

**BOARD OF COMMISSIONERS' MEETING
HYBRID MEETING MINUTES
December 21, 2021
7:00 P.M.
CHERRY VALLEY & ROCHDALE WATER DISTRICT**

- I. CALL TO ORDER - The meeting was called to order by Chairman Bergin @ 7:00 PM

The following were in attendance:

| | |
|--------------------------------------|------------------------|
| Kevin Bergin, Chairman | 2 - Subscribers & LCAC |
| Arthur E.J. Levesque, Commissioner | |
| Benjamin Morris, Superintendent | |
| Robert H. Lemieux, Sr., Commissioner | |
| Jennifer Wood, Treasurer | |
| Cheryl Balkus, Clerk | |

- II. **District Member Forum** – The one subscriber in the meeting room, the on-line audience listeners and the Commissioners did not have any questions or comments. Commissioner Levesque motions to end the district member forum. Seconded by Chairman Bergin. All in favor. Approved. The forum ended at one minute seven seconds.

III. **APPROVE MINUTES**

- A. **December 7, 2021 Meeting Minutes** – to pass over as the agenda read 12/21/21 meeting minutes and not 12/7/21 meeting minutes and will need to be approved at the next meeting.

IV. **FINANCE**

- A. **Approve December 13, 2021 Warrants** – Commissioner Levesque motions to approve the December 13, 2021 warrants. Seconded by Chairman Bergin. All in Favor. Approved.

- B. **Approve December 20, 2021 Warrants**- Commissioner Levesque motions to approve the December 20, 2021 warrants. Seconded by Chairman Bergin. All in Favor. Approved.

The warrants consist of field supplies, technology, office expense, telephone, repairs & maintenance, loan payment, City of Worcester \$16,824.33, motor vehicle expense, payroll, heat, liability insurance, service agreement and electricity for a total amount of \$94,982.04

V. ADMINISTRATION –

A. Grindstone Well Update - Per Superintendent Morris the construction administration of the project is an item that was not incorporated as the initial design to get it to the DEP. Tata & Howard modified the engineering services agreement to include the work associated with Construction Administration of Reactivation of the Grindstone Well Project. The additional cost of this amendment is \$13,500.00 that will require all the commissioners' signatures and the additional cost will continue to keep us in budget. Commissioner Lemieux does not understand why this was not included in the initial contract if it is a boiler plate item that they should have included. Per the Superintendent he does not have a solid answer for him, that it may have been overlooked with it being rushed to meet a deadline to submit. Commissioner Lemieux is not satisfied with this type of item coming out of the woodwork as it can create our subscribers to rumor or shenanigans. He does not place blame to any of the staff in doing this, he places the blame on Tata & Howard suggesting that maybe they can give us a break on the price or waive it all together, understands mistakes happen. Chairman Bergin is in some agreement with Commissioner Lemieux and if they say no, we still need someone to overlook the project. We can go back to ask about adjusting the amount. All in agreement that this should not have been overseen and does not want to have something else pop up. Per subscriber Buteau comments that all we can do is go forward, that he is not surprised in the least. Historically they have done this in the past referring to a pump project. They should have come back with a line-item that stated contract administration and forthcoming. The bottom line is you need them and can't change the engineering custody so at the end of the project you cannot go back to point at someone else. Per Chairman Bergin we do need them to do this and need more assurance out of Tata & Howard that there is not going to be more items that can fall through. Commissioner Lemieux does not approve the amendment of the \$13,500. Chairman Bergin & Commissioner Levesque approve. The motion passes.

VI. Operations

A. Superintendent's Report –

Able to complete the shut down on Pleasant St that was minimized, and barley lost water pressures of the residents.

Received a copy of the Emergency Response Plan and in compliance with the Risk & Resiliency plan.

Pumping down hydrants with broken drain rods to eliminate winter problems

No update from the contractor for the well project.

He attended the one stop grant opportunity meeting at the town hall regarding our application grant being denied that was submitted by the town. It was looked at as the Town of Leicester applying and not as a district. There were two applications filed and conflicted that hurt both Leicester Water and CVRWD. Our application was to use less

water and Leicester Water was going to use Worcester water. Because they were applied for under the town there was the conflict resulting in the denial of the grant. CVRWD will be able to apply on our own in the coming year and try to get some funding.

The final Town Wide Study has a tentative date of a virtual meeting to be held January 11, 2022 at 6:00 pm.

Subscriber Buteau wanted to confirm with the Superintendent that there will be the intent to meet with the contractor and Tata & Howard regarding the Grindstone Well Project. Per the Superintendent confirmed.

VII. Communications – Nothing to Report

VIII. PERSONNEL – Nothing to report

IX. DATE OF NEXT MEETING

A. Approval of Next Meeting - Commissioner Levesque motioned to hold the next Meeting as HYBRID and at the Town of Leicester Town Hall Tuesday, January 4, 2022 @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

X. ADJOURNMENT- Commissioner Levesque motioned to adjourn the meeting. Seconded by Chairman Bergin. All in Favor. Approved. Meeting adjourned at 7:43 P.M.

.

"This institution is an equal opportunity provider, and employer."