

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING**

MEETING MINUTES

August 9, 2018

7:00 P.M.

- I. CALL TO ORDER Chairman Manseau called the meeting to order at 7:00 with the following present:
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| Donald G. Manseau, Chairman | Victor M. Taylor, Commissioner |
| Michael L. DellaCava, Commissioner | Benjamin J. Morris, Superintendent |
| Cheryl Balkus, Recording Secretary | Greg Buteau, Not a CVSD customer |
| | Tom Lennon, Customer |
- II. APPROVAL OF MINUTES
- A. **June 14, 2018** - Commissioner Taylor motioned to approve the minutes of June 14, 2018. Seconded by Commissioner DellaCava. All in favor. Approved.
- III. FINANCE
- A. **Approve Warrants of June 28, 2018** - Commissioner DellaCava motioned to approve the warrants of June 28, 2018. Seconded by Commissioner Taylor. All in favor. Approved
- B. **Approve Warrants of July 5, 2018** - Commissioner Taylor motioned to approve the warrants of July 5, 2018. Seconded by Commissioner DellaCava. All in favor. Approved
- C. **Approve Warrants of August 2, 2018** - Commissioner Taylor motioned to approve the warrants of August 2, 2018. Seconded by Commissioner DellaCava. All in favor. Approved
- D. **Approve Warrants of August 9, 2018** - Commissioner Taylor motioned to approve the warrants of August 9, 2018. Seconded by Commissioner DellaCava. All in favor. Approved
- E. **Approve CD Transfer of July 24, 2018** - Commissioner Taylor motioned to approve the CD Transfer of \$300,000.00 July 24, 2018. Seconded by Commissioner DellaCava. All in favor. Approved
- IV. ADMINISTRATION
- A. **FY19 Sewer Betterment Deferral Application Approval** - The Board reviewed the FY19 Sewer Betterment Deferral Application for Nancy Pyne at 103 Brook Street. Commissioner DellaCava motioned to approve the application. Seconded by Commissioner Taylor. All in favor. Approved
- V. OPERATIONS
- A. **Superintendent's Report**
- a. **System Update** - The flow meter at the city line had calibration done. Decrease in flow from 100,000 gallons a day to 50,000 gallons per day. Also identified where the leak was on McCarthy Ave. that will be repaired. There are 275 manholes within the district and will be doing repairs section by section the best that they can. This project requires preparation and hiring a truck. Commissioner Taylor asked the about jetting. The Superintendent feels that with surges and the jetting it has freed up what was causing a blockage. Especially, with the heavier rains showing some increase but not compared to what was reading before. Identified some grease on the flume, swept it out and did not have a significant change in the water and as a result no build up in the bottom.

The buildup was high above the water. Spent an hour cleaning the flow meter area to really clean it out and calibration is reporting accurately. Company R E Erickson does all SCADA work for the water district and installed the meter. Meter measurements are taken by the Superintendent and other operators and then forwarded to Worcester quarterly. Will need to run its course for at least a year to have actual figures and create a pattern to obtain a benchmark. Maintenance is being done daily but will most likely be done every 2 months. Measurements will be taken each time there is a cleaning. Hopefully with jetting and power washing the pipes, this will resolve the problem. Leicester has a camera that at times will be borrowed, this is a great help and significant cost savings. Customer Tom Lennon inquired about following up on the flume for any potential issues. Superintendent Morris will wait to finish first - due to certain constraints, and once jetting complete will check and continue through the winter. Further work to be completed in the spring of 2019. The Superintendent informed the Board that the cost of flow meters are \$1,500.00 each for the McCarthy and the Towtaid pump stations. This is for 50,000 gallons a day going into Worcester to show the issues that have been a problem. Clearly, McCarthy Ave pump station is the biggest issue. We will table this until April when jetting is completed. Another subject was breached - Commissioner Taylor inquired about the Church St bridge work? Superintendent Morris expressed that this cannot be taken off line. The work around involves taking out side walls and deck leaving the pier in the middle and installation of support post deck with new sides. Only has partial plan to reflect the water and the sewer. Another topic breached: Greg Buteau wants updates of past financial crisis. The Superintendent explained that the Treasurer just returned from maternity leave. Will have a better idea when everything is brought together. There is enough money coming in to pay bills and loans (CD Transfer). Should have the numbers together before next meeting. Mr. Buteau seemed satisfied.

VI. COMMUNICATIONS

A. Commissioner DellaCava requested the status update from McGovern's office. The Superintendent stated that due to the time of year, no current updates. However come September things should begin to see more progress.

B. **UBWPAD Update** – Chairman Manseau stated all operations are working fine. The Phase A upgrade is due to finish up in the near future. Last month UBWPAD spent \$8 million. During the summer months meetings reduced to once per month.

VII. PERSONNEL - Carla Davis Billing Clerk/Office Administrator last day is Friday, 8/10/2018 and Cheryl Balkus is the new replacement.

VIII. DATE OF NEXT MEETING

A. **Approval of Next Meeting Date** - Commissioner Taylor motioned to hold the next meeting on September 13, 2018 at 7:00 P.M. Seconded by Commissioner DellaCava. All in favor. Approved.

IX. ADJOURNMENT - Commissioner Taylor motioned to adjourn the meeting. Seconded by Commissioner DellaCava. All in favor. Approved. Meeting adjourned at 7:38 PM.