

**CHERRY VALLEY SEWER DISTRICT  
BOARD OF SEWER COMMISSIONERS' MEETING**

**MEETING MINUTES**

**March 15, 2018  
7:00 P.M.**

- I. CALL TO ORDER - Chairman Manseau called the meeting to order at 7:00 with the following present:

Donald G. Manseau, Chairman	Victor M. Taylor, Commissioner
Michael L. DellaCava, Commissioner	Benjamin J. Morris, Superintendent
Carla Davis, Clerk	Jen Wood, Treasurer
Greg Buteau, Not a CVSD customer	

- I. APPROVAL OF MINUTES

- a. **February 8, 2018** - Commissioner DellaCava motioned to approve the minutes of February 8, 2018. Seconded by Commissioner Taylor. All in favor. Approved.

- II. FINANCE

- a. **Approve Warrants of February 22, 2018** - Commissioner DellaCava motioned to approve the warrants of February 22, 2018. Seconded by Commissioner Taylor. All in favor. Approved
- b. **Approve Warrants of March 8, 2018** - Commissioner DellaCava motioned to approve the warrants of March 8, 2018. Seconded by Commissioner Taylor. All in favor. Approved
- c. **Approve Warrants of March 15, 2018** - Commissioner DellaCava motioned to approve the warrants of March 15, 2018. Seconded by Commissioner Taylor. All in favor. Approved
- d. **FY18 Finance Status Update** – Jen distributed the FY18 budget as an update for the board – still showing a hard deficit on the operating expenses and revenue. We mailed out the help request letter that the board signed at the last meeting and have not had any responses. The Superintendent asked the board what our Plan B is if we do not get replies. We reviewed our options which are raising the rates and/or assessing a tax. The board was not in favor for either. They feel that they would rather let things lie before going that route. Commissioner DellaCava asked if we can get on the Town meeting warrant to see if the town will vote to take us over. The big issue is the entire Cherry Valley section of town has been and will be seeing increases in foreclosures, and tax taking which will inevitably be a town wide issue. We will inquire to the town as to how we can attempt to make this a warrant article, if possible. Another question was can a private company take over. Yes, however, it would be under their conditions which ultimately could be far more than what the current rates are. Mr. Buteau commented that after watching the last BOS meeting, they can barely meet level funding the upcoming budget so they most likely won't be able to entertain this issue without exceeding a 2.5% over-ride.

- e. **FY19 Preliminary Budget Review** – The Board was given a preliminary budget for FY19. The operating expenses were reduced by \$45,720.00 which is good but it doesn't make a difference once you add the additional amounts to the fixed costs like the City of Worcester and UBWPAD which is astronomical. The City of Worcester alone will be at least a \$63,800 increase – dependent upon the rate increase estimate we receive from the city. The UBWPAD increase is 20.1% which increases the budget over 13k. The only unknown at this point is the allowance – which is liens to be committed from unpaid. This will be updated closer to May. The total proposed preliminary budget has increased \$31,448.

III. ADMINISTRATION

IV. OPERATIONS

- a. **Superintendent's Report** – Nothing to report

V. COMMUNICATIONS

- a. **UBWPAD Update** – Chairman Manseau reported that upgrades are still ongoing – new generators have been installed for emergency purposes to prevent potential raw flow into the river if a power failure occurred.

VI. PERSONNEL

VII. DATE OF NEXT MEETING

- a. **Approval of Next Meeting Date** - Commissioner Taylor motioned to hold the next meeting on April 12, 2018 at 7:00 P.M. Seconded by Commissioner DellaCava. All in favor. Approved.

- II. **ADJOURNMENT** - Commissioner DellaCava motioned to adjourn the meeting. Seconded by Commissioner Taylor. All in favor. Approved. Meeting adjourned at 8:20 P.M.

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