pay costs including but not limited to, design, plan review, and inspection of the project being constructed and associated with new construction projects with no impact to the FY24 operating budget and no expense to the district rate payers.

SIX: REVOLVING ACCOUNT FOR METERS

To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts Of 1996, and, from which expenditures may be made by the Board of Water Commissioners for the purchase and installation of water meters or take any action thereon.

PROPOSED MOTION:

I move that the District vote to authorize the Board of Water Commissioners to **establish a fund to receive and deposit fees** paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made, by the Board of Water Commissioners for the purchase and installation of

water meters.

DESCRIPTION:

This article establishes a “revolving account for water meters”. It provides the means for the District to collect funds to pay costs as outlined in the motion and associated with new construction projects with no impact to the FY24 operating budget.

This is a non-money article. This is a house keeping article.

SEVEN: REVOLVING ACCOUNT FOR TERMINATION EXPENDITURES

To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for the purchase and rental of supplies and equipment associated with the District’s Service Termination Process, including but not limited to construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances or take any action thereon.

PROPOSED MOTION:

I move that the District vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made, by the Board of Water Commissioners for the purchase and rental of supplies and equipment associated with the District’s Service Termination Process, including but not limited to, construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances.

DESCRIPTION:

The Board of Water Commissioners are responsible for the financial stability of the district and unfortunately have to implement the termination process in the collection of unpaid water bills. The District would rather work with Individuals in establishing a payment plan to address outstanding water bills. Termination is implemented as the last resort in the collection process.

This article establishes a “revolving account for termination”. It provides the means for the District to collect funds to pay costs as outlined in the motion and associated with district’s termination program with no impact to the FY24 operating budget.

EIGHT – LEAD SERVICE LINE INVENTORY

To see if the District will vote to authorize the Board of Water Commissioners to transfer funds from free cash not exceeding \$110,000 to complete the lead service line inventory mandate.

PROPOSED MOTION

I move that the District vote to authorize the Board of Water Commissioners to transfer funds from free cash not exceeding \$110,000 for lead service line inventory.

DESCRIPTION

A lead service line inventory is a mandated requirement by MassDEP that needs to be completed by October 2024. The District is working on a grant to fund 100% of this project. A stipulation in the current grant program is proof that funds are available to fund the entirety of the project if needed. It is the Districts hope that we are successful in securing the grant or a portion of the grant for this project.

NINE- SARGENT ST. WATER LINE

To see if the District will vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money, or any other sum, from any available funding source or by available means to enable the District to fund the construction of an extension of the water main from Sargent Street to Reservoir St. at Main Street and to pay all costs related thereto including engineering services, administrative services, legal services, and construction services, or to take any action thereon

PROPOSED MOTION

I move that the District vote to authorize the Board of Water Commissioners to transfer funds from free cash not exceeding \$330,000 for the Sargent St Water main installation.

DESCRIPTION

Last year District voters authorized the design of this project. This article is designed to fund the construction and installation of the water line and cover any additional engineering expenses for the project. The District has applied for a grant to fund this project as well. In the event of receiving the grant successfully the funds from this article will only be utilized to cover any match portion of the grant.

You are hereby directed to serve this WARRANT by posting an attested copy at the Leicester Fire Department, Company No. 2, 226 Main Street, Cherry Valley, MA; Rochdale Post Office, 1138 Stafford Street, Rochdale, MA; at the Church Building, 672 Pleasant Street, Rochdale, MA; at the Leicester Town Hall and the Oxford Town Hall seven (7) days at least before said meeting.

Given under our hands, this 18th day of April, in the year of Our Lord, two thousand twenty-three (April 18, 2023).

Respectfully submitted,

Kevin M. Bergin, Chairman

Arthur E.J. Levesque, Commissioner

Robert H. Lemieux, Sr. Commissioner

A TRUE COPY, ATTEST:

Cheryl Balkus, District Clerk

(SEAL)

“This institution is an equal opportunity provider, and employer.”

| CHERRY VALLEY AND ROCHDALE WATER DISTRICT | | | |
|-------------------------------------------|-----------------------|--|-----------------------|
| FISCAL YEAR, 2024 BUDGET | | | |
| ACCOUNT | FY 2023 | | FY 2024 |
| | APPROVED | | PROPOSED |
| ACCOUNTING | \$13,000.00 | | \$15,000.00 |
| CHEMICAL SUPPLIES | \$8,890.16 | | \$9,507.07 |
| CITY OF WORCESTER | \$275,000.00 | | \$245,000.00 |
| CONSULTING SERVICE | \$15,000.00 | | \$15,000.00 |
| CONTINUING ED | \$7,500.00 | | \$8,000.00 |
| DEP SDWA ASSESSMENT | \$700.00 | | \$650.00 |
| LEAK DETECTION AND STAND PIPE | \$10,000.00 | | \$12,000.00 |
| MASTER METERS CALIBRATION | \$1,000.00 | | \$2,500.00 |
| ELECTRICITY | \$25,201.55 | | \$59,318.99 |
| FIELD SUPPLIES | \$8,050.00 | | \$8,573.25 |
| HEAT | \$12,617.50 | | \$3,080.00 |
| INSURANCE | \$117,369.57 | | \$127,087.82 |
| LAB WORK | \$22,497.00 | | \$30,036.60 |
| LEGAL FEES | \$9,000.00 | | \$9,000.00 |
| METERS | \$35,000.00 | | \$35,000.00 |
| MISCELLANEOUS | \$500.00 | | \$500.00 |
| MOTOR VEHICLE EXP | \$12,600.00 | | \$12,600.00 |
| OFFICE EXPENSES | \$18,410.00 | | \$14,140.00 |
| OFFICER'S SALARY | \$6,400.00 | | \$6,400.00 |
| PAYROLL | \$302,484.62 | | \$315,407.30 |
| PIPES | \$15,000.00 | | \$20,000.00 |
| POSTAGE | \$7,000.00 | | \$7,245.00 |
| PROPERTY TAX | \$4,500.00 | | \$4,500.00 |
| REPAIR/MAINT | \$16,500.00 | | \$17,572.50 |
| RETIREMENT | \$74,612.00 | | \$72,655.00 |
| SERVICES | \$15,309.00 | | \$15,620.00 |
| SMALL TOOLS | \$3,300.00 | | \$3,514.50 |
| SUB CONTRACTORS | \$42,000.00 | | \$44,500.00 |
| TECHNOLOGY | \$18,820.19 | | \$19,514.50 |
| TELEPHONE | \$3,531.50 | | \$3,640.00 |
| | | | |
| | | | |
| Sub Total A | \$1,101,793.09 | | \$1,137,562.52 |
| | | | |
| Capital | \$20,000.00 | | \$20,000.00 |
| | | | |
| Debt Service | | | |
| MA Water Pollution Abatement Trust | \$93,200.00 | | \$34,463.64 |
| | | | |
| Reserve | \$50,000.00 | | \$50,000.00 |
| Sub Total B | \$163,200.00 | | \$104,463.64 |
| Required Revenue (A+B) | \$1,264,993.09 | | \$1,242,026.16 |

CHERRY VALLEY AND ROCHDALE WATER DISTRICT
STATEMENTS OF NET POSITION
JUNE 30, 2022 AND 2021

ASSETS

| | <u>2022</u> | <u>RESTATED 2021</u> |
|-----------------------------|---------------------|--------------------------|
| CURRENT ASSETS | | |
| Cash and Cash Equivalents | \$ 1,799,980 | \$ 1,884,071 |
| Accounts Receivable | 43,897 | 53,430 |
| Water Liens Receivable | 40,876 | 77,603 |
| Lease Receivables | 8,215 | 7,899 |
| Prepaid Expenses | 102,139 | 80,561 |
| | 1,995,107 | 2,103,564 |
| Total Current Assets | 1,995,107 | 2,103,564 |
| CAPITAL ASSETS, NET | 3,219,434 | 3,084,053 |
| OTHER ASSETS | | |
| Lease Receivables | 1,306,279 | 1,314,494 |
| Accrued Interest Receivable | 29,546 | 13,249 |
| Deferred Outflows | 108,131 | 114,592 |
| | 1,443,956 | 1,442,335 |
| Total Other Assets | 1,443,956 | 1,442,335 |
| TOTAL ASSETS | \$ 6,658,497 | \$ 6,629,952 |

LIABILITIES AND NET POSITION

| | | |
|------------------------------------------------------------------------------|---------------------|---------------------|
| CURRENT LIABILITIES | | |
| Accounts Payable | \$ 8,357 | \$ 9,762 |
| Accrued Expenses | 61,610 | 54,132 |
| Due to Cherry Valley Sewer District | 3,174 | 13,492 |
| Deferred Revenue | 9,000 | 10,803 |
| Current Portion of Long-Term Debt | 109,588 | 104,122 |
| | 191,729 | 192,311 |
| Total Current Liabilities | 191,729 | 192,311 |
| LONG-TERM LIABILITIES | | |
| Long-Term Debt, Net of Current Portion and Unamortized Debt Issuance Cost | 361,909 | 473,744 |
| Deferred Inflows - Pension | 152,460 | 84,539 |
| Deferred Inflows - Leases | 1,270,480 | 1,300,234 |
| Net Pension Liability | 743,955 | 805,343 |
| | 2,528,804 | 2,663,860 |
| Total Long-Term Liabilities | 2,528,804 | 2,663,860 |
| Total Liabilities | 2,720,533 | 2,856,171 |
| NET POSITION | | |
| Invested in Capital Assets, Net of Related Debt Restricted: | 2,747,937 | 2,506,187 |
| Reserved for Continued Appropriations | 343,013 | 492,819 |
| Unrestricted: Unappropriated Fund Balances | 847,014 | 774,775 |
| | 3,937,964 | 3,773,781 |
| Total Net Position | 3,937,964 | 3,773,781 |
| TOTAL LIABILITIES AND NET POSITION | \$ 6,658,497 | \$ 6,629,952 |

**CHERRY VALLEY AND ROCHDALE WATER DISTRICT
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEARS ENDED JUNE 30, 2022 AND 2021**

| | <u>2022</u> | <u>RESTATED 2021</u> |
|------------------------------------------|--------------|--------------------------|
| OPERATING REVENUES | | |
| Water Revenue - Net of Refunds | \$ 1,229,709 | \$ 1,293,166 |
| Other Operating Revenue | 20 | 6,900 |
| Penalties Invoiced Customers | 15,065 | 6,360 |
| | 1,244,794 | 1,306,426 |
| OPERATING EXPENSES | | |
| Payroll and Related Expenses | 359,116 | 352,546 |
| Depreciation Expense | 140,378 | 141,680 |
| Insurance and Surety Bond | 139,396 | 116,028 |
| Supplies and Materials | 98,572 | 87,871 |
| Dues | 79,039 | 91,486 |
| Outside Services | 56,245 | 36,295 |
| Meters | 32,701 | 29,655 |
| Utilities | 28,673 | 24,281 |
| Other Operating Expenses | 15,955 | 36,487 |
| Professional Services | 13,236 | 15,095 |
| Sampling Equipment and Lab Fees | 12,240 | 15,099 |
| | (137,311) | (131,312) |
| | 838,240 | 815,211 |
| OPERATING INCOME | | |
| | 406,554 | 491,215 |
| NON-OPERATING REVENUES (EXPENSES) | | |
| Subsidy Revenue | 29,038 | 29,303 |
| Tower Rental | 17,985 | 17,986 |
| Solar Income | 11,824 | 11,824 |
| Interest Income | 49,396 | 47,517 |
| Interest Expense | (11,446) | (14,396) |
| Loss on Disposal of Fixed Assets | (15,904) | - |
| City of Worcester | (323,264) | (318,303) |
| | (242,371) | (226,069) |
| INCREASE IN NET POSITION | | |
| | 164,183 | 265,146 |
| NET POSITION, BEGINNING OF YEAR | | |
| | 3,773,781 | 3,508,635 |
| NET POSITION, END OF YEAR | | |
| | \$ 3,937,964 | \$ 3,773,781 |

**CHERRY VALLEY AND ROCHDALE WATER DISTRICT
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2022 AND 2021**

| | <u>2022</u> | <u>RESTATED</u> <u>2021</u> |
|-----------------------------------------------------------------------------------------|--------------|--------------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Received from Customers | \$ 1,239,242 | \$ 1,298,209 |
| Other Operating Revenue | 1,539 | (50,263) |
| Paid to Employees and Professional Contractors for Services | (367,317) | (340,811) |
| Paid to Suppliers for Goods and Services | (333,055) | (353,524) |
| | 540,409 | 553,611 |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES | | |
| Interest Income | 49,396 | 47,517 |
| Grant and Subsidy Revenue | 29,038 | 29,303 |
| Tower Rental Income | 17,985 | 17,986 |
| Solar Income | 11,824 | 11,824 |
| Interest Paid on Long-Term Debt | (11,446) | (14,396) |
| Acquisition of Fixed Assets | (291,664) | (90,131) |
| Principal Paid on Long-Term Debt | (106,369) | (105,826) |
| City of Worcester | (323,264) | (318,303) |
| | (624,500) | (422,026) |
| NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | (84,091) | 131,585 |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR | 1,884,071 | 1,752,486 |
| CASH AND CASH EQUIVALENTS, END OF YEAR | \$ 1,799,980 | \$ 1,884,071 |
| RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES | | |
| Changes in Operating Activities | \$ 406,554 | \$ 491,215 |
| Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities: | | |
| Depreciation Expense | 140,378 | 141,680 |
| Changes in Assets and Liabilities: | | |
| Accounts Receivable | 9,533 | 5,043 |
| Water Liens Receivable | 36,727 | (42,092) |
| Lease Receivables | 7,899 | (1,322,393) |
| Accrued Interest Receivable | (16,297) | (13,249) |
| Prepaid Expenses | (21,578) | (60,187) |
| Deferred Outflows | 6,461 | (4,346) |
| Deferred Revenue | (1,803) | 1,803 |
| Accounts Payable | (1,404) | 3,367 |
| Accrued Expenses | 7,478 | 6,206 |
| Due to Cherry Valley Sewer District | (10,318) | 12,174 |
| Deferred Inflows - Pension | 67,921 | 15,835 |
| Deferred Inflows - Leases | (29,754) | 1,300,234 |
| Pension Liability, Net of Inflows and Outflows | (61,388) | 18,321 |
| NET CASH PROVIDED BY OPERATING ACTIVITIES | \$ 540,409 | \$ 553,611 |

SALARIES OF ELECTED OFFICIALS FY 2023

| | | |
|-----------------|------------|----------|
| 1 CHAIRMAN | \$2,191.18 | Annually |
| 2 COMMISSIONERS | \$2,091.18 | Annually |

CVRWD MONTHLY WATER RATES

| | |
|--------------------------------------------------|-------------|
| MONTHLY BASE CHARGE: | \$25.00 |
| 0-1000 CF | \$0.1064/CF |
| EXCESS OF 1,001 CF BUT NOT GREATER THAN 1,500 CF | \$0.1408/CF |
| EXCESS OF 1,501 CF BUT NOT GREATER THAN 2,000 CF | \$0.1632/CF |
| EXCESS OF 2,000 CF | \$0.1884/CF |

ESTIMATED BILLS: If a meter fails to record water consumption, the customer may be issued an estimated bill, based on the historical water consumption as recorded by the meter when in order.

DUE DATE / LATE FEE: All payments are due and payable on the 15th of each month. After the 15th of the month, the customer is charged a \$5.00 penalty per service.

PAST DUE ACCOUNTS: Current bills are considered to be past due after the due date. Past due accounts are subject to termination of water service. All past due bills are considered to be delinquent and appear hereon as a second notice.

SERVICE TERMINATIONS: If water service is terminated, a re-connection fee will be charged prior to restoring service. Additionally, it is the right of the District to charge a demand fee to any customer receiving demand notices.

NO DISCOUNTS: Both the Water and Sewer Districts are small districts funded by you, the rate payers. Allowing discounts would be an additional cost burden to the remaining rate payers who would not qualify for a discount. Therefore, no discounts are available.

"Cherry Valley and Rochdale Water District is an equal opportunity provider, and employer."

To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD)."

**Monthly Record Of Water Purchased In
2022**

| | Purchased | | Purchased | Produced |
|----------|-----------|-----------|-----------|----------|
| January | 4,870,969 | July | 5,565,859 | |
| February | 4,297,625 | August | 5,323,531 | |
| March | 4,653,313 | September | 4,811,859 | |
| April | 4,719,750 | October | 4,979,469 | |
| May | 5,819,125 | November | 4,863,500 | |
| June | 5,499,172 | December | 4,492,469 | 559,760 |

| | |
|---------------|--------------------------------------------|
| Total in 2022 | 60,406,401 gallons = Avg of 165,497 gpd |
| Total in 2021 | 58,898,359 gallons = Avg of 161,365.37 gpd |
| Total in 2020 | 67,212,083 gallons = Avg. of 184,143 gpd |
| Total in 2019 | 74,710,440 gallons = Avg. of 204,686 gpd |
| Total in 2018 | 73,262,885 gallons = Avg. of 200,720 gpd |
| Total In 2017 | 79,152,994 gallons = Avg. of 216,857 gpd |
| Total In 2016 | 100,343,586 gallons = Avg. of 274,914gpd |
| Total In 2015 | 93,600,595 gallons = Avg. of 256,440 gpd |
| Total In 2014 | 94,732,478 gallons = Avg. of 259,512 gpd |

| | | |
|----------|---------------|-----|
| Hydrants | Cherry Valley | 80 |
| | Rochdale | 73 |
| | Oxford | 11 |
| | Total | 164 |

Sprinklers in fourteen businesses and eight residential buildings

**CHERRY VALLEY AND ROCHDALE WATER
RECORD OF VOTE – 112TH ANNUAL MEETING
MAY 19, 2022**

A meeting of the Cherry Valley and Rochdale Water District was held at the Leicester Town Hall, 3 Washburn Square, Leicester, MA 01524, on Thursday May 19, 2022. Twenty-six (26) were in attendance, all of who were eligible voters.

The Annual Meeting was called to order at 7:32 p.m. by Mr. John Shocik. A motion was made and seconded to **waive the reading of the Annual Warrant**, for it is published on pages 7-11 of the 112th Annual Report, which was in the hands of the voters.

VOTED: UNANIMOUS. APPROVED.

ARTICLE I – MODERATOR

A motion was made and seconded to nominate **John Shocik** to the position of **Moderator** to preside at said meeting and for a term of one (1) year.

VOTED: UNANIMOUS. APPROVED.

ARTICLE II – PRINTED REPORTS

A motion was made and seconded to accept the **Printed Reports** of the Commissioners and District Treasurer, which were included in the 112th Annual Report.

VOTED: UNANIMOUS. APPROVED.

ARTICLE III - ELECTION OF OFFICERS

The Following Officers Were Elected:

District Commissioner for Three (3) Years: **Robert Lemieux**

VOTED: UNANIMOUS. APPROVED.

ARTICLE IV - FY 23 BUDGET

A motion was made and seconded, and the district voted to appropriate from available funds (water revenue) the sum of **ONE MILLION TWO HUNDRED SIXTY FOUR THOUSAND NINE HUNDRED NINETY THREE DOLLARS AND NINE CENTS (\$1,264,993.09)** for the operating **budget for fiscal year 2023**, as set forth on page **12** of the **112TH** Annual Report, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and any other items related thereto; to execute any instruments or documents necessary or appropriate to accomplish said purposes.

VOTED: MAJORITY. APPROVED.

ARTICLE V – REVOLVING FUND FOR CONSTRUCTION REVIEW

A motion was made and seconded and the district voted to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for legal services, administrative services, and engineering services (including but not limited to, design, plan review, and inspection of the project(s) being constructed) in connection with any water system design, review, and construction.

VOTED: UNANIMOUS. APPROVED.

ARTICLE VI - REVOLVING FUND FOR WATER METERS

A motion was made and seconded, and the district voted to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which, expenditures may be made by the Board of Water Commissioners, for the purchase and installation of water meters.

VOTED: UNANIMOUS. APPROVED.

ARTICLE VII - REVOLVING FUND FOR TERMINATION

A motion was made and seconded, and the district voted to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for the purchase and rental of supplies and equipment associated with the District's Service Termination Process, including but not limited to construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances.

VOTED: MAJORITY. APPROVED.

ARTICLE VII – PURCHASE VEHICLE

A Motion was made and seconded, and the district voted to transfer from available funds or free cash the sum of THREE HUNDRED AND FIFTY-FIVE THOUSAND DOLLARS (\$355,000.00) to enable District to pay the costs associated converting the Clear Well to a holding/ distribution tank, to enable the District to pay all costs associated with a revised design which will activate the grindstone well and alleviate pressure drops in the system when the booster pump is running, including the costs of engineering services, legal services, and construction services, or to take any action thereon.

VOTED: UNANIMOUS. APPROVED

ARTICLE XI – HEATING SYSTEM

A motion was made and seconded, and the District voted to transfer from available fund or free cash the sum of \$45,000 (Forty-Five Thousand Dollars) to upgrade and replace the heating system located at 148 Henshaw St. treatment facility and office. **VOTED: UNANIMOUS. APPROVED.**

ARTICLE X – ENGINEERING FOR SARGENT STREET WATER LINE EXTENSION

A motion was made and seconded to appropriate from available funds or free cash the sum of \$20,000 (Twenty thousand dollars and zero cents) to enable the district to fund the Engineering of an extension of the water main from Sargent Street to Reservoir Street and to pay all costs related thereto including engineering services, administrative services, legal services, and construction services.

VOTED: MAJORITY. APPROVED.

The meeting was adjourned at 8:17 P.M.

I, Cheryl A. Balkus, hereby certify that this is a true and accurate record of vote taken by the voters of the Cherry Valley and Rochdale Water District at the Annual Meeting, May 19, 2022.

A TRUE COPY ATTEST:

Cheryl A. Balkus, DISTRICT CLERK