

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING
HYBRID
MEETING MINUTES
September 12, 2024
6:30 P.M.**

I. CALL TO ORDER Chairman Manseau called the meeting to order at 6:33 p.m.

Donald Manseau, Chairman 1 – in person subscriber
Robert H. Lemieux, Sr. Commissioner - online
Peter Cusolito, Commissioner
Benjamin J. Morris, Superintendent
Jennifer Wood, Treasurer
Cheryl Balkus, Recording Secretary

II. APPROVAL OF MINUTES

- A. **June 13, 2024** – Commissioner Cusolito motioned to approve the meeting minutes of June 13, 2024. Seconded by Commissioner Lemieux. All in favor. Approved.

III. FINANCE

- a. Approve warrants of 6/30,7/11,7/25,8/1,8/8,8/22,8/29,9/5,9/12,2024.

Commissioner Cusolito motions to approve all the above warrants except for 9/12/2024. There was not a warrant for 9/12/24. Seconded by Commissioner Lemieux. All in favor. Approved.

- b. FY'24 Budget transfer – Commissioner Cusolito motions to approve \$22,327.02 from 10 different accounts to another 10 different accounts of June 30, 2024. Seconded by Commissioner Lemieux. All in favor. Approved.

- c. Treasurer Report – Per Treasurer Wood we have spent \$101,470.11 the FY' 25 balance is \$692,646.30. Total revenue received for July and August \$128,989.63 with no other miscellaneous revenue received to date. There was no discussion from the board or attending audience.

IV. ADMINISTRATION

Betterment Deferral - we have a subscriber that has deferred betterment. According to the town treasurer's office found that the person who had signed the betterment and according to probate they were not married at the time of his death. The estate should have paid off the deferred betterment. The tax collector's office was going to make her pay plus interest and if not would begin the process to take the property. The town collector's office asked if we provide a letter from CVSD that we will continue to defer it. The treasurer is asking the board to approve for the district to provide the letter. The treasurer will draft up a letter to provide to the board before sending it to the Town Treasurer. Refer to MGL Chapter 80 Section 3b & Chapter 59 Section 60. Commissioner Lemieux would like to have more information regarding this before approving and motioned to table this till the next meeting. Seconded per Commissioner Cusolito. All in favor. Approved.

V. Operations - Superintendents Report

Work done on Auburn St & Willow Hill before paving was done. Had to go back because they needed to raise the road. Had framing rebuilt on six that were rebuilt and reset. The subcontractor budget and field supplies line items budget will reflect this, and a few other manholes may be worked on before winter if not the spring.

Smoke tested the entire CVSD district. The monies used were from the ARPA and Asset Management grants. We did not find as much as anticipated with the smoke testing. There is another source that can be used, that is sonar technology, and we may try this

in the future. Inland Waters was used to stop leakage coming in on two manholes. There were a couple of clean out caps that were damaged. Both have been repaired by the customers. We did find at a home located on Howard Terrace that has a sidewalk drain connected to the system. A certified letter was sent to the homeowner who has been in contact with the Superintendent to have fixed within the next 30 days and claims he did not realize that it had been connected to the sewer line.

Finishing up on the capital improvement plan.

We seem to be heading towards a drought. Flows decreased to 35,000 gpd last yr avg 63,000 gpd and last yr we were just under 95,000 gpd. Lack of rain fall is showing this and the I/I work that has been done has helped.

The sanitary overflow grant was completed. The website has been updated for both the Water & Sewer districts, updated automation to reset alarms to the stations & flow meters have been purchased. Next to working with electricians and staff will do the work to get them connected, there will be some out-of-pocket expenses and there is also the pending DEP grant that will assist with other work that needs to be done in the system.

VI. Date of Next Meeting:

Approval of Next Meeting Date – Per Commissioner Lemieux motioned to hold the next Sewer Meeting, October 17, 2024, at 6:30 pm at 148 Henshaw St Leicester, MA. Seconded by Commissioner Cusolito. All in favor. Approved.

- A. ADJOURNMENT – Commissioner Cusolito motioned to adjourn the meeting. Seconded by Commissioner Lemieux. All in favor. Approved. The meeting was adjourned at 7:25 p.m.

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