

**BOARD OF COMMISSIONERS' MEETING  
HYBRID MEETING MINUTES  
FEBRUARY 7, 2023  
7:00 P.M.  
CHERRY VALLEY & ROCHDALE WATER DISTRICT**

**I. CALL TO ORDER** - The meeting called to order by Chairman Bergin @ 7:00 pm

The following were in attendance: 1-online 1 in person.

Kevin Bergin, Chairman  
Arthur E.J. Levesque, Commissioner – call in.  
Benjamin Morris, Superintendent  
Robert H. Lemieux, Sr., Commissioner – call in.  
Jennifer Wood, Treasurer – call in.  
Cheryl Balkus, Clerk

*The meeting room does not have the ability to be televised to be broadcasted live.*

**II. District Member Forum** –There were no question or comments from the commissioners, the listening or attending audience. Commissioner Lemieux motioned to suspend the remaining minutes of the forum. Seconded by Chairman Bergin. All in Favor. Approved.  
The forum ended in one minute and fifty-eight seconds.

**III. APPROVE MINUTES**

**A. JANAURY 17, 2023, Meeting Minutes** - Commissioner Levesque motions to approve the January 17, 2023, meeting minutes. Seconded by Commissioner Lemieux. All in favor. Approved.

**IV. FINANCE**

**A. Approve January 9, 2023, Warrants** – Commissioner Levesque motions to approve the January 9, 2023, warrants. Seconded by Chairman Bergin. All in favor. Approved. Approved.

**B. Approve January 16, 2023, Warrants-** Commissioner Levesque motions to approve the January 16, 2023, warrants. Seconded by Chairman Bergin.

Commissioner Lemieux inquired about warrant item HR Prescott. Per the Superintendent this is pipe supplier for the fire hydrant replacement that broke at the plant. All in favor. Approved.

**C. Approve January 23, 2023, Warrants** – Commissioner Levesque motions to approve the January 23, 2023, warrants. Seconded by Chairman Bergin.

Commissioner Lemieux inquired about warrant item Pace Analytical Services. Per the Superintendent this is the lab that does our PFAS Testing. All in favor. Approved.

**D. Approve January 30, 2023, Warrants** – Commissioner Levesque motions to approve the January 30, 2023, warrants. Seconded by Commissioner Lemieux. All in Favor. Approved.

**E. Approve February 6, 2023, Warrants** - Commissioner Lemieux motions to approve the February 6, 2023, warrants. Seconded by Commissioner Levesque. All in Favor. Approved.

**F. January Bank Transfer** – Commissioner Levesque moved to transfer \$58,969.21 from the water checking account to sewer checking account. Seconded by Chairman Bergin. All in favor. Approved.

*Per Chairman Bergin as a reminder this money is collected by the water department on behalf of the sewer district, it is not the water departments money.*

The warrants consisted of office expense, electricity, meters, technology, motor vehicle, repairs & maintenance, Sargent St Engineering \$14,400.00, City of Worcester \$24,346.35, legal, pipes, telephone, trash, lab work, insurance, payroll, postage, accounting fees, Grindstone Well \$17,571.83, consulting fees. Total of \$133,879.72.

Subscriber Buteau inquired of the Sargent St & Grindstone Projects. Per the Superintendent the design for Sargent is 95% complete and Grindstone project closed out.

**V. ADMINISTRATION – Nothing to report.**

**VI. OPERATIONS**

**A. Superintendent Report**

The Grindstone is signed off and everything is fully operations. Extended to 7 days a week. Trying to see best balance with demand in system. Had some challenges with ice in the tanks over the weekend.

Sargent St line water street project – Tata & Howard sent us bills they were delayed due to them doing a billing update and has since been rectified, the project is 95% wrapped up and has meeting with engineer tomorrow regarding the MVP Program to decide if we can apply for one project or both.

It was a long weekend with the frigid weather – Jen & Cheryl signed in remotely over the weekend to review meter accounts with leak codes, temperature alert codes. Customer were notified if we noticed any problems.

Changed a check valve on Booster pump it was running fine. The pump motor starting leaking water, fortunately we had a spare and a company was brought in to take old pump and rebuild. Was told by the company that believes a coincident problem not related to what we did, probably needs bearing replacement. Will have work done to fix the pump and have the back up.

The hydrant at the plant fixed. There was an old fitting that snapped, records show approximately 40-50 years old, and the old gate valve needed to be replaced also. Due to underground electrical lines, fiber optic lines, and old water lines a vac truck was hired to do the work which was a lot faster than digging with an excavator. They were out within 6 hours. System stayed running while repairs were done.

Working with Treasurer Wood to do a draft of the upcoming budget. The district is feeling the crunch everywhere. Prices have increased so much. We will do our best and present at next meeting.

There were no comments from the Commissioners. The Chairman asked with the extreme freezing temperatures over the past weekend if everything with the heat pumps working properly. Per the Superintendent the operator who was on call did not identify any issues.

Subscriber Buteau commented he is much appreciated that having office staff available to monitor and notify customers for the weekend coverage due to the extreme weather we had experienced.

**VII. DATE OF NEXT MEETING – Commissioner Levesque motions to hold the next meeting February 21, 2023, hybrid at the Town hall if available. Seconded by Chairman Bergin. All in favor. Approved.**

**VIII.**

**A. ADJOURNMENT-** Commissioner Levesque motions to adjourn the meeting. Seconded by Chairman Bergin. All in Favor. Approved. Meeting adjourned at 7:29 pm.

*“This institution is an equal opportunity provider, and employer.”*