

BOARD OF COMMISSIONERS' MEETING

VIRTUAL MEETING MINUTES

February 2, 2021

7:00 P.M.

CHERRY VALLEY & ROCHDALE WATER DISTRICT

- I. CALL TO ORDER - The meeting was called to order by Chairman Bergin @ 7:00 P.M.

The following were in attendance:

Kevin Bergin, Chairman

2 – Subscribers

Arthur Paquette - LCAC

Arthur E.J. Levesque, Commissioner

Benjamin Morris, Superintendent - absent

Robert H. Lemieux, Sr., Commissioner

Jennifer Wood, Treasurer

Cheryl Balkus, Clerk

- II. **District Member Forum** – Subscriber Greg Buteau noticed that the Superintendent is not on-line. Per Chairman Bergin there was a plane crash at the Spencer Leicester line Fire and EMS there and he may not be able to tune into the meeting. The meeting may be short with no notes from the Superintendent report. There were no questions or comments. Commissioner Lemieux motions to suspend the balance of the District Member Forum. Seconded by Commissioner Levesque. All in favor. Approved. The District Member Forum ended at 4 minutes and 57 seconds.

III. APPROVE MINUTES

- A. **January 19, 2021 Meeting Minutes** – Commissioner Levesque motioned to approve the minutes of January 19, 2021 Meeting Minutes. Seconded by Chairman Bergin. All in Favor. Approved.

IV. FINANCE

- A. **Approve January 25, 2021 Warrants** – Commissioner Lemieux motions to approve the January 25, 2021 warrants. Seconded by Commissioner Bergin. All in Favor. Approved.

Commissioner Lemieux asked about page 1 of the warrant listed as Radio Oil Co for \$1,300 then Heat in the amount of \$651. Per Treasurer Wood, the fees are for the cleaning of the office airducts and the other fee is for oil.

Commissioner Lemieux wanted to know if we buy in bulk through a buying group or if we are buying as an individual customer.

Per Treasurer Wood, being a municipal you can only order from certain companies and get a certain rate. We also shop around for the cheaper rate.

This year Radio Oil was less than the previous supplier Peterson Oil.

Commissioner Lemieux wanted to know if we the town or the district looked at

this strategy to get a reduced rate. Per Chairman Bergin in the past, we have in past years lock in and whatever the municipal rate is. Commissioner Lemieux if a group of businesses buy their paper or office products often you can get for less money. As an example, health insurance in real estate offers a group rate with a minimum number of participants and did not know if the town or the districts might do as a practice. We will need heating oil each year and if buying in bulk as a group perhaps would be less expensive. We must adhere to rules but do not get all the benefits. Maybe we could start something and potentially everyday of running our businesses without to much effort and save us and others money.

B. Approve February 2, 2021 Warrants- Commissioner Levesque motions to approve the February 2, 2021 warrants. Seconded by Chairman Bergin. All in Favor. Approved.

Subscriber Greg Buteau asked if there any bills from Tata & Howard. Per Chairman Bergin there is not.

The warrants consist of heat, technology, insurance, office expense, license fees, phone, electricity, payroll, repair & maintenance, and labs.
Total \$29,128.19

C. January Bank Transfer – Commissioner Levesque motions to transfer from the water checking account to the sewer account in the amount of \$60,031.33 Seconded by Chairman Bergin. All In favor. Approved.

D. Treasurer Report –

Revenue Received

Water Revenue \$86,517.47	FY21 Total \$713,583.45
SBA Rental & Solar Rental \$1,753.52	FY21 Total \$12,274.64
Reimbursements \$36,964.68	FY21 Total \$140,659.07
Liens 1,541.39	FY21 Total \$4,808.22
Misc. \$1,631.15	FY21 Total \$1,631.15
January Total \$125,235.67	FY21 Total \$872,956.53

Operating Expenditures

FY21 Approved Budget \$1,217,593.91
January: \$72,045.37
Balance as of January 21, 2021 before reimbursements: \$563,423.48
Balance After Reimbursements: \$704,082.55

Other Payments

Loan Payments: Approved amount \$93,000 Pd \$91,877.60 Balance \$1,122.40
Grindstone: Approved amount \$225,00.00 Pd \$18,157.31 Balance
\$206,842.69
Clear Well: Approved amount \$355,000.00 Pd \$28,273.92 Balance \$326,726.08

Aged Receivables

0-90 Days: Past Due \$84,656.66
Over 90 days: \$44,427.58
Total: \$129,084.24

There were no questions or comments

V. ADMINISTRATION

A. Commissioner Lemieux motions to tabled. Seconded by Chairman Bergin. All in favor Approved.

VI. Operations

A. Superintendent's Report – Commissioner Lemieux motions to table to the next meeting. Seconded by Chairman Bergin. All in favor Approved.

VII. PERSONNEL

Commissioner Lemieux motions to table to the next meeting. Seconded by Chairman Bergin. All in favor Approved.

DATE OF NEXT MEETING

A. Approval of Next Meeting - Commissioner Levesque motioned to hold the next Virtual Meeting Tuesday, February 16, 2021 @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

VIII. ADJOURNMENT- Commissioner Levesque motioned to adjourn the meeting. Seconded by Chairman Bergin. All in Favor. Approved. Meeting adjourned at 7:24 P.M.

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