

**BOARD OF COMMISSIONERS' MEETING
VIRTUAL MEETING MINUTES
January 4, 2022
7:00 P.M.
CHERRY VALLEY & ROCHDALE WATER DISTRICT**

- I. CALL TO ORDER - The meeting was called to order by Chairman Bergin @ 7:00 PM

The following were in attendance:

Kevin Bergin, Chairman	1- Subscriber & LCAC
Arthur E.J. Levesque, Commissioner	
Benjamin Morris, Superintendent	
Robert H. Lemieux, Sr., Commissioner	
Jennifer Wood, Treasurer	
Cheryl Balkus, Clerk	

- II. **District Member Forum** – The on-line audience listeners and the Commissioners did not have any questions or comments. Commissioner Levesque motions to end the district member forum. Seconded by Chairman Bergin. All in favor. Approved. The forum ended at two minutes and nine seconds.

III. **APPROVE MINUTES**

- A. **December 7, 2021 Meeting Minutes** - Commissioner Levesque motions to approve the December 7, 2021 meeting minutes. Seconded by Chairman Bergin. All in favor. Approved.
- B. **December 21, 2021 Meeting Minutes** – Commissioner Levesque motions to approve the December 21, 2021 meeting minutes. Seconded by Chairman Bergin. All in favor. Approved.

IV. **FINANCE**

- A. **Approve December 27, 2021 Warrants** – Commissioner Levesque motions to approve the December 27, 2021 warrants. Seconded by Chairman Bergin. Commissioner Lemieux inquired of bill 5529 line 3 two expenditures of two checks. Per Treasurer Wood every other week is a stipend for the sewer district. Per the service agreement it is paid out of water and sewer reimburses. All in Favor. Approved.
- B. **Approve January 3, 2022 Warrants**- Commissioner Levesque motions to approve the January 3, 2022 warrants. Seconded by Chairman Bergin. Commissioner Lemieux inquired of expenditure \$788.95 warrant 5534 to Town of Leicester. Per Superintendent Morris this is a real estate tax for the cell tower – The cell tower pays us for this. All in Favor. Approved.
- The warrants consist of insurance, lab work, office expense, telephone, Worcester Regional Retirement, heat, payroll, DEP assessment, small tools, postage, technology, taxes, field supplies, pipes for a total amount of \$20,957.43.

C. December Bank Transfer – Commissioner Levesque motions to transfer \$72,999.32 from the water checking account to the sewer checking account. Seconded by Chairman Bergin. All in favor. Approved.
Per Chairman Bergin a reminder that we collect this on behalf of the sewer district. It is not money that belongs to the water district.

V. ADMINISTRATION – Nothing to report

VI. Operations

A. Superintendent's Report – Per the Superintendent continuing with winterizing of hydrants, in house equipment and working on more meter installs for the winter months.

The heat system for our facility on Henshaw St may need relocation as it is an oil furnace and exploring best bets. We don't want the boiler to backfire fill the room with soot and effecting chemicals or contamination of water. Per Chairman Bergin we have had issues with the burner that has been in place for a lot of years and limping it along and did not know if Mass Save had something available. Per the Superintendent we have changed burner tech companies, components and we burn 260 gallons of oil a week maintaining 60 degrees in the buildings. Looking into alternative sources of either electric or propane.

Commissioner Lemieux asked of the location of the burner in the building. Per Superintendent Morris we have two buildings One is an old brick building being converted to the pump station and treatment center. Also in the room are the electric panels for the well and the oil burner that heats office & garage space. With the conversation and issues with the burner we should look at having it changed over to a more cost efficient and cleaner system. He is exploring now for the future to protect our investment going into the building and look at utilizing free cash. Commissioner Lemieux suggests investigation of geothermal or photo voltaic and see if there may be any grant money available for this.

Subscriber Buteau inquired if the water district is having a meeting in two weeks does the Superintendent think that there will be a preconstruction meeting about the well project prior to this. Per the Superintendent he is hoping that this will be happening.

VII. Communications – Nothing to report

VIII. PERSONNEL – Nothing to report

IX. DATE OF NEXT MEETING

A. Approval of Next Meeting - Commissioner Levesque motioned to hold the next Meeting as Virtual February 1, 2022 @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

X. ADJOURNMENT- Commissioner Lemieux motioned to adjourn the meeting. Seconded by Chairman Bergin. All in Favor. Approved. Meeting adjourned at 7:35 P.M.

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