

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING
HYBRID
MEETING MINUTES
January 16, 2025
7:00 P.M.**

I. CALL TO ORDER Chairman Manseau called the meeting to order at 7:00 p.m.

Donald Manseau, Chairman	1- in person subscriber
Robert H. Lemieux, Sr. Commissioner - online	
Peter Cusolito, Commissioner	
Benjamin J. Morris, Superintendent	
Jennifer Wood, Treasurer	
Cheryl Balkus, Recording Secretary	

II. APPROVAL OF MINUTES

- A. **October 17, 2024** – Commissioner Cusolito motioned to approve the meeting minutes of October 17, 2024. Seconded by Commissioner Lemieux. All in favor. Approved.

III. FINANCE

- a. Approve warrants of 11/7/2024, 11/14/2024, 12/5/2024, 12/12/2024, 12/26/2024, 1/2/2025, 1/9/2025, 1/16/2025 – Commissioner Cusolito motions to approve all the above warrants.

Commissioner Lemieux asked about warrant #739 dated 1/9/25 Renaud Electric. Per the Superintendent we had a grant for flow meters of the sewer stations. We were not able to get the devices in time and due to installation under the grant we had to pay for the installation.

Warrant 736 – For \$25,000.00. Per the Superintendent this was for system wide smoke testing that was covered under the ARPA grant.

Warrant 736 & 740 - DPC Engineering & ARPA Grant. Per the Superintendent the \$25,000.00 that was in a bank account was the ARPA money. The other funds came out of our funds and will then be reimbursed by the grant.

Per Commissioner Lemieux second the motion. All in favor. Approved.

- b. Treasurer Report – Per Treasurer Wood as of the end of December expenditures are \$236,071.05 and with the loan payment of \$142,019.00 for a total amount of \$378,090.05. Revenues brought into date \$374,281.94, \$17,850.09 in betterments and \$5,755.74 in liens for a total of \$397,887.77. The sewer district is currently in the positive at \$19,797.72. Commissioner Cusolito asked if we had a number of what is outstanding in betterments. Per Treasurer Wood the last payments received from the town were in July and between principal and interest there is \$26,000 remaining to collect for the year and the outstanding liens balance is \$8,000.00.

Treasurer Wood was at a class this week and learned that remote meetings to end March 31, 2025.

IV. ADMINISTRATION - nothing to report

V. Operations - Superintendents Report

Able to finish reporting of the ARPA grant.

Asset management work being done. Anxious to see what comes out of this and do camera work in areas that could be contributing factors to the system. Then continue to do more next year. There were 43 manholes that were not on our plan that were found. Reasons such as being paved over, dead end roads that were buried in dirt. Since these were not on the original plan they will be added and will be at the district's expense. Of approximately \$7,300.00. He will continue to try and get more grant money for this.

The sewer report that was never required needs to be done. The superintendent was planning to do however losing an employee, does not see that he has the time to get the report done along with meeting deadlines on the water side. Asked if the board with the money being in the budget would like to have DPC do the report for their fee of \$3,300.00. Commissioner Cusolito and Chairman Manseau agreed and said that they are fine with it.

One of our water operators will be leaving in March to be a Worcester firefighter. The job has been posted on Indeed and the website. Interviews are scheduled this coming week and finding someone that is already licensed is very difficult. The position starts at \$22.00 per hour. In the meanwhile, we are looking to have the operator who is leaving to come in per diem to cover for weekend coverage, vacation etc... until the next person who comes on board can get licensed.

Sewer flows to date as of Jan 1 14.8 million gallons of sewerage (July through Jan).

There is another duplex being built on Route 9; the sewer fees have been paid for both connections and behind Ellers there will be two sewer connections. One of the buildings will be multiple commercial businesses and a gym and the other to be a garage, office with bathrooms.

Will need to add to the next agenda regarding the tabled item from the prior meeting regarding betterment deferral letter.

VI. Date of Next Meeting:

Approval of Next Meeting Date – Per Commissioner Lemieux motioned to hold the next Sewer Meeting, February 20, 2025, hybrid or at 7:00 pm at 148 Henshaw St Leicester, MA. Seconded by Chairman Manseau. All in favor. Approved.

- A. ADJOURNMENT – Commissioner Lemieux motioned to adjourn the meeting. Seconded by Commissioner Cusolito. All in favor. Approved. The meeting was adjourned at 7:41 p.m.

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