

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING**

MEETING MINUTES

October 10, 2019

7:00 P.M.

- I. CALL TO ORDER Chairman Manseau called the meeting to order at 7:00 PM with the following present:

Donald G. Manseau, Chairman	Robert H. Lemieux, Sr. Commissioner
Commissioner DellaCava	Benjamin J. Morris, Superintendent
Cheryl Balkus, Recording Secretary	3 - Subscribers 1 - Non-Subscriber

II. APPROVAL OF MINUTES

- A. **September 12, 2019** - Commissioner DellaCava motioned to approve the minutes of September 12, 2019. Seconded by Commissioner Lemieux. All in favor. Approved. Commissioner DellaCava inquired about the inspections of the manholes during the Route 9 paving project. Per Superintendent Morris the inspections were done sporadically without a detail, he stayed on top of them to ensure everything was being done correctly. He met with the project supervisor to take care of any situations.

III. FINANCE

- A. **Approve Warrants of September 19, 2019** – Commissioner Lemieux motioned to approve the warrants of September 19, 2019. Seconded by Commissioner DellaCava. All in favor. Approved.
- B. **Approve Warrants of October 10, 2019** - Commissioner DellaCava motioned to approve the warrants of October 10, 2019. Seconded by Commissioner Lemieux. All in favor. Approved.
- C. **CD Transfer** – Transfer of \$200,000 from Cornerstone Bank to Unibank to pay service bill. Per Superintendent Morris the District is using the CD account to pay for the operations of the Sewer District. If every dime is spent in the budget it will leave the sewer in arrears. The \$200,000.00 makes up the difference and stay on track with the rate study that was done. After the transfer the balance will be at \$336,000. Commissioner DellaCava motion to approve the transfer. Seconded by Commissioner Lemieux. All in Favor. Approved.
- D. **September Bank Transfer** - \$153.50, \$3,839.78 and \$193.28 from the water collection account to the sewer checking account. Commissioner Lemieux motions to approve the transfer. Seconded by Commissioner DellaCava. All in favor. Approved.
- E. **Sewer Rate Relief Department of Labor Services (DLS)**
Per Superintendent Morris every year we get from this from the state. Previously the Sewer District received \$700.00 and this year we are requesting to apply for again.

IV. ADMINISTRATION

V. OPERATIONS

- 1. Superintendent's Report** – Per Superintendent Morris Route 9 is finalized with the paving. There were only two minor issues with no drastic effects and will be working with the contractor to rectify.
The quarterly bill for July thru September from the City of Worcester was \$25,632.00. This is \$42,000.00 less than what was budgeted for. It was a dry season, going forward if this continues it will help in not taking as a much out of the

account in the end. There are some other areas in the District that are projected to be worked on next. Flows have not been over 60,000 gallons per day since the paving. Information was sent to the City of Worcester with a comment regarding the blockage the system had. The City did not have an issue with it and billed us for what was sent. A company may be coming to jet out Route 9, this is depending on the costs, then we are to focus on other areas such as side streets. Commissioner DellaCava asked if the State could do the jetting. Per Superintendent Morris highly unlikely. He had asked when there were some water issues and told that they don't have time, that the State has nothing to do with the infrastructure and does not get involved. However, Superintendent Morris will ask to confirm if Mass DOT would do this. Commissioner Lemieux asked if there would be a better deal to do the jetting if partnering with Town of Leicester. Per Superintendent Morris it is based on the number of feet of pipe, generally there is no difference in price. Superintendent Morris wanted to get the price with the amount of work that was done and to make sure the area is clean. There are six poly rings to be installed, he is waiting for the frames and covers. Once received to schedule to have one installed on Brown St. and the other five are on Sargent St. Whatever cannot be reused will be scraped and the money will be given back to the Sewer District. A subscriber requested a copy of the monthly flows and to confirm Worcester charges \$3.881 per 100 cf. Per Superintendent Morris January to July the District billed subscribers for 10 million gallons, Worcester charged for 25 million. For July the district billed for 1.7 million gallons and Worcester was 1.995 million. Last year we were at 11 million gallons and flow to Worcester was 34 million gallons. We're approximately 10 million less. Commissioner Lemieux inquired if there is an outstanding account receivable and if so, what is the amount. Per Superintendent Morris can have a report run and emailed to the Commissioners. Commissioner Lemieux inquired if there was an update regarding the RCAP study. Per Superintendent Morris the RCAP Representative has been going thru the Betterment books and working with the town to compare what we have, and they must make sure we all are on the same page. Once the RCAP Representative has completed gathering her information, she will present a report. We thought that is was going to be done earlier but found that it was more in depth than anticipated. Commissioner Lemieux inquired what can be done to get public access to the Working Group meetings. Per the Superintendent and Commissioner DellaCava advised Commissioner Lemieux that he could speak with the Town Administrator. Commissioner Lemieux expresses that with past town history you would think there would be more transparency by publishing minutes of the Working Group Meetings or put it on LCAC. Commissioner Lemieux inquired if the meter reading schedule could be posted to the Website. Per Superintendent Morris we could begin with next year's schedule.

VI. COMMUNICATIONS

- A. **UBWPAD Update** - Per Chairman Manseau they are finishing Phase A, to be completed by November 1. Phase B will be next and will give more information when more to provide.

VII. PERSONNEL -

VIII. DATE OF NEXT MEETING

- A. **Approval of Next Meeting Date** - Commissioner DellaCava motioned to approve the next meeting as a Joint Meeting October 29, 2019 at 7:00 P.M at Town Hall and the

next Sewer meeting November 14, 2019 @ 148 Henshaw St. Seconded by Chairman Manseau. All in favor. Approved.

IX. Executive Session

- A. Chairman Manseau motions to discuss strategy with respect to threatened litigation motion is seconded by Commissioner Lemieux. All in Favor Approved.

- X. ADJOURNMENT – Commissioner Dellacava motioned to adjourn the meeting. Seconded by Commissioner Lemieux. All in favor. Approved. Meeting adjourned at 8:12 PM.

"This institution is an equal opportunity provider, and employer."