

**CHERRY VALLEY SEWER DISTRICT  
BOARD OF SEWER COMMISSIONERS' MEETING**

**VIRTUAL MEETING MINUTES**

**April 8, 2021**

**7:00 P.M.**

- I. CALL TO ORDER Chairman Manseau called the meeting to order at 7:00 P.M. with the following present:

Donald Manseau, Chairman	LCAC
Robert H. Lemieux, Sr. Commissioner - late	
Michael DellaCava, Commissioner	
Benjamin J. Morris, Superintendent	
Jennifer Wood, Treasurer	
Cheryl Balkus, Recording Secretary	

II. APPROVAL OF MINUTES

- A. **March 11, 2021** Commissioner DellaCava motioned to approve the meeting minutes of March 11, 2021. Seconded by Chairman Manseau. All in favor. Approved.

III. FINANCE

- A. **Approve the Warrant of March 18, 2021** – Commissioner DellaCava motioned to approve the warrant of March 18, 2021. Seconded by Chairman Manseau. All in favor. Approved. \$76,006.00
- B. **Approve the Warrant of April 8, 2021** – Commissioner DellaCava motioned to approve the warrant of April 8, 2021. Seconded by Commissioner Lemieux. All in favor. Approved. \$142,662.43
- C. **March Bank Transfer** – Commissioner DellaCava motions to approve the transfer from the water collections account to the sewer in the amount of \$38.05. Seconded by Chairman Manseau. All in Favor. Approved.

**D. Treasurer Report – March**

Revenue: \$74,220.87  
Expense \$29,075.95  
Month Gain/Loss \$45,144.92  
FYTD Gain/Loss \$291,118.98

**Operating Budget (does not include debt service)**

Amt needed to collect for Operating Budget FY21: \$583,477.25  
Amount collected to date: \$616,119.80  
Amount still needed: (\$32,642.55)

## **Upcoming Operation Expenses still due in FY 21'**

*Left in FY 21' Budget (does not include CVRWD Service Agreement): \$54,609.04*

Upper Blackstone: \$0.00  
City of Worcester: \$167,973.70 (estimated)  
CVRWD Service Agreement: \$35,893.69  
Total: \$258,476.43

## **Betterments**

### **Expected to be collected FY 21'**

*Principal: \$59,418.40 Interest: \$29,451.27 Total: \$ 88,869.67*

### **Betterment payments received**

*Principal: \$397.05 Interest: \$238.23 Total: \$635.28*

*Total Collected to date:*

*Principal: \$65,870.57 Interest: \$22,030.63 Total: \$87,901.20*

*Left to collect FY 21': Principal: \$8,111.40 Interest: \$7,648.12 Total: \$15,759.52*

### **Betterment Loan Payment Due:**

Principal: \$63,605.22 Interest: \$42,357.78 Total: \$105,963.00

### **Betterment Summary: Payments collected vs loan payments**

Principal: (\$111,277.80) Interest: (\$110,849.00) Total: (\$222,126.80)

Amount billed to customers: \$66,646.15

Bill revenue received: \$74,220.87

Betterment revenue: \$5,094.67

Lien revenue: \$0.00

Other Reimbursements: \$0.00

Total Revenue: \$79,315.54

Expenditures: \$105,084.95

Gain/Loss: (\$25,766.41)

YTD Total Revenue: \$714,425.46 Expenditures: \$529,065.82

Gain/Loss: \$185.359.64

Estimated payments the District still has in FY 21': \$364,439.43

Estimated amount to bring in from Betterments (IF EVERYONE WAS TO PAY)

\$-15,759.52

Estimated amount from Liens: \$-2,558.01

Estimated income from revenue (IF EVERYONE WAS TO PAY) -\$242,423.11

Revenue collected but not yet expended including betterment: -\$185,359.64

Currently estimating to be over: \$81,660.85

## **Aged Receivables**

0-90 days past due: \$43,239.75  
Over 90 days past due: \$39,324.59  
Total: \$82,564.34

*Entire report can be found under the CVSD Reports section*

Commissioner DellaCava asked if there is a rough estimate of how many will be paid. Per Treasurer Wood it will vary each month as it all depends on who pays. Commissioner DellaCava motions to accept the Treasurer Report. Seconded by Chairman Manseau. All in favor. approved.

- E. Sewer Rate Relief Fund** – Per Treasurer Wood the amount to be received will be \$1,188.00. Last year was about \$780.00.
- F. FY 22 Budget** – Per Superintendent Morris no changes since the review of the last meetings. There is a slight savings in operating expense from the Upper Blackstone of \$14,912.00 and City of Worcester \$35,000.00. He has not heard back from USDA as it is in the hands of Washington D.C.

The budget is \$832,959.17 that includes debt service. There will be a \$60,548.08 reduction from last year.

Commissioner DellaCava asked if it best to now combine the sewer and water. Per the Superintendent it is up to the entire Board to have this discussion. Commissioner DellaCava motions to move forward to accept the budget for the Annual Meeting. Seconded by Commissioner Lemieux. All in favor. Approved.

*Commissioner Lemieux entered the meeting at 7:12 pm*

- G. Annual Warrant Articles** – Commissioner Lemieux motions to approve the Annual Warrant Articles. Seconded by Commissioner DellaCava. All In favor. Approved.

## IV. ADMINISTRATION

- A. City of Worcester Agreement** – Per Superintendent Morris the contract with the city expired, he reached out to Phil Guertin to confirm. The current will stay in effect. The Board needs to submit a letter for renewal, reviewed, approved by the Board and Legal. The contract to be used would not be the old contract as it was written when the system was built, a new contract needs to be written how it applies to the Sewer District now. Commissioner DellaCava motions to approve. Seconded by Chairman Manseau. All in Favor. Approved.

## V. OPERATIONS –

- A. Superintendent Report** –

In the last month working on in house maintenance referring to pumping stations and rebuilding that consists of changing out gaskets and seals to ensure all working.

Sewer jetting will be spring, summer or fall.

Opening of manholes covers to determine I/I rebuilds in next couple of weeks for the best approach for the coming year.

The master meter at the city line was recalibrated. The meter is operating properly without any issues. The cleaning of the flow meter is every other week. Overall flows a little higher last month to be expected with some rain and melting that was going on and generates flows with I/I.

For the 1<sup>st</sup> quarter of the calendar year approximately \$46,000.00 in sewerage. We are under budget and staying on target for what has been budgeted for and should be in good shape for next three months.

February 1, we did 6 million gallons of flow with 3 ½ inches of rain, the heavier portions was February and early March. The system is in decent shape. No major issues or problems.

In talks with USDA for reamortization and reduction in interest rate. As of right now all three payments have been made and hoping they will give the reduction for the coming year to allow us to perhaps allow some rate reduction to our customers. Did a follow up with McGovern's office and to get back to him with any information.

Per Chairman Manseau the rate reduction for the district should stay hold the line instead of having a reduction?

Per Superintendent Morris we can look at once we know what the USDA figure would be. With the reamortization it extends the loan out 10 years and interest rate to 2%. With this we review the rates if able to make a reduction. Need to take little by little to see if USDA says yes or no

He has received the Draft of the Town Wide Water/Sewer study by Weston & Sampson. The draft does not have the recommendations to where to move forward yet. It is of the current situation of what each district is in currently. He is to forward the draft to all of the Commissioners for their review and discuss later.

Commissioner Dellacava asked if there is a deadline on the draft. Per the Superintendent the town is looking to have a joint meeting to review the draft and then they will finish.

VI. DATE OF NEXT MEETING

**A. Approval of Next Meeting Date** – Commissioner Lemieux motioned to hold the next Virtual Sewer Meeting May 13, 2021 at 7:00 P.M. Seconded by Chairman Manseau. All in favor. Approved.

VII. ADJOURNMENT – Commissioner DellaCava motioned to adjourn the meeting. Seconded by Commissioner Lemieux. All in favor. Approved. Meeting adjourned at 7: 28 P. M.