

# BOARD OF COMMISSIONERS' MEETING

## VIRTUAL MEETING MINUTES

May 19, 2020

7:00 P.M.

### CHERRY VALLEY & ROCHDALE WATER DISTRICT

#### I. CALL TO ORDER –

The virtual meeting was called to order by Chairman Bergin at 7:00 P.M.

The following were in attendance:

Kevin Bergin, Chairman

3- Subscribers

Arthur E.J. Levesque, Commissioner

Robert H. Lemieux, Sr., Commissioner

Benjamin Morris, Superintendent

Jennifer Wood, Treasurer

Cheryl Balkus, Clerk

- II. **District Member Forum** – There were no questions or comments during the District Member Forum. Commissioner Lemieux motioned to suspend the District Member Forum. Seconded by Chairman Bergin. All in Favor. Approved.  
Ended at 2 minutes 9 seconds

#### III. APPROVE MINUTES

- A. **May 5, 2020** – Commissioner Levesque motioned to approve the minutes of May 5, 2020. Seconded by Chairman Bergin. All in Favor. Approved.

#### IV. FINANCE

- A. **Approve May 11, 2020 Warrants** – Commissioner Lemieux motioned to approve the May 11, 2020 warrants. Seconded by Commissioner Levesque. All in Favor. Approved.

- B. **Approve May 18, 2020 Warrants** - Commissioner Levesque motioned to approve the May 18, 2020 warrants. Seconded by Commissioner Lemieux. All in Favor. Approved.

The warrants consist of postage, office expense, legal \$720.00, license fees, labs, repairs, insurance, salaries, City of Worcester \$26,130.57, motor vehicle expense, heat, phone, service agreement, technology, chemicals, electricity, consulting fees.

The total for both warrants is: \$88,992.00.

#### C. **May Treasurer Report** –

FY20 Approved Budget: \$1,264,440.81 FY20 YTD Total: \$903,940.58

Balance as of April 2020 before reimbursements: \$360,500.23

Balance After Reimbursements: \$502,812.51

*\*this does not include free cash/special articles/debt service*

April Water Revenue: \$104,058.23 FY20 Total: \$1,082,430.86  
SBA Rental & Solar Rental: \$1,753.52 FY20 Total: \$35,165.38  
Reimbursements: \$34,515.87 FY20 Total: \$142,312.28  
Liens: 0 FY20 Total: \$7,656.55  
Miscellaneous: 0 FY20 Total: \$2,728.45  
Grand Total: \$1,270,293.52

April Operating Expenditures: \$77,032.52

Other Payments:

Loan Payments: Approved Amt: \$93,000.00 Pd Amt: \$88,835.27

Balance: \$4,164.73

West St. Tank: Approved Amt: \$34,000.00 Pd Amt: \$31,132.00

Balance: \$2,868.00

Aged Receivable Report 4/20/2020 (Water Charges Only)

0-90 days: \$42,007.98

Over 90 days Past Due: \$22,181.79

Total: \$64,189.77

Treasurer Reports can also be found on the website [www.cvrwd.com](http://www.cvrwd.com) under Reports

- V. ADMINISTRATION** – Annual Meeting Warrant- Per Superintendent Morris this is to change the date with the intended date June 11, 2020. We need to make sure postings are out on time and in the mail before next Thursday, Social Distancing will be required, to make sure the Board is okay with this date and if the Board wants to keep the Clearwell and Grindstone well for Articles. Commissioner Levesque suggests marking seating with green & red stickers, that the stickers will identify which seats not to sit in. Chairman Bergin understands, but does not believe we require to go to this length. We can speak with the person who sets up the gym. Town Meeting is a few days before and leave the same set up, so we do not have to pay a fee. Per Superintendent Morris we will figure out the seating to ensure social distancing. Commissioner Lemieux said to leave the Articles as is and to abide by the state guidelines for social distancing & face masks. Subscriber Buteau selectman meetings had a discussion & went to the high school because town hall could not equip the amount of people. The town admin was going to research with town council reg facial masks because the governor said if unable to distance 6ft then facial mask required.

**VI. Operations**

- A. Superintendent's Report** – Per Superintendent Morris the focus is of the leak on Auburn & Main St. On Friday, a valve was replaced on the north way of the road. We had trouble with an older valve and Hydra Tech was brought in to do the required repair. There were some unmarked utilities lines and drainage issues that had to be worked around causing some delay. The goal was 8 full days, we are 4 days in and making good progress with the hopes of getting Route 9 paved before the holiday weekend.

Hydrant Flushing has been completed. It was delayed a couple of days but went smooth. The total was 300,000 gallons of the Valley & Rochdale might be few more. Some areas took more to clear up. Unidirectional to be done in the Fall. Subscriber Buteau asked Superintendent Morris if any word on Tata & Howard regarding the Risk & Resilience. Per Superintendent Morris has not heard back and will follow up.

**VII. COMMUNICATIONS** – Nothing to report

**VIII. PERSONNEL** – Nothing to report

**IX. DATE OF NEXT MEETING**

**A. Approval of Next Meeting** – Commissioner Lemieux motioned to hold the next Meeting Virtual or possible Town Hall Wednesday, June 3, 2020 @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

**ADJOURNMENT-** Commissioner Lemieux motions to adjourn the virtual meeting. Seconded by Commissioner Lemieux. All in Favor. Approved. Virtual Meeting adjourned at 7:26 pm.

*"This institution is an equal opportunity provider, and employer."*