

BOARD OF COMMISSIONERS' MEETING MINUTES
June 6, 2023
7:00 P.M.
CHERRY VALLEY & ROCHDALE WATER DISTRICT - Hybrid

- I.** CALL TO ORDER - The meeting was called to order by Commissioner Lemieux at 7:01 PM.

The following were in attendance:

Joseph McGinn - Commissioner	1 in person subscriber
Arthur E.J. Levesque, Commissioner - late	
Benjamin Morris, Superintendent	2- online subscribers
Robert H. Lemieux, Sr. - Commissioner	
Jennifer Wood, Treasurer	
Cheryl Balkus, Clerk	

- II.** District Member Forum – Commissioner Lemieux called the district member forum to begin. There were no questions or comments from the attending, listening audience or the commissioners. Commissioner Lemieux motions to close the district member forum seconded by Commissioner McGinn. All in favor. Approved. The district member forum ended in 7:03 pm

- III.** APPROVE MINUTES
May 2, 2023, Meeting Minutes –Commissioner Lemieux motions to approve the May 2, 2023, meeting minutes. Seconded by Commissioner McGinn. All in favor. Approved.

IV. FINANCE

- A.** Approve May 8, 2023, Warrants
- B.** Approve May 15, 2023, Warrants
- C.** Approve May 22, 2023, Warrants
- D.** Approve May 29, 2023, Warrants
- E.** Approve June 5, 2023, Warrants
Commissioner Lemieux motions to approve all the above warrants. Seconded by Commissioner McGinn. All in favor. Approved.

- F.** May Bank Transfer – Commissioner Lemieux motions to move from the water checking account to the sewer checking account \$52,365.02 Seconded by Commissioner McGinn. All in favor. Approved.

V. Administration

- A.** 12-month payment plan – Commissioner Lemieux motions to approve the 12-month payment plan. Seconded by Commissioner McGinn. All in Favor. Approved.

- B.** Reorganization of the Board Commissioner- Commissioner Lemieux motions to vote Commissioner Levesque as Chairman. Seconded by Commissioner McGinn.
Commissioner Levesque motions Commissioner Lemieux to be Vice Chairman. Seconded by Commissioner McGinn.

- C.** Tata & Howard Lead Service Line – Per the Superintendent we have the contract, and they were able to secure the money for the grant. Now that it is moving forward, we have on file the contract and as formality signatures are required from the board. This is fully

paid for through the SRF (State Revolving Fund) program and will not cost the district any monies. Commissioner Lemieux motions to approve. Seconded by Commissioner McGinn. All in favor. Approved.

D. Operations Superintendent Report

95 trees are to be removed from the property via a national grid program to protect the power lines that come into the facility. This is not costing the district any money. Should be done during the summer months. The Superintendent has also been in contact with someone regarding a forest management plan to get the cost of the value of trees. Per Commissioner McGinn very large trees and mixed species almost always go to Canada for pulp. With his prior experience there was great value to trees and expressed to the Superintendent to feel free to reach out to him if requires further assistance.

The CCR (Consumer Confidence Report) posted.

Hydrant flushing completed, a couple of hydrant leaks were found and repaired.

The One stop grant application submitted to the program and should have a response by October/November. Representative LeBoeuf wrote a support letter for us. Unable to receive a response from the town to also help.

Water line leak at Lions Park. Repairs have been made and the invoice sent to the town.

Had alarms on SCADA, the system went into reboot mode, and it would not reboot, spoke with his Operator, and could not get it to do anything. Spoke with Scada and they were unable to reboot. Shut down the well till RE Erickson came out. We do not know what the cause was, and the entire computer system needs to be replaced with a new computer. The expense is \$9,700.00. This was unforeseen, DEP notified that well is off until computer back one line and that they will be notified prior to the well going back online. The computer that failed was 5 years old. This was the system that was installed when we automated with the City of Worcester. Due to the situation the well will be offline approximately 25 days. It is on its own secure network, and we also have our IT company Clearcom. It is very secure and aware of how cybersecurity has been changing. Expects that there could be a secondary back up. We do have an ERP (Emergency Response Plan) in effect and have the \$50,000.00 Reserve Account if we need to use.

We have a customer on Monterey Drive that we need to change the transmitter to the meter, and they also want us to change the cellar valve. We spent time looking for the shut off with tracing, dug an area and were unable to locate the shut off. Advised the customer would need to hire an excavator and has been advised that it is at the homeowner's expense. They say they can't afford it and asked if it could be brought to the board's attention. Per the Superintendent we can dig it, bill it, and place a lien. The Superintendent is looking for the direction of the board per the subscriber's request. Per Commissioner McGinn suggests we stick by the regulations and provide the subscriber with an estimate. The Superintendent has priced it out and the estimate would be \$830.00 hours for 4 hours and \$1438.00 for 8 hours of work along with providing our regulations. Commissioner Lemieux also suggests providing the customer with the list of contractors so he can call and get his own price. Per Commissioner McGinn to let him know that changing the transmitter itself is no cost. Per Commissioner Lemieux motions be treated as the superintendent laid out the plan of the costs if we manage the program (pros & cons) Seconded by Chairman Levesque. All in Favor. Approved.

Solar: The Superintendent reached out to a company that subscriber Buteau used for solar. We would be better suited to a roof system instead of ground mounting. Lesser of a cost with the roof instead of ground is diggings, footings etc. The roof costs would cover an estimated 47%. The overall cost of the project is \$120,000.00 and payback would be in approximately 6 1/2 years. The life expectancy of the panels is 25-30 years and at the end-of-life expectancy how are they disposed of. The Superintendent did not have this information. An additional list of questions has been sent and is waiting for feedback. Questions: We have a flat roof, what is capacity with snow load. Commissioner Lemieux asked about geothermal, and the Superintendent has begun to do some research on this. The goal is to be as energy neutral as possible. Per Commissioner McGinn has had previous experience with this and spoke about various ways regarding the installations and how it was run through the MVP program. Also explains another initiative out of the governor's office to identify state owned facilities and the departments were few and far between. The Secretary of Energy got together and invited municipalities but did not know where it went after he had left. He has contact names that he can provide to the Superintendent or suggests speaking with Representative LeBoeuf.

Per Commissioner McGinn the control system and interconnection of the well and SCADA system it is not unheard of that there may be components in the operations system that may be much different than the equipment. Need to know if there is any relation between the grindstone well installation and the software. The smallest item can be the route source. Suggests whoever is under contract and interface with the SCADA system inquire that the new computer be compatible with the new hardware.

- VI.** Date of Next Meeting: Commissioner Lemieux motions to have the next meeting July 11, 2023, at the Town hall if available if not at the district office at 7:00 P.M. as a hybrid meeting. Seconded by Commissioner McGinn. All in Favor. Approved.
- VII.** Adjournment: Commissioner Lemieux motioned to adjourn. Seconded by Commissioner McGinn. All in Favor. Approved. The meeting ended at 8:15 P.M.