

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING
HYBRID
MEETING MINUTES
October 17, 2024
6:30 P.M.**

I. CALL TO ORDER Chairman Manseau called the meeting to order at 6:30 p.m.

Donald Manseau, Chairman	1 in person subscriber
Robert H. Lemieux, Sr. Commissioner – late 6:42pm	1 in person nonsubscriber
Peter Cusolito, Commissioner	
Benjamin J. Morris, Superintendent	
Jennifer Wood, Treasurer	
Cheryl Balkus, Recording Secretary	

II. APPROVAL OF MINUTES

- A. **September 12, 2024** – Commissioner Cusolito motioned to approve the meeting minutes of September 12, 2024. Seconded by Chairman Manseau. All in favor. Approved.

III. FINANCE

- a. Approve warrants of October 10, 2024 – Commissioner Cusolito motions to approve the October 10, 2024, warrant. Seconded by Chairman Manseau. All in favor. Approved.
- b. Approve warrants of October 17, 2024 – no warrant
- c. Treasurer Report – Per Treasurer Wood expenditures as of September \$101,751.46. Waiting for bill from the City of Worcester. Total revenue received for \$185,218.14 with no other miscellaneous revenue received to date. There was no discussion from the board or attending audience.

Commissioner Cusolito requested if he could receive a copy of the last contract that CVSD had received from the City of Worcester. Per the Superintendent he will provide, we have not received a contract renewal from them in a very long time.

Commissioner Lemieux entered the meeting online at 6:42pm

IV. ADMINISTRATION

Betterment Deferral – This was tabled at the last meeting. Per Commissioner Cusolito motions to approve the betterment deferral and will write a letter to the town and provide a copy to the power of attorney. Seconded by Chairman Manseau. Commissioner Lemieux denied. Motion Approved.

V. Operations - Superintendents Report

Working on the asset management grant along with the ARPA money. CVSD has been part of a new portal system taking two months to get going on reviewing our information. Waiting for the notice to proceed with the additional funding to add in camera work of the sewer lines and to see if we have any pipe, seams or gaskets blown out we will be able to visually see. As previously discussed, smoke testing has been done. A lot has been done and am looking forward to getting this done.

Flows for the first quarter estimate the bill to be \$41,000.00 - \$42,000.00. Much lower than previous. Wants to remain under \$60,000.00. We are in a drought.

All manhole work was done. Some others to be addressed hopefully during the fall and waiting to get the contractor to connect our flow meters. Availability of who can do this is limited.

Need to do annual clean outs of the wet wells. Should be done in November.

Changes with the SSO grant working out. We had an alarm call and were able to log on to shut off the pump and take care of the next day. This prevented someone driving to in and not having to pay overtime.

Received plans from Tata & Howard regarding connections. The building behind Ellers wants to connect for fire suppression and to connect for sewer. Work to be done by the property owner.

Condos that were built in the 700-block area will be adding another duplex and will be added to the sewer district customer base.

New billing software is now live. Customers can sign up for the portal to access their bills.

Non-Subscriber Buteau asked about the property behind Ellers. Per the Superintendent it will be used as commercial space. There are workshops facing Brown St, back of the building to be used as a contractor's garage and the balance to be used as a gym.

Asked if the sewer board has seen the document regarding the job scope / description information that was presented at the water meeting. The board is aware however, it has not been presented yet as it is still under review.

VI. Date of Next Meeting:

Approval of Next Meeting Date – Per Commissioner Cusolito motioned to hold the next Sewer Meeting, November 21, 2024, at 6:30 pm at 148 Henshaw St Leicester, MA. Seconded by Chairman Manseau. All in favor. Approved.

- A. ADJOURNMENT – Commissioner Cusolito motioned to adjourn the meeting. Seconded by Commissioner Lemieux. All in favor. Approved. The meeting was adjourned at 7:13 p.m.

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