

**CHERRY VALLEY SEWER DISTRICT
P.O. BOX 138
ROCHDALE, MA 01542
ANNUAL MEETING
WARRANT**

To: Cheryl Balkus, District Clerk
Cherry Valley Sewer District

Greetings:

You are hereby directed to notify the Voters of the Cherry Valley Sewer District to meet in the Town Hall Auditorium, 3 Washburn Square, Leicester, Massachusetts Thursday, and the 23rd day of May 2024 at 7:00 P.M. then and there to act on the following:

ARTICLE 1: MODERATOR

To elect a Moderator to preside at said meeting and for a period of one (1) year thereafter.

PROPOSED MOTION:

I move that the clerk of the District declare that the polls are open to cast ballots for the election of moderator for a term of one (1) year.

DESCRIPTION:

This article is an annual procedural article as the Moderator is the individual that will preside over tonight's meeting as well as the beginning of the 2025 Annual Meeting at which time the process is repeated.

ARTICLE 2: REPORTS

To act on reports of the District.

PROPOSED MOTION:

I move that the District vote to accept the Reports of the District as printed in the 2024 Annual Report, which is in the hands of the voters present.

DESCRIPTION:

The printed report of the Commissioners provides the District members with an annual update of the District's activities during fiscal year 2024 and the report of the District Treasurer provides the District members with an update of the District's audited activity during fiscal year ending 2022 and 2023, respectively.

ARTICLE 3: COMMISSIONER

To elect a Sewer Commissioner for a term of three (3) years.

PROPOSED MOTION:

I move that the Clerk of the District declare that the polls are open to cast ballots for the election of Commissioner for a term of three (3) years.

DESCRIPTION:

The Board of Sewer Commissioners has three members each serving a three year term.

The winner of the election will take effect when annual meeting closed. Absent any directive in bylaw or enabling act.

ARTICLE 4: BUDGET

To see if the District will vote to raise and appropriate transfer from available funds, or otherwise provide a sum of money from any available means, for the operating budget for Fiscal Year 2025, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and other items related thereto: to execute any instruments or documents necessary or appropriate to accomplish said purposes: and to take any other action thereon.

PROPOSED MOTION:

I move that the District vote to appropriate from available funds, the sum of \$794,116.41 (Seven hundred ninety four thousand one hundred sixteen dollars and forty one cents), for the operating budget of Fiscal Year 2025, to

provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance and construction.

DESCRIPTION:

This article funds the fiscal year 2025 operating budget, which includes funding all operations of the District, debt service payments, transportation costs (City of Worcester and Upper Blackstone).

ARTICLE 6: REVOLING FUND FOR CONSTRUCTION

To see if the District will vote to authorize the Board of Sewer Commissioners to establish a fund to receive and deposit fee paid pursuant to Chapter 33 of the Acts of 1998, and, from which expenditures may be made by the Board of Sewer Commissioners for legal services, administrative services and engineering services, (including but not limited to, design, plan review, and inspection of the project being constructed) in connection with any sewer system design, review, and construction, or take any action thereon.

PROPOSED MOTION:

I move that the District vote to authorize the Board of Sewer Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 33 of the Acts of 1998, and, from which expenditures may be made by the Board of Sewer Commissioners for legal services, administrative services and engineering services (including but not limited to, design, plan review, and inspection of the project being constructed) in connection with any sewer system design, review, and construction.

DESCRIPTION:

This article establishes a "revolving account for review of new construction projects within the service area of the district". It provides the means for the District to collect funds from the proposer of the new construction project to pay costs including but not limited to, design, plan review, and inspection of the project being constructed and associated with new construction projects with no impact to the FY25 operating budget and no expense to the district rate payers.

For Example, if a new development came into the district our engineer has to review the plans to make sure it will allow us to supply sewer connections to the new development. This warrant article allows us to collect the fees from the new development in order to pay our engineering fees so the cost is not absorbed by the district subscribers.

ARTICLE 7: Sewage Notification Assistance Grant

To see if the District will vote to raise and appropriate transfer from available funds, or otherwise provide a sum of money from any available means to fund the expenditures associated with the Sewage Notification Assistance Grant.

PROPOSED MOTION:

I move that the District vote to raise and appropriate transfer from available fund the sum of \$50,625 (Fifty thousand six hundred twenty five dollars) to pay out expenditures associated with the Sewage Notification Assistance Grant.

DESCRIPTION:

The District has received a grant for \$50,625 as part of the Sewage Notification Assistance Grant program through MassDEP. This grant will update the Districts webpage, install flow meters in two sewer pumping stations and update pump controls at the stations as well. This grant is on a cost reimbursement basis, meaning that the grantees will be reimbursed for funds already expended. The District needs an account in order to pay the expenditure of this project in order to be reimbursed.

This is a non-money article. This is a housekeeping article.

ARTICLE 8: Authorize the Sewer System Asset Management Project

To see if the District will vote to appropriate the sum of \$123,359.15 for the Cherry Valley Sewer District Asset Management Project which was submitted to be on the Massachusetts 2024 Clean Water Asset Management Project List.

PROPOSED MOTION:

I move that the District vote to raise and appropriate transfer from available fund the sum of \$123,359.30 in order to pay expenditures associated with the Sewer System Asset Management Project.


DESCRIPTION:

The District has applied for an Asset Management Grant through the Clean Water Asset Management Project list. The total project cost of \$123,359.30 is comprised of \$67,236.09 Grant (55% project cost) which the District will be reimbursed for during the project. The balance of the project will be comprised of in-kind services provided by District staff and equipment valued at \$31,123.21 and a cash contribution valued at \$25,000. Since this project overlaps with the ARPA grant funds the District received, the cash contribution will be funded with the ARPA funding the District was awarded. Local approval is needed in order the project to begin.

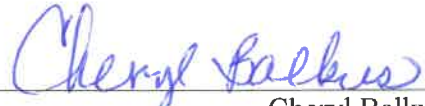
You are hereby directed to give notice of this Warrant by posting attested copies thereof at two public places within the limits of the Cherry Valley Sewer District and with the Clerk of the Town of Leicester seven days before time of said meeting.

Given under our hands this 11th day of April 2024.

A TRUE COPY ATTEST:



Donald G. Manseau, Chairman



Cheryl Balkus
Clerk-Cherry Valley Sewer District

Robert H. Lemieux, Sr. Commissioner



Peter Cusolito, Commissioner

(SEAL)

