

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING**

**March 22, 2007
Meeting Minutes
7:00 P.M. Regular Time**

I. CALL TO ORDER

Don Manseau called the meeting to order at 7:00 P.M. with the following present:

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| Don Manseau | Chairman |
| Vic Taylor | Commissioner |
| Michael DellaCava | Commissioner |
| Michael Knox | Clerk |
| Michael Trainque | HTA |

II. APPROVAL OF MINUTES

A. Vic Taylor motioned to approve the minutes from the March 8, 2007 meeting. Michael DellaCava Seconded the motion. Voted unanimously.

III. FINANCE

- A. Michael DellaCava motioned to ratify warrant 260. Vic Taylor seconded the motion. Voted unanimously.
- B. Vic Taylor motioned to approve warrants 261, 261-1 and 261-2. Michael DellaCava seconded the motion. Voted unanimously.
- C. The Board was given a draft copy of the Financial Statement for the FY06 Audit. The board will review it at another point and time. However, Mike informed them that we may be required to create an allowance account to make up for any aged receivables throughout the year. Also, the auditors recommended that the District establish financial checks and balances that separate billing functions vs. deposit functions.
- D. The Board reviewed the updated Lien List which has only received a little over \$4,000.00 from 19 accounts in the past two weeks. There are about 46 accounts still with outstanding balances.

IV. ADMINISTRATION

- A. The Board reviewed the letter that Mike Knox drafted to Bob Moylan, of Worcester DPW pertaining to the revised IMA. The revised IMA includes that work that was completed in the Worcester Sewer Repairs which will allow the CVSD to receive in exchange more daily flow added over a period of ten years. The Board agreed that the letter was acceptable. Michael DellaCava made a motion to approve the letter to be sent to Bob Moylan right away. Vic Taylor seconded the motion. Voted unanimously.
- B. Michael Trainque from HTA spoke about the construction of the sewer lines on Auburn and Stafford Streets. There was confusion to whether there is to be a six or eight inch sewer line and also a discrepancy in how many pumps were needed. These issues need to be clarified with both HTA and Commonwealth Engineering. Vic Taylor made a motion to allow Mike Knox to bargain with the LLC to come up with an agreeable amount that will be paid to CVSD for the project. Also, the issue of a resident engineer came about and it's questionable as to how much time will be required from that engineer.

V. OPERATIONS

VI. COMMUNICATIONS

- A. Mike Knox presented an invitation for a benefit for The American Farm School in honor of Alexander Drapos, the CVSD's former Attorney. The Board made a motion that Mike Knox and his wife attend the reception and concert to support this foundation.

VII. PERSONNELL

VIII. NEW BUSINESS

DATE OF NEXT MEETING:

April 12th and 26th, 2007

May 10th and May 24th (Annual Meeting)

Vic Taylor motioned to adjourn. Michael DellaCava Seconded the motion. Voted Unanimously.
Meeting adjourned at 8:27 P.M.

Respectfully Submitted:
Carla Davis, Office Administrator