

## BOARD OF COMMISSIONERS' MEETING

### MEETING MINUTES

January 21, 2020

7:00 P.M.

### CHERRY VALLEY & ROCHDALE WATER DISTRICT

- I. CALL TO ORDER - The meeting was called to order by Chairman Bergin @ 7:00 P.M. The following were in attendance:  
  
Kevin Bergin, Chairman 8 Subscribers  
Arthur E.J. Levesque, Commissioner  
Robert H. Lemieux, Sr., Commissioner  
Benjamin Morris, Superintendent  
Cheryl Balkus, Clerk
- II. **District Member Forum** – Subscriber Margaret Darling 17 Brown St. to clarify what the fee was to terminate water when not being terminated due to non-payment. Per Superintendent Morris & Chairman Bergin it is \$74.00. Subscriber Darling inquired what is the date that terminations will begin. Per Chairman Bergin we follow the Department of Public Utilities rule to begin Terminations March 15th. Per Superintendent Morris the policy was amended approximately 2 years ago to begin terminations in March because the amount outstanding due to the District was getting to high and began the process a month sooner to April. Subscriber Christopher Reilley 97 McCarthy Ave. inquired if the District knows of how many subscribers use water for their heat. Per Superintendent Morris we do not have record of that. Last year due to several conversations that took place several services were blue dotted which prompted several of those that were on the list to call and they either made payments or set up payment arrangements. There were no further comments or questions. Commissioner Lemieux motioned to suspend the forum for this meeting @ 7:07pm. Seconded by Commissioner Levesque. All in favor. Approved.
- III. APPROVE MINUTES
  - A. **January 7,2020** – Commissioner Lemieux motioned to approve the minutes of January 7, 2020. Seconded by Chairman Bergin. All in Favor. Approved.
- IV. FINANCE
  - A. **Approve January 13, 2020 Warrants** – Commissioner Levesque motions to approve the January 13, 2020 warrants. Seconded by Chairman Bergin. All in Favor. Approved.
  - B. **Approve January 20, 2020** - Commissioner Lemieux motions to approve the January 20, 2020 warrants. Seconded by Chairman Bergin. All in Favor. Approved.  
Per Chairman Bergin the warrants cover such items as motor vehicle expenses, payroll, service agreement, technology, repairs, maintenance, telephone, field supplies, City of Worcester bill etc... The amount of the bill for the City of Worcester is \$32,182.77.

V. ADMINISTRATION

- A. Service Renewal Application/ 993 Stafford St Rochdale, MA –** Per Superintendent Morris the customers service line broke, water was going into the basement of the property and needed to have the service line repaired under emergency. The work has been completed, payments were received to renew and need to have the form be formally signed. Commissioner Lemieux motions to approve, Seconded by Commissioner Levesque. All in favor. Approved.
- B. Grant Researcher -** Per Superintendent Morris he and Commissioner Lemieux reached out to the two candidates for references. The references that were provided all checked out and all spoke highly of the two candidates. Superintendent Morris recommendation to the Board is Christopher Reilley and requests of the Board of their decision. Commissioner Lemieux affirms the information as per Superintendent Morris that Mr. Reilley will be the best candidate. Per Superintendent Morris Attorney Bachrach & Mr. Reilley will need to finish fine tuning a 12-month agreement to have for signatures for the next meeting. Per Chairman Bergin personally has the one reservations of Mr. Reilley being paid of funds up front and if things do not work out. Per Mr. Reilley suggests to Chairman Bergin to Google Retainer Agreement, as it is always money up front and said if there are any issues, he would gladly refund back the difference. However, he does not see that there is going to be an issue. Commissioner Lemieux motions to reach out to Attorney Bachrach and finalize the contract between CVRWD & Mr. Reilley. Seconded by Commissioner Levesque. All in Favor. Approved.

VI. Operations

- A. Superintendent's Report –** Per Superintendent Morris as of two weeks ago the system has been all quiet and we are working on routine maintenance. We have run into a snag to getting water meters our stock is dwindling down and working with the Vendor. He has been informed that the manufacture is backlogged two months. The other option is to purchase a temporary meter base that works with our transmitter. Per Superintendent Morris nothing is shipping till end of February anything in the pipeline may come sooner. As of right now we will need to work on getting the new meters in the system during the spring- time instead of the winter months.

VII. COMMUNICATIONS

- A. 1/7/2020 Subscriber Request: M. Darling –** Requesting per cubic foot rate be dropped by \$10.00 per each step. No motions were made and cannot move forward and cannot move forward with the request.
- B. 1/7/2020 Subscriber Request: M. Darling -** Requesting the fees to terminate and reconnect be to \$0.00. No motions were made and cannot move forward with the request.
- C. 1/7/2020 Subscriber Request: M. Darling –** Requesting the Commissioners lower the base rate to \$10.00 – No motions were made and cannot move forward. Chairman Bergin explains since no motion or second was received to Subscriber Margaret Darling, that the items cannot move forward, but she can resubmit anytime in the future.

**VIII. PERSONNEL** – Nothing to report

**IX. DATE OF NEXT MEETING**

**A. Approval of Next Meeting** – The next meeting is to be held Tuesday, February 4, 2020 @ 7:00 at the Leicester Town Hall. This was approved the January 7, 2020 Meeting. Commissioner Lemieux motioned to hold the next meetings Tuesday, February 18, 2020 and March 17, 2020 @ 7:00 PM at the Leicester Town Hall. Seconded by Chairman Bergin. All in favor. Approved.

**X. ADJOURNMENT-** Commissioner Lemieux motioned to adjourn the meeting. Seconded by Chairman Bergin. All in Favor. Approved. Meeting adjourned at 7:26 P.M.

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