

1963

2007

Cherry Valley  
Sewer District

ANNUAL REPORT

ENDING

June 30, 2007

**CHERRY VALLEY SEWER DISTRICT  
P.O. BOX 476  
LEICESTER, MA 01524**

**ANNUAL MEETING  
WARRANT**

To: Michael F. Knox, District Clerk  
Cherry Valley Sewer District

Greetings:

You are hereby directed to notify the Voters of the Cherry Valley Sewer District to meet in the Town Hall Auditorium, 3 Washburn Square, Leicester, Massachusetts Thursday, the 24<sup>th</sup> day of May, 2007 at 7:00 P.M. then and there to act on the following:

ARTICLE 1 To elect a Moderator to preside at said meeting and for a period of one (1) year thereafter.

ARTICLE 2 To act on reports of the District.

ARTICLE 3 To elect a Sewer Commissioner for a term of three (3) years.

ARTICLE 4 To see if the District will vote to raise and appropriate transfer from available funds, or otherwise provide a sum of money from any available means, for the operating budget for Fiscal Year 2008, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and other items related thereto: to execute any instruments or documents necessary or appropriate to accomplish said purposes: and to take any other action thereon.

ARTICLE 5 To see if the District will vote to raise and appropriate, transfer from available funds or free cash or otherwise provide the sum of ten thousand dollars (\$10,000.00) to create a reserve account, or take any action thereto.

ARTICLE 6 To see if the Cherry Valley Sewer District will vote to merge with the Cherry Valley & Rochdale Water District and to further vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money as may be necessary to enable the District to pay for, professional services including but not limited to professional engineering services,

accounting services, and legal services and to execute any instruments or documents necessary or appropriate to accomplish said purposes; and to take any other action thereon.

ARTICLE 7 To see if the District will vote to authorize the Board of Sewer Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 33 of the Acts of 1998, and, from which expenditures may be made by the Board of Water Commissioners for legal services, administrative services and engineering services (including but not limited to, design, plan review, and inspection of the project being constructed) in connection with any water system design, review, and construction, or to take any action thereon.

ARTICLE 8 To see if the District will vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money as may be necessary to enable the District to pay for professional engineering services and all costs incidental and related thereto to perform a infiltration and inflow (I/I) study of the District's sewer collection system and further develop infiltration and inflow operations and maintenance program, or take any action thereon.

You are hereby directed to give notice of this Warrant by posting attested copies thereof at two public places within the limits of the Cherry Valley Sewer District and with the Clerk of the Town of Leicester seven days before time of said meeting.

Given under our hands this 26<sup>th</sup> day of April 2007.

\_\_\_\_\_  
Donald G. Manseau, Chairman

\_\_\_\_\_  
Victor M. Taylor, Commissioner

\_\_\_\_\_  
Michael L. DellaCava, Commissioner

A TRUE COPY ATTEST:

\_\_\_\_\_  
Michael F. Knox  
Clerk-Cherry Valley Sewer District  
(SEAL)

# CHERRY VALLEY SEWER DISTRICT

## Statement of Net Assets June 30, 2006

Assets	2006
Current Assets:	
Cash and cash equivalents	\$2,230,954
Accounts receivable	199,423
Interest receivable	144,352
Prepaid expenses	<u>5,148</u>
Total Current Assets	<u>2,579,877</u>
Non-Current Assets:	
Sewer betterments receivable	4,369,448
Construction in progress	-
Property and equipment, net	<u>9,861,871</u>
Total Non-Current Assets	<u>14,231,319</u>
Total Assets	<u>16,811,196</u>
<b>Liabilities and Net Assets</b>	
Current Liabilities:	
Accounts payable	\$ 90,085
Current portion of long-term debt	98,585
Accrued expenses	8,800
Accrued interest	<u>69,947</u>
Total Current Liabilities	<u>267,417</u>
Non-Current Liabilities:	
Long-term debt, net of current portion	4,417,370
Deferred revenue	<u>4,369,448</u>
Total Non-Current Liabilities	<u>8,786,818</u>
Contingencies	-
Total Liabilities	<u>9,054,235</u>
Net Assets:	
Restricted for operations and maintenance	258,363
Invested in capital assets, net of related debt	5,345,916
Restricted for debt service	<u>2,152,682</u>
Total Net Assets	<u>7,756,961</u>
Total Liabilities and Net Assets	<u>\$16,811,196</u>

## CHERRY VALLEY SEWER DISTRICT

### Statements of Revenue, Expenses, and Changes in Net Assets

Year Ended June 30, 2006

Operating Revenue:	
Sewer betterments, net	\$ 234,255
Sewer user and connection fees	225,256
Interest income	196,851
Sewer dumping fees	8,166
Permits and inspections	4,025
Other revenue	<u>16,805</u>
Total Operating Revenue	<u>685,358</u>
Operating Expenses:	
Payroll and related expenses	79,252
Sewerage and disposal fees	46,400
Professional services	19,578
Other supplies and materials	13,592
Utilities	7,934
Outside services	3,965
Insurance and surety bond	3,750
Depreciation	2,314
Office supplies and dues	2,011
Sewer user refunds	1,813
Miscellaneous expense	<u>2,940</u>
Total Operating Expenses	<u>183,549</u>
Operating Income	<u>501,809</u>
Non-Operating Expenses:	
Interest expense	<u>(204,518)</u>
Income Before Contributions	297,291
Capital Contributions	<u>996,959</u>
Change in Net Assets	1,294,250
Net Assets, beginning of year	<u>6,462,711</u>
Net Assets, end of year	<u>\$ 7,756,961</u>

**CHERRY VALLEY SEWER DISTRICT**  
**Proposed FY 2008 Operating Budget**

<b>Operating Expenses</b>	<b>FY08</b>
Abatements	\$ 100.00
Accounting	\$ 10,000.00
Administration	\$ 3,500.00
Allowance	\$ 15,000.00
Bank Fees	\$ 200.00
Computer	\$ 2,000.00
Electricity	\$ 8,000.00
Field Supplies	\$ 3,100.00
Insurance	\$ 26,400.00
Legal Advertising	\$ 500.00
Miscellaneous	\$ 200.00
Legal	\$ 6,500.00
Motor Vehicle Expense	\$ 4,200.00
Office Supply	\$ 4,200.00
Officers' Salary	\$ 16,500.00
Payroll	\$ 71,500.00
Pipes	\$ 2,600.00
Postage	\$ 1,900.00
Rent	\$ 1,500.00
Repair/Maintenance	\$ 4,650.00
Septage Dumping Fees	\$ 500.00
Small Tools	\$ 2,700.00
Sub Contracts	\$ 6,000.00
Telephone	\$ 5,500.00
WCR Assessment	<u>\$ 6,519.00</u>
<b>Total Operating Expense</b>	<b>\$203,769.00</b>
<b>Reserve</b>	<b>\$ 10,000.00</b>
<b>COW Transportation/Treatment Expenses (\$2.23 CCF)</b>	<b>\$ 60,000.00</b>
<b>UBWPAD (\$.06/GAL)</b>	<b>\$ 17,000.00</b>
<b>Total Proposed Budget</b>	<b>\$290,769.00</b>

**Cherry Valley Sewer District  
Annual Meeting  
May 24, 2007**

**COMMISSIONERS REPORT**

To the people of the Cherry Valley Sewer District:

Greetings:

Your Board of Sewer Commissioners respectfully submits their Annual Report for the fiscal year ending June 30, 2007.

The Commissioners are pleased to report that 327 homes are currently connected to the sewer system.

The Commissioners are in the process of developing plans to reconstruct a section of the sewer line located on Chapel Street. The District discovered a grade problem with the section of sewer main that crosses Kettle Brook at the Brick City Mill Pond. The grade problem was caused by the winter frost that lifted the sewer main thus reducing the designed gravity flow. The sewer main will be re-routed to prevent this from reoccurring in the future.

The District along with the other member communities (Worcester, Millbury, Auburn, Holden, West Boylston and Rutland) of the Upper Blackstone Water Pollution Abatement District (UBWPAD) have received copies of the draft NPDES discharge permit issued by US EPA. Despite the progress and positive results of the multi-million dollar upgrade to the UBWPAD Treatment Facility, US EPA is proposing much more stringent nutrient (phosphorous and nitrogen) limits in the draft 2007 permit. Simply stated, implementation of these provisions will seriously impact this District's sewer rates.

To offset the rate increases, the Board of Sewer Commissioners has applied for and received a Sewer Rate Relief Grant from the Massachusetts Department of Environmental Protection. The grant has been applied to the sewer rate in an attempt to lessen the impact. The Fiscal Year 2007 Grant installment is \$ 22,982.00.

Several notes of appreciation are in order;

Ms. Carla Davis our Office Administrator has performed her duties with the utmost efficiency and professionalism. Thank you, Carla.

Mr. John Graham, District Treasurer has done a most commendable job for the District this past year. Thank you, John.

Also, Hoyle, Tanner and Associates, Inc., Leicester Highway Department, Board of Selectmen, Leicester Police and Fire Departments, City of Worcester D.P.W. and the Cherry Valley and Rochdale Water District.

Respectfully submitted,

*Donald G. Manseau, Chairman*

*Victor M. Taylor, Commissioner*

*Michael L. Della Cava, Sr., Commissioner*

## CHERRY VALLEY SEWER DISTRICT

### RECORD OF VOTE ANNUAL MEETING MAY 25, 2006

A meeting of the Cherry Valley Sewer District was held at the Leicester Town Hall Auditorium, 3 Washburn Square, Leicester, MA on Thursday, May 25, 2006, (10) were in attendance, all of whom were eligible voters.

The meeting was called to order at 7:43 P.M. by Mr. Donald G. Manseau who entertained a motion to waive the reading of the annual warrant, which was in the hands of the voters and Return of same.

**Voted: Unanimous. Approved.**

#### ARTICLE I – MODERATOR

Commissioner Taylor moved to nominate Mr. Kevin M. Bergin to the office of moderator for a term of one year.

**Voted: Unanimous. Approved.**

#### ARTICLE II – REPORTS

Commissioner Della Cava moved to vote to accept the Reports of the District as printed in the 2006 Annual Report which was in the hands of the voters present.

**Voted. Unanimous. Approved.**

#### ARTICLE III – ELECTION OF OFFICERS

The following officers were elected:

Commissioner for a term of three (3) years: Michael L. DellaCava, Sr.

**Voted: Unanimous. Approved.**

#### ARTICLE IV – FY 2007 BUDGET

Chairman Manseau moved that the District vote to appropriate from available funds, the sum of \$ 258,363.00 (Two-hundred-fifty-eight-thousand, three-hundred and sixty-three dollars and no cents), for the operating budget of Fiscal Year 2007, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction, sundry items and other items related thereto.

(The proposed budget was published on page 5 of the 2006 Annual Report, which was in the hands of the voters present.)

**Voted: Unanimous. Approved.**

## ARTICLE V – RESERVE ACCOUNT

Commissioner Della Cava moved that the District vote to appropriate from available funds, the sum of \$10,000.00 (Ten thousand), to create a reserve account.

**Voted: Unanimous. Approved.**

The meeting adjourned at 7:52 P.M.

I, Kevin M. Bergin, hereby certify that this is a true and accurate record of the votes taken by the votes of the Cherry Valley Sewer District at the Annual Meeting, May 25, 2006.

Kevin M. Bergin  
Moderator