

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING**

MEETING MINUTES

**June 14, 2018
7:00 P.M.**

- I. CALL TO ORDER - Chairman Manseau called the meeting to order at 7:01 with the following present:

Donald G. Manseau, Chairman	Victor M. Taylor, Commissioner
Michael L. DellaCava, Commissioner	Benjamin J. Morris, Superintendent
Carla Davis, Clerk	Greg Buteau, Not a CVSD customer
Tom Lennon, Customer	Ray Langlois

II. APPROVAL OF MINUTES

- A. **April 12, 2018** - Commissioner DellaCava motioned to approve the minutes of April 12, 2018. Seconded by Commissioner Taylor. All in favor. Approved.
- B. **April 26, 2018 – Joint Meeting** - Commissioner Taylor motioned to approve the minutes of April 26, 2018. Seconded by Commissioner DellaCava. All in favor. Approved.
- C. **May 3, 2018** - Commissioner Taylor motioned to approve the minutes of May 3, 2018. Seconded by Commissioner DellaCava. All in favor. Approved.
- D. **May 7, 2018 – Joint Meeting** - Commissioner Taylor motioned to approve the minutes of May 7, 2018. Seconded by Commissioner DellaCava. All in favor. Approved.

III. FINANCE

- A. **Approve Warrants of April 26, 2018** - Commissioner DellaCava motioned to approve the warrants of April 26, 2018. Seconded by Commissioner Taylor. All in favor. Approved
- B. **Approve Warrants of May 3, 2018** - Commissioner DellaCava motioned to approve the warrants of May 3, 2018. Seconded by Commissioner Taylor. All in favor. Approved
- C. **Approve Warrants of May 10, 2018** - Commissioner DellaCava motioned to approve the warrants of May 10, 2018. Seconded by Taylor Commissioner. All in favor. Approved.
- D. **Approve Warrants of May 17, 2018** - Commissioner DellaCava motioned to approve the warrants of May 17, 2018. Seconded by Commissioner DellaCava. All in favor. Approved.
- E. **Approve Warrants of May 31, 2018** - Commissioner DellaCava motioned to approve the warrants of May 31, 2018. Seconded by Commissioner Taylor. All in favor. Approved.
- F. **Approve Warrants of June 14, 2018** - Commissioner DellaCava motioned to approve the warrants of June 14, 2018. Seconded by Commissioner Taylor. All in favor. Approved.
- G. **Approve Bank Transfer of April 19, 2018** - Commissioner Taylor motioned to approve the Bank Transfer of April 19, 2018. Seconded by Commissioner DellaCava. All in favor. Approved \$68.35
Mr. Buteau asked about finance report since we are ending the fiscal year. The Superintendent is aware and working on it, he has been conducting all finances but was unable to produce a month ending report.

IV. ADMINISTRATION

V. OPERATIONS

A. Superintendent's Report

- a. **System Update** – The testing of the Rte 9 meter station will be conducted next week. The Superintendent stated that he will prioritize manhole structures that need repair and will choose them based on the structures that are in most disrepair. He also indicated that we will be purchasing some sealer in bulk to save money once the structures are repaired. Mr. Lennon asked if there is a visual scale to see, The Superintendent replied No there is no visual scale. He also asked is we can take a measurement on our own. The Superintendent replied, yes. Mr. Lennon also asked why we can't take a measurement on our own. The Superintendent stated that we could, however, that would mean hiring a police detail and doing a confined space entry each time we try to measure, which is not ideal. In the past, we've had EST conduct sewer jetting on Rte 9 and this has not been done in 3 years. In the past, when it has been done, they cleared out both before and after the parshal flume. If for some reason the flume is blocked and the readings have been measured as being higher, and we will definitely ask the City of Worcester for a rebate or credit of some sort, if necessary.
- b. **Energy Audit** – MassSave came in to inspect premises to review and provide recommendations of how we can save on energy. The recommendations were to upgrade fixtures, lights, motion sensors, etc.. If we proceed with their recommendations, it will provide us with a 16 month payback period. The bottom line is that we will be responsible to pay 30% and they (MassSave) will be responsible to pay 70%. The annual energy savings will be 19,428.32 kwh. This will account for an estimated savings of \$2,700.00 per year. Commissioner Taylor motioned to approve the energy audit and payment for the recommendations – to be split with the CVRWD and not to exceed anything past the total amount of the contract. Seconded by Commissioner DellaCava. All in favor. Approved.
- c. **22 Howard Terrace Sewer Connection** – Mr. Langlois, property owner of 22 Hoard Terrace was present to inquire about a sewer connection. He would like to submit his formal application, however, he believes he should not be charged the application and inspection fees. Back when the sewer system was first installed, unbeknownst to him, the crew damaged his drain pipe coming out of his home. As a result, his cellar flooded and caused significant damage. Once this was noticed, he brought the former Superintendent down to show him the problem. At that time, the former Superintendent stated that there was nothing he could do help him with the drainage pipe. All he could offer, was to waive the application fees for a sewer connection when the time came. The total application fees equal to \$300.00 and the Board felt this was a fair arrangement. Commissioner Taylor motion to allow Mr. Langlois to submit his sewer connection application with all fees waived. Seconded by Commissioner DellaCava. All in favor. Approved.

VI. COMMUNICATIONS

- A. **Congressman McGovern Meeting Update** – The Superintendent provided the Board with an update as to what occurred during the meeting held with Congressman McGovern, Senator Moore, the Town of Leicester, the other water and sewer districts as well as MassDEP. Many different items were discussed and many options were suggested. The main topic of conversation was primarily sewer related. Even the suggestion of CVSD pumping to Leicester was brought up. We informed everyone and

more specifically MassDEP, what we would need in order for that to happen. However, water was also discussed because all districts were present and this must be talked about when taking a holistic approach in planning for the future of the Town's economic development. The same attendees will plan to meet again in the near future to continue discussions on how we can develop a plan to address the immediate needs of the districts and provide relief to the rate payers. On another note, Commissioner Taylor suggested to have the Superintendent continue to look and investigate what needs to be done to mitigate the excess flow and infiltration that the CVSD is currently facing. The Superintendent will price out flow meters for each pump station (Towtaid and McCarthy) and will report back to the board – this would be our best option to seclude this issue. These would be an effective tool to use to help us determine and identify where the flow is coming from.

- B. **UBWPAD Update** – Chairman Manseau stated that all operations are working fine. Phase A of the plant upgrade is underway, which comes with a price tag of \$23 million. This project will focus on phosphate removal. Mr. Lennon asked how the Upper Blackstone figures how we are charged for our O&M Assessment. The Superintendent stated that they receive the same information that the City of Worcester receives, which is the meter readings and flow from our Rte 9 meter station. Obviously, the assessment charge has increased immensely because of this and the direct relation to I/I.

VII. PERSONNEL

VIII. DATE OF NEXT MEETING

- A. **Approval of Next Meeting Date** - Commissioner Taylor motioned to hold the next meeting on July 12, 2018 at 7:00 P.M. Seconded by Commissioner DellaCava. All in favor. Approved.

- IX. ADJOURNMENT - Commissioner Taylor motioned to adjourn the meeting. Seconded by Commissioner DellaCava. All in favor. Approved. Meeting adjourned at 7:52 P.M.

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