

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING**

MEETING MINUTES

July 21, 2022

7:00 P.M.

- I. CALL TO ORDER Chairman Manseau called the meeting to order at 7:05 pm

Donald Manseau, Chairman	1- Subscriber 1-Nonsubscriber
Robert H. Lemieux, Sr. Commissioner	
Peter Cusolito, Commissioner	
Benjamin J. Morris, Superintendent	
Jennifer Wood, Treasurer	
Cheryl Balkus, Recording Secretary	

II. APPROVAL OF MINUTES

- A. **June 23, 2022** - Commissioner Lemieux motioned to approve the meeting minutes of June 23, 2022. Seconded by Commissioner Cusolito. All in favor. Approved.

III. FINANCE

- A. **Approve Warrant of June 30, 2022** - Commissioner Lemieux motioned to approve the warrant of June 30, 2022. Seconded by Commissioner Cusolito. All in favor. Approved.
- B. **Approve Warrant of July 14, 2022** - Commissioner Lemieux motioned to approve the warrant of July 14, 2022. Seconded by Commissioner Cusolito. All in favor. Approved.
- C. **Approve Warrant of July 21, 2022** - Commissioner Lemieux motioned to approve the warrant of July 21, 2022. Seconded by Commissioner Cusolito. All in favor. Approved.
- D. **FY22 Budget Transfer** – Commissioner Cusolito motions to accept the budget transfer in the amount of \$9,585.04.

\$6,774.00 from Allowance to Consulting fees
\$43.67 to Gross payroll
\$287.12 from Allowance to Misc.
\$2,300 from Pipes to Maintenance
\$180.25 from Allowance to Repairs & Maintenance

Seconded by Commissioner Lemieux. All in favor. Approved.

- IV. ADMINISTRATION – Nothing to report

- V. Communications – Nothing to report

- VI. Operations –

Per Superintendent Morris has finished fiscal work from FY 22 paying attention to the City of Worcester line item. Flows increased last summer and placed restraint on the budget and was able to get by of \$8,000. We are trending into a drought period and helps the district going forward.

There is the potential for manhole work and to work the town. The Highway Department may be paving Auburn St. and we will work with them to rebuild all manholes after road is grinded down. It was not in the plan but if it happens, we will redirect our manhole rework from other areas as this area does need work. Manholes on Route 9 are of a different size than the side roads, some of the MH need the rings raised and reset, some may need to have the ring replaced and some will need the poly risers. The cost of the poly risers has increased substantially and will use what we have.

Commissioner Lemieux asked about ordering with other districts. Per the Superintendent they do not use this application they use the traditional brick and mortar.

The Superintendent has reached out to companies to do smoke testing and awaiting to hear back.

There is a need to develop a sanitary overflow plan: This was mentioned in February and the State claimed it was due July, they did not have any templates or other info. Tata & Howard did assist and if a problem were to occur all would need to notify within 2 hours. We are in a better position because we do not have a collection system.

We identified that the Assessor's office did not properly apply and place the liens to customer real estate bills that we provided and was told that the Vadar System that they use did not pull the correct file that it pulled the previous years. The Assessor's office is in the process of making correction and told that it may not be resolved till beginning of next year. The Superintendent wanted to bring this to the boards attention to make that aware if there are any questions. Per Commissioner Cusolito suggests that we submit a formal letter requesting that new tax bills be resubmitted with the corrections. The Superintendent has contacted members of the Select board Duggan and Antanavica. Per the Treasurer who spoke with the Assessor there is a lot of confusion, and we want to ensure that we collect what had a lien. Per the board if a letter is sent to the Board of Selectman, it will also go to the Town Administrator. We are doing our best to get it resolved. Commissioner Lemieux suggesting that we send a letter to the people who had the amount added again about the error and the letter to the town should have a deadline. This is serious money, that we are going to be scrutinized, and need to make them aware that this was not done by someone here. We have made great strides with the district. Commissioner Lemieux motions 2 create letters to inform customers effected by this. Seconded by Commissioner Cusolito. All in favor. Approved.

Nonsubscriber Greg Buteau 2 Merrick St commented, glad to hear that staff would be doing the manhole work and not needed to contract it out.

Subscriber Lennon asked if there is a way to come up with a shovel ready plan for I/I (Inflow Infiltration). Per the Superintendent we would need to have an engineered stamped plan, there is a survey out there that will be done that asks what is needed and perhaps this will assist and have the data to know what our costs needs are. Per the Superintendent does have a prepared list of upgrades for the system that was given to Representative LeBoeuf so when monies do come available it will be in.

- VII. **DATE OF NEXT MEETING**
Approval of Next Meeting Date Commissioner Lemieux motioned to hold the next Sewer Meeting August 25, 2022, at 7:00 P.M at 148 Henshaw St Leicester, MA. Seconded by Commissioner Cusolito. All in favor. Approved.
- VIII. Executive Session to approve 6-23-2022 minutes – Commissioner Lemieux motions to close the regular commissioners meeting and further move to open executive session for the purpose of reviewing and approving executive session minutes. At the conclusion of the executive session, tonight's meeting will adjourn, and no further business will be discussed. Seconded by Commissioner Cusolito. All in Favor. Approve.
- IX. **ADJOURNMENT** Commissioner Lemieux motioned to adjourn the meeting. Seconded by Chairman Manseau. All in favor. Approved. Meeting adjourned at 8:21 P.M.

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