

**BOARD OF COMMISSIONERS' MEETING MINUTES**  
**July 11, 2023**  
**7:00 P.M.**  
**CHERRY VALLEY & ROCHDALE WATER DISTRICT - Hybrid**

**I. CALL TO ORDER** - The meeting was called to order by Chairman Levesque at 7:03 PM.

The following were in attendance:

Joseph McGinn, Commissioner	1- in person subscriber
Arthur E.J. Levesque, Chairman	
Benjamin Morris, Superintendent	0 online subscribers
Robert H. Lemieux, Sr., Commissioner	
Jennifer Wood, Treasurer -call in	
Cheryl Balkus, Clerk	

**II. District Member Forum** – Chairman Levesque called the district member forum to begin. There were no questions or comments from the attending audience or the commissioners. Commissioner Lemieux motions to close the district member forum seconded by Commissioner McGinn. All in favor. Approved.

**III. APPROVE MINUTES**

June 6, 2023, Meeting Minutes –Commissioner McGinn motions to approve the June 6, 2023, meeting minutes. Seconded by Commissioner Lemieux. All in favor. Approved.

**IV. FINANCE**

- A.** Approve June 12, 2023, Warrant
- B.** Approve June 19, 2023, Warrant
- C.** Approve June 26, 2023, Warrant
- D.** Approve June 30, 2023, Warrant
- E.** Approve July 3, 2023, Warrant
- F.** Approve July 10, 2023, Warrant

Commissioner Lemieux motions to approve all the above warrants. Seconded by Commissioner McGinn. All in favor. Approved.

The warrants consisted of payroll, repairs, telecommunications, Town of Leicester, retirement, loans payments, health, West St tax, continuing education, City of Worcester \$42,715.10, Badger meters, misc., materials, office expenses, insurance, City of Worcester \$17,869.71 consulting fees, waste management, lab work, electricity, postage, technology, loan payment.

- G.** FY23 Budget transfer – Commissioner Lemieux motions to approve the FY23 transfer in the amount of \$50,162.49 consisting of the transfer from the following:  
Consulting fees to Pipes, Worcester Regional Retirement to Insurance, Chemical to Insurance, Meters to Insurance, Subcontractor to Leak detection /Standpipe, Service agreement to Miscellaneous, Consulting fees to Insurance, Subcontractors to City of Worcester, Field supplies to City of Worcester, Services to City of Worcester, Master meter calibration to City of Worcester, Continuing Ed/Tuition to City of Worcester, Chemicals to City of Worcester, Tools & Equipment to Repairs & maintenance and Services to Repairs & Maintenance. Seconded by Commissioner McGinn.

Commissioner McGinn to confirm FY23 ended balanced. Per the Superintendent confirmed with brief explanation of the well being offline for a short time and change of insurance. A financial spreadsheet was handed out to the Commissioners to reflect the information explained.

Grindstone was \$580,000.00 and ended up being slightly less. We did a lot of work ourselves to save money. We estimated that we did approximately \$100,000.00 of the work. Subscriber Buteau commented about the City of Worcester line item due to the delay of the well going online. All in Favor. Approved.

- H.** June Bank Transfer – Commissioner Lemieux motions to transfer from the water collection account to the sewer checking account in the amount of \$60,591.31. Seconded by Commissioner McGinn. All in favor. Approved.

As a reminder this is money that is collected by the Water District on behalf of the Sewer District. This is not the Water Districts money.

**V.** Administration

- A.** 12-month payment plan – Commissioner Lemieux motions to approve the June 5, 2023, 12-month payment plan. Seconded by Commissioner McGinn. All in Favor. Approved.

- B.** 12-month payment plan - Commissioner Lemieux motions to approve the June 13, 2023, 12-month payment plan. Seconded by Commissioner McGinn. All in favor. Approved.

**VI.** Operations

SCADA computer has been resolved. The well is back online as of June 20. Did a couple of days of 95,000 gallons per day. PFAS sampling is being done tomorrow. There should not be any issues with old and new software. The cost was \$9,700.00.

Back to 65,000 gallons per day and still adjusting it. Summertime is higher and working on a balance somewhere about 75,000 gallons per day. Gaging all of this in the 1<sup>st</sup> year.

Has been in conversation about solar and getting proposal for ground mount as opposed the roof mount. More research and information to come.

Working with someone regarding the forest management plan and is the same person that the district worked with in 2012.

Tank cleaning is rotated for the standpipes. We use Underwater Solutions to do the diver cleaning of tank 2 on West St and sanitary inspections of the other tanks. Crew in the area this week and to do power washing of the Greenville. Long overdue exterior has not been done in at least 10 years.

Commissioner McGinn to revisit the well conversation and the mention of the media restored and the well will need to be shut down when media is changed out. Per the Superintendent history shows it was down for a month and by us doing the work it should only take approximately two days. Needs to get an answer from DEP when this is done down the road do we need to have it retested. Has plans of what needs to be done when the time comes.

Commissioner McGinn inquired as it relates to PFAS testing. Per the Superintendent testing is to be done every 3 months.

Commissioner Lemieux engineering in a redundancy do we have space? Per the Superintendent we do not, (added comma) there is only about 18 inches of space. The vessels were made, and they were not meant to get a lot of access. We do have the space to dry store it. The change of media is 18-24 months, and we are not there yet. Per Commissioner Lemieux given the price of things would rather have as much on hand and perhaps investigate pre purchasing and have them store it. The Superintendent will investigate.

Lead & Copper testing starts again in August - September.

Valve exercising to begin the last week of July.

Subscriber Buteau asked to be refreshed of the max on the well. Per the Superintendent the DEP says 118,000 gallons per day.

Subscriber Buteau asked if an evaluation of the solar if the load can be put on the roof. Per the Superintendent would have an engineer assess. The current roof is 22 years old, when Grafton did their solar years ago it was through a state funded program.

- VII.** Date of Next Meeting: Commissioner Lemieux motions to have the next hybrid meeting September 5, 2023, at the district office at 7:00 P.M. Seconded by Commissioner McGinn. All in Favor. Approved.
- VIII.** Adjournment: Commissioner Lemieux motioned to adjourn. Seconded by Commissioner McGinn. All in Favor. Approved. The meeting ended at 8:03 P.M.