



Aged Receivables: As of 5/1/2020  
0-90 Days Past Due \$38,563.20  
Over 90 Days Past Due \$18,421.06  
Total \$56,984.26

\*This shows the amount that is past due to the District for water charges only.

The West Street Tanks are done for the year. The left-over money that was not spent was voted in at the Annual Meeting to transfer the unspent money back to the General Fund. Total amount \$2,868.00.

Treasurer Reports can also be found on the website [www.cvrwd.com](http://www.cvrwd.com) under Reports

## V. ADMINISTRATION

**A. Reorganization of the Board-** Commissioner Lemieux nominates Kevin Bergin to remain as Chairman. Seconded by Commissioner Levesque. All in Favor.

Approved. Commissioner Levesque casted the one vote. Per Chairman Bergin will remain Chairman for the upcoming year.

## VI. Operations

**A. Superintendent's Report –** Per Superintendent Morris all the RFP's have been returned regarding the consolidation of the Water & Sewer Districts. The Town Administrator reached out to the entire Working Group. The Town Administrator, Superintendent Morris & Superintendent Wood reviewed them. There was a scoring sheet developed, four firms were interviewed, George Sansoucy, New Gen / CEI, Environmental Partners & Weston & Sampson  
Based on the scoring of the rating sheet Weston & Sampson to conduct the study. They were under the \$200,000.00. The recommendation is for the Selectman are to award the contract to Weston & Sampson. All scores for the ones who applied where high & close. Once approved Monday @ Selectman meeting the study will move forward. The timeline is for completion by June 30, 2021.

Per Superintendent Morris, Weston & Sampson are from Reading, MA. They are a well-known firm in the water & sewer industry. They will look at everything, including previous studies as the recommendations to the town.

Commissioner Lemieux asked what the town plan for this study is or looking to achieve. Per Superintendent Morris the objective was to evaluate all the Districts, finances, legislation, what is the best move moving forward such as consolidation or partial consolidation to best serve the residents. All will be looked at. Once findings come out it will be up to the District Rate Payers, Town Voters to make the final decision.

Per Chairman Bergin, there is a very detailed outline of what is needed to do. Per Superintendent Morris the feedback reading was at least 75 pages per company sending back the proposals.

The Town Administrator drafted the RFP, it went to the entire Working Group for any suggested changes or additions, comments before the RFP was published. Everyone on the Working Group had a say before it went out and finalized. Subscriber Buteau, it is mind boggling to change enabling legislation. Cannot just say this is the cost savings the key is where you save and how much. Commissioner Levesque commented that they need to look at previous history that involved Mitt Romney. Per Superintendent Morris confirmed that there will be a financial group involved to do look backs and what is best. Chairman Bergin adds that this is going to be at detailed high-level study.

Superintendent Morris was contacted by City of Worcester about replacement of the water main on Apricot St. The project is being started today there will not be a disruption to our service and there will be coordination of operation of the valve. There should be no major effects. We could bring in dirty discolored water, as this happens with water projects. The changeover should be done later in the summer and we can notify customers of potential of discolored water.

The Clearwell Inspection was done ahead before the contract signed. Suez did the inspection and Tata & Howard also were on site. Very thorough inspection. The assessment shows the Clearwell would need to be lined and this was allotted for in the price of the project. Once the contract is received from Tata & Howard for the design, we will get the ball rolling. By us knocking down the old garage will save the District money. RDA required to be submitted, hopefully will be July Conservation Meeting. Subscriber Buteau, commends the Superintendent of the proactive approach. He asked if with the Clearwell if it must be confined space entry. Per Superintendent Morris it is a poured in place roof slab and cannot remove it, it will be confined space entry for work on the Clear well.

There are some water issues pooling at the West St Tanks with heavy rains. The old perimeter drain is damaged or blocked, we have a contractor coming in to excavate so that it can be replaced with a new one.

Superintendent Morris informs the Board that he was approached by the Leicester Water Supply District to potentially purchase water. They have an ongoing issue they may need to purchase water to provide to their system until the situation is mitigated. Does not see an issue with this, they will need to purchase or rent a pump to assist with pressure differences between the systems. The plan would be to supply them water so that it will not impact our system or our residents.

Chairman Bergin asked if Conservation must approve the removal and replacement for the storage container – Per Superintendent Morris no they do not.

14 Comins Rd follow up. A letter was sent by Attorney Bachrach on May 1, 2020. Per Attorney Bachrach at this point they are ignoring the letter. He did receive a call from them a week later. The caller was rude to staff and did not leave a call back phone number to contact him. Attorney Bachrach concerned about filing a

suit with expenses involved. Commissioner Lemieux offers to get the owners phone number and call the owner to try to recover something from the owner. Chairman Bergin we do not have a strong foot on this case to get money from the loss as well as no phone number to get back to the owner. Per Superintendent Morris largest issue in the Rules and Regulations that lack the capacity to collect water from example vacant properties. One of the recommendations we could send a letter that we will be placing a lien or keep sending a weekly letter to get a conversation response from the owner to try and recoup the losses. Superintendent Morris has been drafting something to address an update to the Rules & Regulations and present later to the Board to review.

Subscriber Buteau, asked if there was any update to the Risk & Resilience. Per the Superintendent he reached out to RCAP Solutions and she is looking to see if she can through her procedures to do the project for us. When she gets info back from her leadership can proceed. If they able to do, it would be covered, paid under RCAP.

## **VII. COMMUNICATIONS**

## **VIII. PERSONNEL**

- A. Staffing** – Roger Bouley Licensed Operator has worked for the District for 20 years and retiring as of July 31, 2020. A letter has been submitted by him to us and he has begun the proceedings with Worcester County Retirement. He has previous owed sick and vacation time. The last hire in 2016 was John O'Day as a Maintenance Laborer. He would be stepping up and the recommendation is to give him a raise and place an Ad to hiring a Maintenance Laborer/Operator to replace Mr. O 'Day. Commissioner Levesque suggests that the Superintendent and Treasurer work together as for rate of pay. Commissioner Lemieux asked if we could get Roger to hang in until a replacement is received. Per Superintendent Morris already convinced him to extend to July 31 and does not believe he will get any additional time from him. Commissioner Lemieux suggests that in future to make a contract to say that they will be required to give a certain amount of day notice. Chairman Bergin agrees to increase rate of pay for John O 'Day and suggests assessing where he is at in 6 months and meets then increase again. Commissioner Lemieux also agreed. An advertisement will be placed for July 1, 2020

## **IX. DATE OF NEXT MEETING**

- A. Approval of Next Meeting** - Commissioner Levesque motioned to hold the next Virtual Meeting Tuesday, July 7, 2020 @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

- X. ADJOURNMENT**- Commissioner Levesque motioned to adjourn the meeting. Seconded by Commissioner Lemieux. All in Favor. Approved. Meeting adjourned at 8:14 P.M.