

**BOARD OF COMMISSIONERS' MEETING
HYBRID MEETING MINUTES
November 2, 2021
7:00 P.M.
CHERRY VALLEY & ROCHDALE WATER DISTRICT**

- I. CALL TO ORDER - The meeting was called to order by Chairman Bergin @ 7:00 PM

The following were in attendance:

Kevin Bergin, Chairman	1 - Subscriber & LCAC
Arthur E.J. Levesque, Commissioner	
Benjamin Morris, Superintendent	
Robert H. Lemieux, Sr., Commissioner	
Jennifer Wood, Treasurer	
Cheryl Balkus, Clerk	

- II. **District Member Forum** – There were no questions or comments during the District Member Forum. Commissioner Levesque motions to end the District Member Forum. Seconded by Chairman Bergin. All in Favor. Approved. The forum ended in one minute and forty-five seconds.

III. **APPROVE MINUTES**

- A. **October 19, 2021 Meeting Minutes** – Commissioner Levesque motioned to approve the minutes of October 19, 2021, Meeting Minutes. Seconded by Chairman Bergin. All in Favor. Approved.

IV. **FINANCE**

- A. **Approve October 25, 2021 Warrants** – Commissioner Levesque motions to approve the October 25, 2021 warrants. Seconded by Chairman Bergin. All in Favor. Approved.

- B. **Approve November 1, 2021 Warrants**- Commissioner Lemieux motions to approve the November 1, 2021 warrants. Seconded by Chairman Bergin. All in Favor. Approved.

The warrants consist of office expense, technology, motor vehicle expense, chemicals, field supplies, postage, Grindstone Well \$10,080.73 & \$3,015.89, repairs & maintenance, meters, electricity, payroll, insurance, phone, labs for a total amount of \$52,540.96.

- B. **October Bank Transfer** – Commissioner Levesque motions to transfer \$68,731.69 from the water checking account to the sewer checking account. Seconded by Chairman Bergin.

As a reminder to the subscribers the water district collects the money on behalf of the sewer district. The money collected is not water district money it is sewer money to maintain their operation.

V. ADMINISTRATION

A. Grindstone Well – Per Superintendent Morris there is the notice to award for the project to Bay State Regional Contractors, Inc. Tata & Howard recommended that they be signed tonight to have ready for the bid closing date November 10, 2021. Per the Superintendent this allows us to work in the approved amount. The money for this project is coming from cash reserves and we are not borrowing. Commissioner Levesque motions to sign to move the bid award. Seconded by Chairman Bergin. All in Favor. Approved.
The total bid amount for Bay State Regional Contractors, Inc: \$342,676.00
Dankris Builders Corp: \$376,400.00
Pride Environmental: \$466,962.00
Commissioner Lemieux inquired as to why the big difference in pricing. Per the Superintendent could be profit margins, travel, or materials. He was shocked to see as high as it was but unknown why they bid as high as they did.
Commissioner Lemieux authorizes Chairman Bergin to sign the contract on behalf the commissioners once the bid awarded bidder paperwork is returned. Seconded by Commissioner Levesque. All in Favor. Approved

VI. Operations

A. Superintendent's Report –

Tata & Howard did a review of the plans of the proposed subdivision regarding storm water control, drainage and to show added protections with retention ponds is adequate and the design follows the MADEP requirements. There is no impact on our property, and we will continue to keep eye on the project.
Commissioner Lemieux inquired how close the retention ponds are to our property line. Per the Superintendent has seen the plans and they are not near our pond.
Commissioner Lemieux inquired if there is any mandate or requirement that follow up after the work is done. Per Chairman Bergin he can inquire at the Conservation December Meeting.

Hydrant Flushing to be completed tomorrow. Previous years flow data is used to calculate loss of water. Reason is that when the meter is being used debris comes out of the main and causes damage to the meter. The meter is very expensive to replace.

The Chapel St mill is to be demolished and will the company doing the work will be pumping water out of the pond when demolition is done.

We began the installation of the water line for the well project and successfully completed in a week. A couple of snags with the contractor but had our operators to assist. It involved coring a hole in the foundation and to vac a lot of water from the hole. The material digging in was not ideal, 95% had to be taken out with a lot of rock, old pipes and needed to order fill. A few specialty fittings were purchased. Overall, it went well. The Superintendent displayed photos of what was done. Subscriber Buteau commends the Superintendent and the staff for the overview, working hard and

happy about this as a paying subscriber. Having the staff involved saved the district a significant amount of money.

VII. Communications – Nothing to Report

VIII. PERSONNEL – Nothing to report

IX. DATE OF NEXT MEETING

A. Approval of Next Meeting - Commissioner Lemieux motioned to hold the next Meeting as HYBRID and at the Town of Leicester Town Hall Tuesday, December 7, 2021 @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

X. ADJOURNMENT- Commissioner Levesque motioned to adjourn the meeting. Seconded by Chairman Bergin. All in Favor. Approved. Meeting adjourned at 7:45 P.M.

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