

**CHERRY VALLEY SEWER DISTRICT  
BOARD OF SEWER COMMISSIONERS' MEETING**

**MEETING MINUTES**

**April 12, 2018**

**7:00 P.M.**

- I. CALL TO ORDER - Chairman Manseau called the meeting to order at 7:00 with the following present:

Donald G. Manseau, Chairman	Victor M. Taylor, Commissioner
Michael L. DellaCava, Commissioner	Benjamin J. Morris, Superintendent
Carla Davis, Clerk	Jen Wood, Treasurer
Greg Buteau, Not a CVSD customer	

- I. APPROVAL OF MINUTES

- a. **March 15, 2018** - Commissioner Taylor motioned to approve the minutes of March 15, 2018. Seconded by Commissioner DellaCava. All in favor. Approved.

- II. FINANCE

- a. **Approve Warrants of April 5, 2018** - Commissioner Taylor motioned to approve the warrants of April 5, 2018. Seconded by Commissioner DellaCava. All in favor. Approved
- b. **Approve Warrants of April 12, 2018** - Commissioner Taylor motioned to approve the warrants of April 12, 2018. Seconded by Commissioner DellaCava. All in favor. Approved
- a. **FY18 Finance Status Update** – The Board was given an email from the Director of Business and Community Programs from USDA which stated they were unable to help us with loan forgiveness or forbearance. The Superintendent also informed the board about meeting with the Dept of Revenue. Unfortunately, there is nothing the Dept of Revenue can do for us at this point – the only thing they suggested, we are already doing, which is cost sharing with the water district (via the service agreement) He also updated the Board that we also had a meeting with the Town Administrator, with the same intent – asking for any type of assistance. The meeting was the same result – he said there was nothing he could do to help us. He did however say that he could help us with contacting Senator Moore's office to see if he could gain his attention, since he has not yet replied to the letter we sent to him back in February. The Town Administrator did request the same letter however. He would like it addressed to him directly so he has something in writing, asking for his assistance. Commissioner Taylor motioned to approve sending the same letter – addressed to the Town Administrator. Seconded by Commissioner DellaCava. All in favor. Approved. The Board was also updated about the scheduled meeting with the City of Worcester which will be on April 30, 2018. The Board discussed attending the meeting but then agreed to allow the Superintendent, Treasurer and Clerk to attend on their behalf since they were already the ones to make a presentation to the DOR and Town Administrator.
- b. **FY19 Budget Approval** – The Board reviewed the FY19 budget. Mr. Buteau questioned why the payroll and health insurance from the office administrator position was removed from the budget and added to the water budget? He expressed his concern and feels that it's unfair. The Superintendent explained that the office administrator has already been a water employee and this just

recognizes that she is one. The service agreement covers the costs and expenses of the sewer district. The line item shown in the sewer budget for payroll is for reimbursement to the water district to cover the service agreement. Commissioner DellaCava agreed that this needs to be discussed with more clarification, perhaps with the water board. However, at this time, the FY19 budget is up for approval. Commissioner Taylor motioned to approve the FY19 budget as presented, with possible changes to come. Commissioner DellaCava seconded the motion, under the condition that we hold a joint meeting with the water district ASAP. No other discussion. All in favor. Approved.

### III. ADMINISTRATION

### IV. OPERATIONS

- a. **Superintendent's Report** – The Superintendent reported that currently, we are focusing on manhole repairs without having to contract out or hire police detail. However, each manhole we come to need major repair and/or replacement. He also went on to say that we may need to fund fixing this problem since what we've been doing is only a temporary Band-Aid. Commissioner DellaCava stated that we have no money to fund doing something like that. He understands the Commissioners concern, however, it is now to the point of pay for it through the I/I billed from the City of Worcester or spend the money to correct the problem and will then see the COW bills decrease. They discussed possibilities like rubber or epoxy spray, but again, that is only temporary. The Superintendent said that they will continue to keep inspecting and repair as they can.

### V. COMMUNICATIONS

- a. **UBWPAD Update** – According to Chairman Manseau, MassDEP wants the UBWPAD to install more power in addition to the new generators that were installed last year. They want back up power installed in the entire facility to prevent raw discharge into the river. The current generators already would prevent this but they still want full power installed – this will cost \$100 million. This will be a major blow to the district if this is approved. No timetable at this point. He also reported that the UBWPAD is currently tying into Shrewsbury. Commissioner Taylor commented on the ongoing lawsuit between the town of Holden and the City of Worcester. If the result is favorable for Holden, it could possibly be in our favor as well as the other community members. All we know is this district cannot continue financially as is.

### VI. PERSONNEL

### VII. DATE OF NEXT MEETING

- a. **Approval of Next Meeting Date** - Commissioner Taylor motioned to hold the next meeting on May 10, 2018 at 7:00 P.M. Seconded by Commissioner DellaCava. All in favor. Approved.

- II. **ADJOURNMENT** - Commissioner DellaCava motioned to adjourn the meeting. Seconded by Commissioner Taylor. All in favor. Approved. Meeting adjourned at 8:03 P.M.