

**CHERRY VALLEY SEWER DISTRICT  
BOARD OF SEWER COMMISSIONERS' MEETING**

**August 9, 2007  
Meeting Minutes  
7:00 P.M. Regular Time**

**I. CALL TO ORDER**

Don Manseau called the meeting to order at 7:11 P.M. with the following present:

Don Manseau	Chairman
Michael DellaCava	Commissioner
Michael Knox	Clerk

**II. APPROVAL OF MINUTES**

A. Mike DellaCava motioned to approve the minutes from the July 26, 2007 meeting. Don Manseau seconded the motion. Voted unanimously.

**III. FINANCE**

A. Mike DellaCava motioned to approve warrants 272, 272-1, 272-2 and 273. Don Manseau seconded the motion. Voted unanimously.

**IV. ADMINISTRATION**

A. The Board reviewed the Master Drain Layer Application for Hemlock Landscaping and Construction. The Board decided that since he did not provide us with the appropriate Insurance and Bond Certificates that they will be holding off on approving the application until that particular information is submitted.

**V. OPERATIONS**

A. The Board discussed the issue of the Chapel Street sewer realignment project. We received a letter from Diane King from USDA informing us that the Change Order # 3 has been approved and that we may begin the construction of the Chapel Street Sewer Realignment Project. The Board again reviewed the plans submitted by HTA for the realignment and discussed another option of installation that A.F. Amorello suggested. Mike Knox went to Worcester County Welding for recommendations and prices. It came out to be less costly and more productive. Mike DellaCava made a motion to go with the option presented by Worcester County Welding and communicate that decision with Amorello so that we may begin the construction ASAP. Don Manseau seconded the motion. Voted unanimously.

B. The Board discussed the Garage Expansion and commented that they are anxious to get the garage done ASAP. In order for the Town Building Inspector to issue a permit, the plans must be completed and finalized by HTA. The Board expressed their disappointment in HTA and the lack of attention these issues have received. Mike Knox indicated that he will make more calls to ensure this will get done as expeditiously as possible. Mike DellaCava made a motion that the Chapel Street Bridge plans, current draft plans for the garage expansion, the finalization of the 271's be completed and all permits be in hand and submitted by August 24<sup>th</sup>, 2007 by 5:00 pm or the CVSD will break ties with HTA and find a new engineer. Don Manseau seconded the motion. Voted unanimously.

**VI. COMMUNICATIONS**

A. Mike Knox relayed to the Board that Wayne Richards from Staffordshire dropped in one day inquiring about the status of the joint sewer project between himself and Twelve Oaks and Laurel Ridge Estates. They have until August 30, 2007 per the letter that was sent to each of them from Mike Knox regarding the deadline that they were all issued. Wayne Richards was concerned also because Twelve Oaks is going through a foreclosure and are having legal issues and he is worried that if they drop out of the combined LLC, then he wanted to know what will happen to their capacity. Mike informed him that once Aug 30 is here, we will have a better idea of where all parties stand.

- B. Mike Knox informed the Board of the meeting that we had with our auditors from P.L. Jones. They basically reviewed the functions that need to be completed for the FY07 audit.

**VII. PERSONNELL**

**VIII. NEW BUSINESS**

**DATE OF NEXT MEETING:**

August 23<sup>rd</sup>, 2007 – CANCELLED  
September 13<sup>th</sup> and 27<sup>th</sup>, 2007

Mike DellaCava motioned to adjourn. Don Manseau seconded the motion. Voted Unanimously.

Meeting adjourned at 8:35 P.M.

Respectfully Submitted: Carla Davis, Office Administrator