

**CHERRY VALLEY & ROCHDALE WATER DISTRICT  
BOARD OF COMMISSIONERS' MEETING**

**MEETING MINUTES**

**June 26, 2017**

**10:00 A.M.**

- I. CALL TO ORDER: The meeting was called to order by Kevin M. Bergin at 10:00 A.M.  
The following were in attendance:
- |                                    |   |
|------------------------------------|---|
| Kevin M. Bergin, Chairman          | Arthur E.J. Levesque, Commissioner        |
| Michael L. DellaCava, Commissioner | Benjamin Morris, Assistant Superintendent |
| Greg Buteau, Customer              | Tom Lennon, Customer                      |
| Carla Davis, Recording Secretary   |   |
- II. APPROVE MINUTES
- A. **June 12, 2017** – Commissioner Levesque motioned to approve the Minutes of June 12, 2017. Seconded by Commissioner DellaCava. All in favor. Approved.
- III. FINANCE
- A. **Approve June 19, 2017 Warrants** – Commissioner Levesque motioned to approve the June 19, 2017 warrants. Seconded by Commissioner DellaCava. All in favor. Approved.
- B. **Approve June 26, 2017 Warrants** – Commissioner Levesque motioned to approve the June 26, 2017 warrants. Seconded by Commissioner DellaCava. All in favor. Approved.
- C. **FY17 Budget Transfer # 2** – Commissioner Levesque motioned to approve the FY17 Budget Transfer # 2 in the amount of \$51,750.00. Seconded by Commissioner DellaCava. All in favor. Approved.
- D. **Treasurer's Report** – Jen Wood reviewed the Treasurer's Report with the Board for month of May 2017.
- IV. ADMINISTRATION
- A. **38 Degrees North, LLC** – The Board discussed the 38 Degrees North contract. As discussed at the last meeting, Attorney Bachrach was going to review it, contact 38 Degrees North representative, Mr. Carney to sort over a couple concerning issues and get back to the Board with an opinion as to whether he felt it was okay to proceed with signing. He did in fact review it and spoke to Mr. Carney, which after felt comfortable with Chairman Bergin signing it. Commissioner DellaCava motioned to approve the 38 Degrees North contract amendment of 5/31/17. Seconded by Commissioner Levesque. All in favor. Approved.
- B. **National Grid Easement** – Attorney Bachrach reviewed the National Grid "Grant of Easement" agreement which relates to the new pole installations to provide the service associated with the solar farm. Attorney Bachrach found nothing out of the ordinary and felt that it was a standard agreement and gave his approval for the Board to move forward and sign it. Commissioner DellaCava motioned to accept the National Grid "Grant of Easement" agreement. Seconded by Chairman Bergin. All in favor. Approved. Debbie Davis, Town Clark arrived to witness and notarize the agreement, at which that time all signatures were made.
- C. **New Employee hire** – Chairman Bergin and Assistant Superintendent Morris gave a report to the Board about the interview they had with a potential candidate for the Maintenance Laborer position that was advertised two weeks ago. Chairman Bergin indicated that Mr. O'Day, applicant was a breath of fresh air and seemed to be very mature, attentive, engaging with a straight head on his shoulders. He was also impressed with his experience in Environmental Science and his intent to further his

education is said subject, which most definitely falls within the realm of duties pertaining to the open position. Mr. O'Day was well aware and agreeable to the additional training he will need to obtain an operator's license. All other applicants to date, have not followed the instructions as stated in the job advertisement, which provided instructions to submit a resume and application which was available on our website. However, even after reviewing the submittals we received from other interested parties, there was no one who even came close to having any related and qualifying experience like Mr. O'Day. The Board considered voting to hire Mr. O'Day today, but since the advertisement states the job will be posted until July 9<sup>th</sup>, they decided it was best to hold off until their next meeting on the 10<sup>th</sup> of July to proceed.

## V. OPERATIONS

### A. Superintendent's Report

1. **Wall Re-build at 490 Main St– Emergency Repair Site** – Assistant Superintendent Morris reported to the Board that the wall re-build at the 490 Main St Emergency repair site was completed. The only remaining task is to seal the wall with a protectant sealer.
2. **Paving at 490 Main St – Emergency Repair Site** – Assistant Superintendent Morris also reported that the paving of the 490 Main St Emergency repair site was completed as well. It wasn't expected to happen so quickly, however, he received a last minute request from the paving company to complete the project over the weekend. Assistant Superintendent Morris agreed to allow the company to proceed and now both jobs are finished.
3. **Terminations** – Assistant Superintendent Morris reported to the Board that service terminations are completed for the month. The three services that remain off are believed to be vacant. There is one property that still needs to have the shut off investigated because we cannot seem to get access to it. It will be completed soon, when more time allows.

## VI. COMMUNICATIONS

## VII. PERSONNEL

## VIII. DATE OF NEXT MEETING

- ### A. Approval of Next Meeting
- Commissioner Levesque motioned to have the next meeting on July 10, 2017 at 10am. Seconded by Commissioner DellaCava. All in favor. Approved.

## IX. EXECUTIVE SESSION – PASSED OVER

- ### A. To approve executive session minutes of June 12, 2017 and to further to discuss strategy with respect to pending litigation

- ## X. ADJOURNMENT
- Commissioner DellaCava motioned to adjourn the meeting. Seconded by Chairman Bergin. All in favor. Approved. Meeting adjourned at 10:47 am